

Dogmersfield Neighbourhood Plan Steering Group – Draft Minutes

Meeting of the Dogmersfield Neighbourhood Plan Steering Group held on Monday 8 January 2018 in the Dogmersfield Primary School starting at 6.30pm.

Those attending

Steering Group Members:

Christine Lowe (CL)
Mark Lowe (ML)

Geoff Beaven (GB)

Alastair Clark (AC) representing Dogmersfield Parish Council.

Members of the public:

Brian Leversha (BL)

1. Welcome and introductions.

GB welcomed all present to the Eleventh meeting of the Dogmersfield Neighbourhood Plan Steering Group. Apologies had been received from Valery Scott (VS), Fulbrook (LF), Chris Ward (CW) and Carol-Anne Harrison (CAH).

2. Acceptance of the notes of the meeting held on the 11th September 2017.

The draft minutes have been circulated to the members of the Steering Group and no comments have been received. However, as there are insufficient attendees at the last meeting I held over formal acceptance of the minutes until this Steering Group meeting.

It was resolved that the minutes of the meeting held on 11 September 2017 were a true record (CL proposed, ML seconded with all in favour).

3. Acceptance of the notes of the meeting held on the 13th November 2017.

The draft minutes have been circulated to the members of the Steering Group and no comments have been received. However, as there are insufficient attendees at the last meeting present this evening formal acceptance of the minutes was held over until the next Steering Group meeting.

4. Actions Arising

GB stated that apart from acceptance of the minutes there were no matters to be resolved from the last meeting.

5. Review of progress since the last meeting.

GB recalled that at the last meeting he reported that draft summary reports have been completed by all of the Sub Groups and the latest versions of all these reports were passed

to ONEILLHOMER. The consultant's comments on these reports together with a suggested policy list for a draft plan were received in early December.

Full consideration of these comments required some additional work and the drawing up of comments on the suggested policy list was completed at the end of last week. A response will be submitted in the next few days which we anticipate will allow ONEILLHOMER to complete and provide the draft neighbourhood plan. Our project Plan forecast that the draft plan would be available before Christmas and I have therefore to report this slippage against the plan which hopefully can be recovered.

A concern was that the next iteration of the draft Local Plan would undermine some of the work done to prepare the draft neighbourhood plan. As I have just pointed out the version of the draft that has been considered by Hart DC has few implications for Dogmersfield and in this form it will not influence the direction of our draft neighbourhood plan.

In early December ONEILLHOMER submitted RCOH invoice no 0502 for the work they have completed up to the end November. It covered three days of 'follow up actions' in line with both the agreed project plan and our budget at a total cost of £1500 (VAT EX).

The invoice did not include any costs associated with producing the draft plan which ONEILLHOMER had forecast would be included in a November invoice. This reflects the slippage against the project plan that I have just highlighted.

The Neighbourhood Plan Steering Group considered the invoice agreed ex committee to submit the invoice 0502 to the Parish Council for payment. The Parish Council considered this request at its December meeting and resolved that it should be paid.

6. Consideration of next step?
7. Next SG meeting will be held provisionally on the 12 March 2018 starting at 6.30pm.
8. AOB

Nothing was raised and GB closed the meeting at 7.00pm