

DOGMERSFIELD PARISH COUNCIL

NOTICE OF ANNUAL COUNCIL MEETING

To: All Parish Councillors

12 May 2021

Dear Councillors,

You are required to attend the Annual Meeting of the Parish Council which will be held on Monday 17th May 2021 at 7.30 pm at Dogmersfield Primary School Hall.

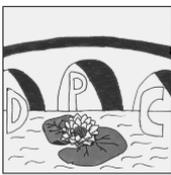
Tracy Predeth

Locum Clerk to the Council

clerk@dogmersfieldparish.co.uk

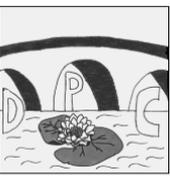
AGENDA

01/21	Election of Chairman To receive nominations and Elect the Chairman of the Council. The chairman will sign his declaration of acceptance of office.
02/21	Welcome from the Chairman To receive Chairman remarks
03/21	Election of Vice Chairman To receive nominations and elect the Vice Chairman of the Council.
	Apologies for Absence To receive and agree any apologies for absence.
04/21	Declarations of Interests Members are asked to declare any Interest or Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting.
05/21	To receive and adopt the following Policies: <ul style="list-style-type: none">• Standing Orders• Financial Regulations• Code of Conduct
05/21	Election of Officers and Representatives for the Municipal Year The Chairman will request nominations for each of the following roles in turn and each appointment will be made in turn: Community Liaison, Planning, Footpaths & Rights of Way Environment Highways Liaison with Other Councils & Related Bodies Newsletters & Communications Website Neighbourhood Plan Liaison (AC), Community Benefit Fund Liaison (AF)
06/21	To Approve and Adopt the Minutes of the Council Meeting held on the 12 April 2021



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07/21	<p>Bank Mandate</p> <p>To agree to remove Mr Alastair Clark from the bank mandate.</p> <p>To agree to add the Clerk and additional councillors to the bank mandate.</p> <p>To agree that two councillors will authorise online payments.</p>									
08/21	<p>Representations by the public</p> <p>Public are welcome to the meeting, Covid Secure risk assessment will be in place. All questions to be raised to the Clerk in writing ahead of the meeting.</p>									
09/21	<p>To Consider the Council's Response to Current Planning Applications</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Address</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>21/00983/FUL</td> <td>Installation of a new 3m high boundary security fence</td> <td>Aragon Hall , Farnham Road,Odiham, Hook, RG29 1HR</td> </tr> <tr> <td>21/01241/HOU</td> <td>Erection of detached double garage with habitable accommodation at first floor</td> <td>Peasmoor House , Church Lane,Dogmersfield, Hook, RG27 8TA</td> </tr> </tbody> </table> <p>To update Council on any new planning consultations, appeals and enforcements.</p>	Reference	Address	Description	21/00983/FUL	Installation of a new 3m high boundary security fence	Aragon Hall , Farnham Road,Odiham, Hook, RG29 1HR	21/01241/HOU	Erection of detached double garage with habitable accommodation at first floor	Peasmoor House , Church Lane,Dogmersfield, Hook, RG27 8TA
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10/21	<p>Finance & Regulatory Matters</p> <ul style="list-style-type: none"> To note the bank reconciliation to date. To receive and approve the financial statement of accounts and to authorise any payments now due 									
11/21	<p>Staffing</p> <ul style="list-style-type: none"> To receive an update on an incoming clerk and agree way forward 									
12/21	<p>Communications and Engagement</p> <ul style="list-style-type: none"> To agree for Cllr Molloy to seek quotations for Microsoft365 and sharepoint, also to recommend a new laptop and Printer for the Council. To consider the purchase of equipment to enable future broadcasting the meeting by zoom. To agree the production of a newsletter (final content to be circulated by email) 									
13/21	<p>Contributions to Costs of Repair of Footpaths</p> <p>To receive an update from Cllr Fillis regarding footpath repairs and to consider contributions towards the cost of repairs.</p>									
14/21	<p>To confirm dates for future council meetings for 2021/22</p> <p>Monday 21 June (later due to covid restrictions easing, need to approve audit)</p> <p>Monday 12 July, (no meeting in August)</p> <p>Monday 13th September, Monday 12th October,</p> <p>Monday 9th November, Monday 14th December,</p> <p>Monday 10th January, Monday 14th February,</p> <p>Monday 14th March</p>									



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Dogmersfield Parish Council – Contributions to Costs of Repair of Footpaths

May 2021

Background:

As the Council will know, the CBF team led by Ian Taylor have been working to upgrade and improve footpaths in the parish. A number of improvements have been made. The costs of these improvements have either been funded by the landowner directly or via grants / volunteer labour sourced from Hampshire County Council and via the ramblers. This paper requests that the Dogmersfield Parish Council makes a contribution towards the costs incurred by two landowners and that these contributions come out of the Community Benefit Fund.

Footpath Six:

As the Council will be aware, efforts have been made in 2021 to improve Footpath Six between the Church and the School in the centre of Dogmersfield because the path frequently floods and can become impassable when weather is poor.

The Council initially considered funding upgrade works and a proposal was put to the Council for significant expenditure which would have produced a firm surface for the part of the footpath that floods badly along with a drainage system to ensure that the works did not flood further down the path. As discussions continued, the landowner for the part of the part that floods badly offered to make repairs at his own cost and proceeded to do so. The landowner made improvements to the surface of the path which has made it vastly improved. No drainage improvements were made.

Unfortunately, as a consequence of the works undertaken at the higher end of the path, flooding issues have arisen at the lower end of the path which has meant that this part of the path, on land which belongs to the White House, has required additional work. The owners of the White House sourced advice and quotations for works to divert the increased water flow away from the path and into the ditch drainage alongside. The quotations were of similar cost – the cheapest being £1,100. The owners proceeded with the works and have paid for it themselves in order to solve the problem whilst the weather was still causing issues but they feel rather aggrieved as the problem has been caused by other people's actions (in some way initiated by the conversations that the Council has had) and they feel that they have had to incur costs which they should not have had to.

Options for DPC Consideration:

- 1) Do nothing
- 2) Fully fund the improvement works to the lower end of footpath six; or
- 3) Offer to share the costs of the improvements.

Proposal:

As the flooding problems on the lower end of footpath six have clearly been caused by the improvement works to the upper end of the footpath, it is my proposal that we offer to fund 50% of the cost of the works (£550) as a gesture of good faith to the landowners who have incurred costs that they should not have had to.

Footpath Nine:

A new kissing gate has been installed on this footpath which passes from Chatter Alley through to the back of Pilcot Farm. The gate replaces an old, broken stile which was difficult for parishioners to climb over. The replacement gate is part of a programme of replacements in the parish which has been promoted by the Parish Council to facilitate use of our footpaths by as many people as possible. This stile was the first to be replaced, principally because the landowners were the first to agree to the change. In order to assist with moving the project forward the landowners (Red Cottage) paid for the replacement gate and the Ramblers Association fitted it for free. Two further replacement gates which will soon be fitted have been fully funded by Hampshire County Council at no cost to the landowner or the Parish Council.

Proposal:

As a gesture of good faith and noting that other landowners have had these gates fully funded, I would like to propose that we fund 50% of the cost of the gate (£218.40) from the Community Benefit Fund.

Anne Fillis
May 2021