



DOGMERSFIELD PARISH COUNCIL

Minutes of the Virtual Council Meeting Held on the Zoom meeting platform 11 March 2021 at 8:00pm

Councillors present:

Cllr Graham Chisnall (GC) Chair
Cllr Anne Fillis (AF) Vice-chair
Cllr Sarah Miles (SM)
Cllr Alastair Clark (AC)
Cllr Rob Molloy (RM)
Locum Clerk: Tracy Predeth

Members of the public present:

There were four members of the public present

Also present:

Cllr K Crookes (HDC)
Cllr J Kennett (HDC)

	This meeting took place on the Zoom virtual meeting platform, as permitted under legislation that came into force on 4th April 2020 - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.	
056/21	Welcome and Acceptance of Apologies for Absence There were no apologies for absence	
057/21	Declarations of Interest Cllr R Molloy declared an interest in the planning application at Sayang, Church Lane Cllr A Clark declared an interest in the payment to HALC	
058/21	To Approve the Minutes of 8 February 2021 Council Meeting It was resolved that the minutes of the meeting held on 8 February 2021 be accepted as a true record. These will be signed by the Chairman in due course due to Covid-19 restrictions.	
059/21	Announcements from the Chairman, Clerk and Members' Questions Received in Advance. The Chairman apologised for the change in the meeting date and time and thanked everyone for attending.	
060/21	County & District Councillor's Reports Cllr Crookes (HDC) provided a brief update on the budget at the District Council the reduction in grants from Central Government.	
061/21	Representations by the public A resident expressed concern regarding the cost of using a locum Clerk. She also queried the cost of ink and travel. She questioned why other Locums on the HALC list had not been contacted as an alternative. The Chairman explained that due to the resignation of the previous Clerk and being unable to recruit an experienced Clerk there was a requirement to have a Locum Clerk in place as a temporary measure. Alternative Locums were not available at such short notice. The Locum	



