



DOGMERSFIELD PARISH COUNCIL

Minutes of the Annual General Meeting Held at Dogmersfield Primary School 12th May 2014

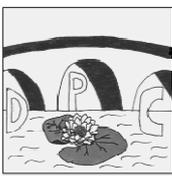
Councillors present:

Cllr Geoff Beaven (GB) Cllr Graham Leach (GL) Cllr Martin Hannah (MH)
Cllr Alastair Clark (AJC) Cllr Martin Hannah (MH) Clerk Claire Inglis (CI)

Members of Public present and denoted initials used in the minutes below.

M Morrison (**MM**) Biana Robson (**BR**) Mr C Waller (**CW**)
Mr C Ward (**CWa**) Dick Sizeland (**DS**) Mrs E Waller (**EW**)
Jo Thomas (**JT**) Mrs F Lister (**FL**) Mr R Lister (**RL**)
Steph Thomas (**ST**) Tracy Daynes (**TD**) Keith Brand (**KB**)
Cllr S Gorys (**SG**)

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| 53/14 | Agenda item 1 | <p><u>Welcome & Apologies</u></p> <p>All members of Dogmersfield Parish Council were in attendance.</p> <p>The meeting was opened at 7.30pm by Chairman who welcomed everyone to the AGM. GB explained the main activity of the meeting tonight was to complete the administrative tasks of the council.</p> <p>Apologies had been received from District Councillor Ken Crookes, Carol Leversha, Jeremy Robson and Mark Fullbrook.</p> | |
| 54/14 | Agenda item 2 | <p><u>Elections</u></p> <p><u>Election of Chairman & signing of Acceptance of Office</u></p> <p>GB requested nominations for post of Chairman for the year ahead. AJC voiced his support for GB to continue as Chairman.</p> <p>It was resolved that GB be appointed Chairman of Dogmersfield Parish Council for 2014/15 with immediate effect and the Acceptance of Office form was duly signed (AJC proposed, MH seconded and all were in favour).</p> <p>GB then requested nominations for post of Vice-Chairman.</p> <p>It was resolved that AJC be appointed as Vice-Chairman of Dogmersfield Parish Council for 2014/15 with immediate effect (MR proposed, GL seconded, GB was in favour and MH abstained).</p> <p>GB confirmed that other responsibilities had been allocated as per the table in Appendix 1 and asked all Councillors for affirmation of acceptance of these roles. All were in agreement.</p> <p>It was resolved that the portfolios of the Councillors and responsibilities of the Clerk/RFO were to be as follows:</p> <p>RFO – Claire Inglis</p> | |



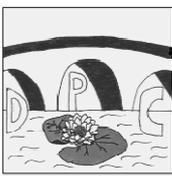
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| 54/14 | Agenda item 2 Cont'd | <p>Planning – Geoff Beaven Community Liaison – All Environment, Rights of Way & Commons – Graham Leach & Martin Hannah Highways – Alastair Clark Hart District Association of Parish & Town Councils – Alastair Clark Newsletter & Communication – Mike Ricketts & Claire Inglis Website – Claire Inglis (AJC proposed, GL seconded and all were in favour).</p> | |
| 55/14 | Agenda item 3 | <p><u>Declaration of interests – current agenda</u></p> <p>GB declared an interest in Planning application 14/00343/CA an application for tree works.</p> <p>No other declarations were received.</p> | |
| 56/14 | Agenda item 4 | <p><u>Public Participation</u></p> <p>Ahead of public participation GB made the following statement relating to the planning process involvement with Vortal properties</p> <p>At the APA we advised that Vortal Properties had submitted a request to Hart District Council for pre-application advice on a proposal for a single new house on one of the four smaller SHLAA sites in Church Lane.</p> <p>A pre-application meeting took place on Tuesday 6th May in Hart Council offices in Fleet. The Council were invited to attend and DPC was represented by AJC, CI and GB. The meeting was between David Heron Vortal's Managing Director who was accompanied by the landowner and a lady from Hart's development control planning department. Ken Crookes was also present.</p> <p>In the following statements I have summarised the advice provided by Hart at this meeting.</p> <p>Dogmersfield is a small village set in the countryside. It is a conservation area covered by an Article 4 directive that also restricts permitted development rights. There has been no back development which means that it is essentially a linear settlement. The conservation area appraisal and map describes the key characteristics, identifies building styles, numerous grade 2 and locally listed buildings and significant views over open spaces.</p> <p>The site in question is outside the settlement boundary. In the absence of a Local Plan for Hart the site must be judged against the NPPF presumption in favour of sustainable development. In this respect Dogmersfield provides only a pub and primary school and no public transport. Accessibility to services is therefore limited requiring the use of a car. Nevertheless Hart planners have to be realistic with regard to sustainability. The NPPF requirement for a 5 year land supply plus 20% is also an important consideration but even when the figures likely to be used in the new Local Plan are taken into account it seems that Hart will satisfy this threshold.</p> <p>A planning application for this site will be against the background that there is no pressing need for this development although more housing is needed in the area. There is no approved Local Plan or allocation of housing to Dogmersfield hence a justifying case will need to be made against the requirements of the NPPF.</p> <p>The best guide to the need for affordable housing comes from Hart's saved policies which require 40% affordable on sites larger in area than 0.5 of a hectare or proposing 15 houses or more. Other policies might apply if the site was within the settlement boundary. The proposed site is only 0.23 hectares and affordability needs would only become an issue if several of the potential sites were grouped together.</p> | |