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	<p>Clerk is required to print documents for the Council and also travels to the Parish as part of her role.</p> <p>Another resident gave thanks to the Parish Council for their support throughout Covid-19 and felt that there was much more community spirit in the village.</p> <p>Discussion took place regarding the planting of wildflower seeds on some of the roadside borders.</p>																									
062/21	<p>To Consider the Council's Response to Current Planning Applications</p> <p>Members considered the following Planning applications and resolved that their comments be forwarded to Hart District Council Planning Authority.</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Location</th> <th>Description</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>20/03190/FUL</td> <td>Silo Distillery Fermoy Farnham Road Odiham Hook Hampshire</td> <td>Retrospective change of use of ground floor from B1a/B1c and B8 to B1a/B2 and B8</td> <td>No Comment</td> </tr> <tr> <td>21/00157/CA</td> <td>St Martins Church Lane Dogmersfield Hook Hampshire RG27 8SZ</td> <td>T1 - Fir - Reduce height by a maximum of 4m and splay by a maximum of 1m T2 - Oak - Reduce height and splay by a maximum of 6m</td> <td>No Comment</td> </tr> <tr> <td>21/00223/HOU</td> <td>Beech House Chatter Alley Dogmersfield Hook Hampshire RG27 8SS</td> <td>Erection of a low fence dividing front and back garden and shed at back of house</td> <td>No Objection</td> </tr> <tr> <td>21/00599/CA</td> <td>Well Waters Chatter Alley Dogmersfield Hook RG27 8SS</td> <td>Goat Willow (T5) - fell to 100mm above ground level. Hybrid poplar (T7) - fell to 100mm above ground level. Apple (T2) - fell to 100mm above ground level.</td> <td>No Comment</td> </tr> <tr> <td>16/03245/NM MA</td> <td>Well Waters Chatter Alley Dogmersfield Hook RG27 8SS</td> <td>Window Fenestration alterations pursuant to 16/03245/HOU Demolition of existing stair, carport and porch; Replacement porch and detached garage;</td> <td>Refused by HDC</td> </tr> </tbody> </table>	Reference	Location	Description	Decision	20/03190/FUL	Silo Distillery Fermoy Farnham Road Odiham Hook Hampshire	Retrospective change of use of ground floor from B1a/B1c and B8 to B1a/B2 and B8	No Comment	21/00157/CA	St Martins Church Lane Dogmersfield Hook Hampshire RG27 8SZ	T1 - Fir - Reduce height by a maximum of 4m and splay by a maximum of 1m T2 - Oak - Reduce height and splay by a maximum of 6m	No Comment	21/00223/HOU	Beech House Chatter Alley Dogmersfield Hook Hampshire RG27 8SS	Erection of a low fence dividing front and back garden and shed at back of house	No Objection	21/00599/CA	Well Waters Chatter Alley Dogmersfield Hook RG27 8SS	Goat Willow (T5) - fell to 100mm above ground level. Hybrid poplar (T7) - fell to 100mm above ground level. Apple (T2) - fell to 100mm above ground level.	No Comment	16/03245/NM MA	Well Waters Chatter Alley Dogmersfield Hook RG27 8SS	Window Fenestration alterations pursuant to 16/03245/HOU Demolition of existing stair, carport and porch; Replacement porch and detached garage;	Refused by HDC	
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			Extension to rear ground floor; internal alterations and to exterior fenestration in non-designated building; New drive to west side of house and closing up of old drive and entrance; associated works to Highway; Consent for material works affecting a Conservation Area																																																																		
	21/00335/CA	Meadows Chatter Alley Dogmersfield Hook RG27 8SR	Replacing a fence and gate, planting hedges and removing damaged trees.	No Objection – on condition that the planting to be indigenous species	GC																																																																
	21/00481/CA	Sayang Church Lane Dogmersfield Hook Hampshire RG27 8SZ	Non indigenous single Fir/Spruce tree - Remove	No Objection																																																																	
<p>The Chairman provided a brief overview on the permission granted by the Planning Authority to provide 2 Gypsy placements at Farnham Lodge. The Council had previously objected to this application. There is a disappointment and the first time that a Neighbourhood Plan policy had been overruled by HDC Planning in its determination.</p>																																																																					