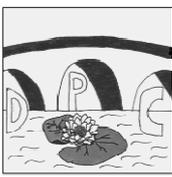
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| <p>56/14</p> | <p>Agenda item 4 Cont'd</p> | <p>The proposed house is much too large and the design is not appropriate for the locality. Conservation area considerations will mean that the size and style of a new house must be in keeping with the existing properties in the same part of Church Lane. The site is probably not wide enough for a pair of smaller houses and proposing three smaller houses across two of the SHLAA sites could be a better way of utilising the available land.</p> <p>Proposing a single house on this site could fall foul of the NPPF requirement to optimise the utilisation of available building land. Back development in the form of a second house at the rear of the site would not be acceptable in this area being wholly out of character. An option could be to reduce the length of the plot but this could leave the undeveloped area vulnerable to unplanned use under Curtilage Rights. Although under utilisation could be an issue for planning officers it is unlikely that a planning application will be refused on this basis by the planning committee.</p> <p>Positioning the house further back from the front of the plot should be considered to mitigate the impact of new development on this side of Church Lane. There is no consistent building line for the existing houses to comply with. Adequate off street parking and clear exit visibility will be essential. The design should not be over-complicated and must reflect other houses in the locality where there is a big pallet upon which to draw as the neighbouring properties are quite varied.</p> <p>CIL will not be in use in Hart for at least another 12 months and consequently Section 106 will still apply. This will need to include contributions to mitigate the impact on secondary education and the SPA. In order to benefit locally Dogmersfield will need to submit a qualifying leisure project. No other type of project will be admissible. The developer may be able to provide benefits to the locality through a unilateral undertaking which should be examined.</p> <p>In response to Hart's advice Vortal confirmed that they would consider all of the points made. In the event that a full application is to be submitted for the site Vortal indicated they would undertake a public consultation with residents.</p> <p>This statement will form part of the minutes of this meeting and we also intend to produce a newsletter which will include a section that covers the current situation on development in Dogmersfield to make sure we reach those who are unable to attend regular Council meetings.</p> <p>CWa asked for confirmation that this single plot in Church Lane was the only subject of the meeting on 6th May. This was confirmed.</p> <p>CWa then requested confirmation of Vortal representing the adjacent plot to and that Hart were suggesting that Vortal communicate with both landowners to merge the plots and site three properties across the two plots as an option. GB confirmed that this had been suggested by HDC but had not previously got the impression that the landowner of the adjacent site was interested in this option.</p> <p>RL raised the on-going parking problems in the village and GB responded by commenting that there is very little that can be done about it. If vehicles are parked too close to the junction of Chatter Alley and Church Lane this can be reported to the local police.</p> <p>EW reported that she had had a conversation with the owners of Fosters & Heanes as there were a few cars parked on the road which appeared to be staff. They are in the process of re-fashioning the employee parking to the rear of their premises and once this is completed parking on the road should not keep occurring. There were still some cars that remained over the Easter period from the car sales lot. Again Foster and Heanes advised that the sales lot cannot use the road for cars that are for sale and</p> | |
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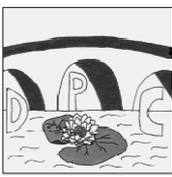
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| 56/14 | Agenda item 4 Cont'd | <p>those in the road are not for sale at the time. Foster & Heanes owners were prepared to communicate with the lessee on this matter but otherwise there is very little again that can be done about this situation.</p> <p>CW voiced appreciation of the endeavours by AJC and CI to keep residents informed of potential security threats in the area. PCSO Paul Franks had called round to his property to alert him of the need to be extra vigilant recently and Paul Franks is happy to accept calls from residents who are going away on holiday and occasional patrols would be made. This information may be included in the newsletter due out in June.</p> <p>DS was aware that the parish council were seeking suggestions relating to the 20mph limit desired within the village. He was aware of statistics that reduce greatly the risk of death or serious injury when vehicles travel below 30mph. GB confirmed that DPC have not been turned down for this speed reduction as the 20mph schemes running locally in the area are only pilot schemes. DPC is requesting to be treated as a special case for an additional pilot trial of the 20mph speed limit as a result of the footpath installation down Pilcot Hill which will encourage more pedestrians to walk through Dogmersfield.</p> | |
| 57/14 | Agenda item 5 | <p><u>To approve the minutes of the meeting held on 24th March 2014</u></p> <p>It was resolved that the minutes (29/14 to 43/14) be accepted as a true record and they were signed by GB. (MR proposed, GL seconded and all others were in favour).</p> <p>It was noted that the minutes from the APA meeting held 14th April 2014 have been circulated amongst Councillors and the final version agreed by all referenced 44/14 through 52/14.</p> | |
| 58/14 | Agenda item 6 | <p><u>Matters arising from minutes of the meeting held on 24th March 2014</u></p> <p>GB addressed the minutes with reference to the outstanding action list.</p> <p>31/14 AJC to investigate water egress onto road on Church Lane down from Dower House – AJC reported that he had contacted Darren Moakes of Four Seasons. He responded on 9th May stating that their drainage company suspected that ground water was filling up the chamber but water can be seen coming in from around the infill. HDC have been contacted for an “opening up” licence to be able to dig the area to investigate further. He has committed to report back when further information has been provided.</p> <p>31/14 CI to request restoration of verge on Chatter Alley by Basingstoke Canal Authority – CI had received verbal confirmation from Fiona Shipp that this will be done and required plant machinery to be brought in at some time in near future.</p> <p>32/14 Vortal minutes uplift to website – Completed.</p> <p>33/14 AJC/GB to repair noticeboard near school – AJC reported that he has the part and this will be programmed into complete.</p> <p>92/13 Risk Register to be agreed and adopted – Agenda item 9</p> <p>33/14 GL to obtain quotes for tree works in village – Agenda item 8</p> <p>33/14 CI to re-circulate information in invasive species Himalayan Balsam etc. – Completed.</p> <p>33/14 AJC to include Dragons teeth, re-siting of Church Lane sign to traffic partnership meeting – AJC reported that he has been instructed to write to the relevant department to request these actions.</p> <p>34/14 Deliver APA invitations – Completed</p> <p>36/14 Raise authorised March payments - Completed</p> | <p>Follow up</p> <p>AJC</p> <p>CI</p> <p>AJC/GB</p> <p>AJC</p> |



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| 58/14 | Agenda item 6 Cont'd | <p>36/14 CI to appoint Internal auditor – Completed</p> <p>38/14 GB to attend Flood forum and report back to council - Completed</p> <p>38/14 AJC/MR to map and record Common land parcels in Dogmersfield – AJC has extracted from O/S maps and common land was shown to exist along Chatter Alley, off the A287 near Mill Lane some falling in Dogmersfield and some in Odiham. The maps have been circulated. MR confirmed that this exercise had been at his request to formally identify such parcels of land and maintain an up to date record of these in the event of any future disputes. MR would appreciate a sit down with AJC to confirm the interpretation of the maps.</p> <p>38/14 AJC/CI to allocate 2013/14 spend against Lengthsman funding – AJC has produced a pro-firma document and an initial analysis of spend has been collated to be agreed upon request from Hampshire Highways.</p> <p>38/14 AJC/MR to organise working party to clean non-illuminated road signs – This action was completed by HDC or highways.</p> <p>40/14 CI to attend Local Council Finance course – Completed</p> | AJC/MR |
| 59/14 | Agenda item 7 | <p>Finance</p> <p><u>To discuss and agree subscription renewals as listed below</u> CI reported that she was in receipt of requests for renewal of subscriptions as listed below and requested confirmation of renewals required. LCR magazine subscription was discussed as value has not been received from this subscription in the year. It was decided to not renew LCR and CI was asked to positively cancel the subscription.</p> <p>It was resolved to agree to re-subscribe to HALC subscription £141 (which includes contribution to NALC of £12) Payroll Manager £67.20 as per previous year rate (MR proposed, GL seconded, AJC abstained [see note below] all others were in favour).</p> <p>AJC declared an interest as he is a director of HALC.</p> <p><u>To receive and approve the year-end financial statement of account, confirm payments made and authorise any payments</u> Year-end figures were circulated to councillors prior to the meeting with detailed analysis of variances where appropriate. The budgeted expenditure for the year was £11,250 with actual expenditure £8,605. This was under expenditure across most expenditure categories up to the value of £500.</p> <p>The figures have been audited by Internal Auditor Eleanor Greene for which comments will be provided below.</p> <p>It was resolved to accept and approve the year-end figures as presented by CI and the year-end bank reconciliation was agreed to the bank statement and signed by AJC (GB proposed, MR seconded and all were in favour).</p> <p>Payments made in the month since year end to be approved are as follows: It was resolved to confirm these payments as made in the month to 30th April 2014 Cheque number 819 Clerk salary £387 Cheque number 820 Auriol Wines £48.71 (GB proposed, MH seconded and all were in favour).</p> | CI |