063/21	<p>Finance & Regulatory Matters</p> <p>It was resolved to authorise the following payments.</p> <p>February 2021</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payable To</th> <th>Details</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>226</td> <td>HCC</td> <td>Room Bookings</td> <td>£63.00</td> </tr> <tr> <td>227</td> <td>R Molloy</td> <td>Expenses</td> <td>£48.05</td> </tr> <tr> <td>228</td> <td>R Harris</td> <td>Consultant Clerk</td> <td>£110.00</td> </tr> <tr> <td>229</td> <td>HALC</td> <td>Members training</td> <td>£228.00</td> </tr> <tr> <td>230</td> <td>D Skellern</td> <td>Expenses – Zoom/Travel</td> <td>£16.28</td> </tr> <tr> <td>231</td> <td>Premier Grounds Maint</td> <td>Mixed Waste</td> <td>£228.00</td> </tr> <tr> <td>232</td> <td>T Predeth</td> <td>Expenses – Ink</td> <td>£44.95</td> </tr> <tr> <td>233</td> <td>HMRC</td> <td>PAYE</td> <td>£58.60</td> </tr> <tr> <td>234</td> <td>D Skellern</td> <td>Salary</td> <td>XXX</td> </tr> <tr> <td>235</td> <td>T J P Consultancy</td> <td>Locum Clerk</td> <td>£350</td> </tr> </tbody> </table> <p>March 2021</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payable To</th> <th>Details</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>236</td> <td>Premier Grounds Maint</td> <td>Mixed Waste</td> <td>£662.20</td> </tr> <tr> <td>237</td> <td>D Skellern</td> <td>Expenses (Zoom, UK2)</td> <td>£21.82</td> </tr> <tr> <td>238</td> <td>T Predeth</td> <td>Expenses – Travel, Postage</td> <td>£122.97</td> </tr> <tr> <td>239</td> <td>T Predeth</td> <td>Locum Clerk Fee</td> <td>£945.00</td> </tr> </tbody> </table>				Cheque	Payable To	Details	Gross Amount	226	HCC	Room Bookings	£63.00	227	R Molloy	Expenses	£48.05	228	R Harris	Consultant Clerk	£110.00	229	HALC	Members training	£228.00	230	D Skellern	Expenses – Zoom/Travel	£16.28	231	Premier Grounds Maint	Mixed Waste	£228.00	232	T Predeth	Expenses – Ink	£44.95	233	HMRC	PAYE	£58.60	234	D Skellern	Salary	XXX	235	T J P Consultancy	Locum Clerk	£350	Cheque	Payable To	Details	Gross Amount	236	Premier Grounds Maint	Mixed Waste	£662.20	237	D Skellern	Expenses (Zoom, UK2)	£21.82	238	T Predeth	Expenses – Travel, Postage	£122.97	239	T Predeth	Locum Clerk Fee	£945.00	TP/A C
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	<p>Members received and noted the bank reconciliation as at 31 January 2021.</p> <p>Resolved: That the Council will move to online banking. The Clerk and Cllr Miles will investigate this and bring their recommendations back to the next meeting.</p>	
064/21	<p>Staffing Matters</p> <p>Resolved: To ratify the appointment of the Locum Clerk/Proper Officer of the Council from 25 January 2021 for 5 hours a week. The Locum Clerk will remain in post until after the Elections and Annual Meeting take place in May.</p> <p>The Council is currently advertising the position of Clerk to the Council.</p> <p>Cllr A Fillis offered to take on the role of Clerk for finance issues as a voluntary position post May if a permanent Clerk has not been secured.</p>	
065/21	<p>Environment</p> <p>Cllr S Miles provided an update on the tenders for Pilcot Green. Only one quote has been received to date. The date for receipt of tenders is 15th March, so Cllr Miles will provide a fuller update at the next meeting.</p> <p>Cllr S Miles also updated that lengthsman hours had been signed off for the coming year, and suggested she bring a proposal to upcoming meetings on an initial focus on some of the outstanding ditch and verge work. A resident requested consideration for the lengthsman to lay wildflower turf.</p>	SM
066/21	<p>Communications</p> <p>Members received a report on the use of Campaign Monitor from Cllr Molloy.</p> <p>Resolved: To accept the recommendations and proceed to use Campaign Monitor.</p>	RM
067/21	<p>Community Benefit Fund</p> <p>Cllr Fillis welcomed Mr Ian Taylor to the meeting who provided an update on the footpaths around the village. Thanks was given to the landowners for their help and generosity in repairing paths and styles. It was noted that there is a great working relationship being formed and the council expressed its thanks to Ian for all his efforts on the Parish's behalf. Mr Taylor informed the council that work was in progress to replace some stiles within the parish that were difficult for the less mobile to use. At this stage, no funds are required from the council.</p>	
068/21	<p>Highways</p> <p>Cllr Miles reported that she is progressing the Speed Indicator Device project and has agreed with Ian Janes he will conduct a site visit, once COVID restrictions permit. In addition Cllr Miles shared that she had received a proposal for various initiatives to be managed through the CFI, which will be discussed at the next meeting.</p>	SM



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069/21	Correspondence Received There was no correspondence to note.	
070/21	Information sharing Members made no comment.	
071/21	CONFIDENTIAL ITEMS There was concern raised by a resident regarding the placing of items in confidential session. The Clerk advised members and residents that the public should only participate in the meeting in open public session and it is not advisable to allow discussion to take place throughout the meeting which is contrary to standing orders. Members agreed to discuss the audit quotations in open session. Members agreed to defer the discussion on the Exit Meeting.	
072/21	Internal Audit Members considered two quotes for internal Audit for the 2020/21 financial year. It was agreed to appoint Lightatouch at a cost of £220.00.	
073/21	Date of next meeting Monday 12 April 2021 at 7:30pm The Chairman closed the meeting at 9:30pm	

Signed
Chairperson

Date