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59/14

Agenda
item
7 Cont'd

It was resolved to approve payments as listed below for immediate payment:

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| HALC - £60 Local Council Finance course attended by CI | Cheque no.821 |
| Do the Numbers Ltd - £155 Internal Audit Fee | Cheque no. 822 |
| HALC – £141 Annual Subscription renewal | Cheque no. 823 |
| Payroll Manager £67.20 Annual subscription renewal | Cheque no.824 |
| Broker Network Ltd £278.95 (See resolution below) | Cheque no.825 |

(GL proposed, MR seconded and all were in favour).

To agree and accept the Asset register and insurance renewal quote

CI confirmed that no new assets had been purchased in the year. The asset register is correct for the assets held but there were changes needed to the location of three assets. The HP Deskjet 1280 printer is now located with CI, one set of Christmas tree lights remains in the tree on Pilcot Green (in the upper section of the tree) and one set of Christmas tree lights are being stored at Sunray by Mr P Whitehead of Dogmersfield Events.

It was resolved to agree and accept the Asset Register as correct [Subject to the amendment of location of 3 assets: Deskjet printer and two sets of Christmas tree lights] as at 12th May 2014 (GB proposed, GL seconded and all were in favour).

CI confirmed receipt of the Insurance renewal from Came & Co. reporting an increase in the premium approximately £6 on prior year, further that the correct level of liabilities were catered for within the insurance e.g. Public liability £10m, Employers liability £10m etc.. GB requested councillors to consider whether to accept the option to renew for a three year period to guarantee only small increases in premium over this period or to renew for one year and seek alternative quotes next year. Councillors agreed to renew for one year.

It was resolved to renew the Insurance policy with Came & Co. through Aviva for a one-year period at a premium of £278.95 inclusive of 6% IPT and to effect payment of the premium (GB proposed, MR seconded and all were in favour).

CI would timetable in to seek insurance quotes as part of the budget process.

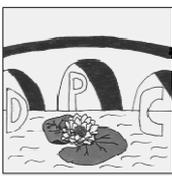
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To agree to accept the Internal Audit Report

CI reported that the Internal audit had taken place on 6th May with the Financial records inspected by Eleanor Greene of Do The Numbers Ltd. CI read some of the key points made in the internal audit report which had been circulated to Councillors.

- Financial records were found to be in good order
- Employment terms and Gross cost of Clerk salary should be minuted once a year
- Include the approved budget as a signed page of the minutes next year
- Include the extract of the cash book in the minutes monthly
- Council may wish to make the minutes less detailed
- To request a compliant cheque book from Lloyds with cheque stubs (CI confirmed that one has been requested)
- To review the External audit extranet example risk assessment and cover all areas in the guidance in the council risk assessment.

GB indicated that the council should comply with these comments made on the Internal audit report but on the matter of the level of detail in the minutes it was determined that the minutes were also used as a means of communicating with the residents and would not change its approach on this matter.



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| 59/14 | Agenda item 7 Cont'd | <p>It was noted that all Councillors agreed to accept the Internal audit report and where necessary adopt the recommendations.</p> <p><u>To agree the figures contained in the Annual Return and sign for submission to BDO (external auditors) and to make available for viewing by the public as per scheduled dates</u></p> <p>CI confirmed that the figures that have now been included in the Annual return are correct as audited. It was agreed that GB and AJC would both review the return and complete the form as required after they were satisfied that the relevant notices were displayed on the correct dates. CI confirmed that the notices were due to be displayed from 19th May until the 1st June to make residents aware that they can make an appointment to inspect the financial records of the council.</p> | AJC/GB CI |
| 60/14 | Agenda item 8 | <p><u>Other urgent matters</u></p> <p><u>Planning</u></p> <p><u>Report on current planning applications and confirmation of Parish Council responses</u></p> <p>GB reported:</p> <p>14/01078/PREAPP (follow-up to 14/00216/PREAPP) Rose Court, Rye Common Lane – the original pre-application advice was for 25-30 houses with this follow-up stating 60 dwellings. This application consists of a Transport statement which is suggesting that the existing access along Rye Common Lane is to be used. If there are concerns the council will endeavour to make comment on this; a process which proved difficult on the previous Pre-application at the beginning of the year. Residents of Coxmoor Bee Farm commented that the application appears to refer to the properties off Rye Common Lane as existing in a cul-de-sac intimating a more urban feel and that public access can be obtained through to the canal. This is not the case. AJC further commented that there is some common land in that area and would let the residents have access to the maps available. GB asked interested parties to submit comments to the council via email.</p> <p>11/00259/CON Pond House – Related to discharge of conditions. No response was submitted by DPC.</p> <p>14/00504/MAJOR 315 Watery Lane – Council submitted an Objection as not enough work had been carried out in relation to water run-off patterns and the impact it may have downstream on Dogmersfield.</p> <p>14/00657/Preapp Acorns – relating to extension. No response was submitted by DPC.</p> <p>Three responses of the council decided ex-committee were noted at this time. Objection to Watery Lane, No Objection to Eastcote House (AJC took no part in this decision having declared an interest) and No Objection to Ormersfield House.</p> <p>GB asked if SG wanted to make any comment on the current situation within Hart. SG commented that the pressure continues and they are still working hard to deliver the Local Plan. Vigilance is called for with the overwhelming issues surrounding the NPPF.</p> <p>CWa asked if the updated figures to be released in the Strategic Housing Market Assessment were due soon as suggested in the Hart Newsletter. SG confirmed that these are due in the next few weeks but reminded everyone that HDC was in purdah period at the moment leading up to the elections on 22nd May.</p> <p>GL reported on his attendance at the Berkeley Homes presentation on the proposal for 423 houses on Land North of Netherhouse Copse. In overview it made no reference to</p> | |



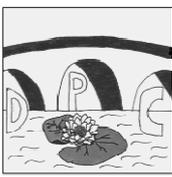
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| <p>60/14</p> | <p>Agenda item 8 Cont'd</p> | <p>the extension of Edenbrook (190 + dwellings). No account has been taken of the overwhelming aggregate pressure on local amenities. Those attending on behalf of Berkeley Homes were of a very junior level and did not have answers on the questions relating to road infrastructure.</p> <p><u>Report on Pre-application advice meeting with HDC and Vortal Properties</u> Please see Public Participation</p> <p><u>Confirmation of submission to Select Committee consultation</u> GB confirmed that DPC had made a submission to the Communities and Local Government Select Committee inquiry into the NPPF. This will be made available via the website in due course. Since the rejection of the Local Plan applications for over 2,250 houses have been submitted to HDC and analysis of these applications suggests that > 1000 of these houses are on sites that would not have been allowed in the Local Plan for example Grove Farm in Crookham Village.</p> <p>MH spoke briefly about the impact of the changes being brought in at Farnborough Airport as he was concerned about the impact of the changes. GB reminded MH that an opportunity had been given to raise such issues and that the time has passed.</p> <p><u>Environment</u></p> <p><u>Discuss and agree proposals for works to trees</u> GL spoke of the tree works that he had obtained quotes for work required in various areas of the village. The work was broken into four separate work packages as follows: 1) Willow tree adjacent to the north side of the road by the bridge – Shape and restore sight line 2) Cutback hedgerow from opposite garage to the beginning of the Oaks – this is overgrown into the road 3) Removal of 4 dead trees from the hedgerow above – as may fall down 4) Raise the Oak branches to 6m and removal of deadwood along Chatter Alley In addition to receiving quotes GL had also contacted Hampshire Highways to get them to commit to some of the tree works as it is felt that they impact on road safety. GL has pressed HH into visiting the site to urgently assess branches overhanging the roadway and is pressing for them to make a contribution to the works. The contractor 1st Call is considered more reputable and their price includes obtaining all the relevant permissions. GL would enter into a discussion with 1st Call to confirm a price for (1) and (3) above only.</p> <p>It was resolved to accept and appoint contractor 1st Call to carry out works (1) and (3) as described above up to the value of £325 before VAT (GL proposed, MR seconded, MH abstained and all others were in favour).</p> <p>It was decided to defer works (2) and (4) above until HH's have visited and hopefully make a financial contribution to the works. MR added that the parish council should not take the approach of taking on work that is not the liability of the parish council and there is a definite requirement to push back to the highways department.</p> <p><u>Outcome of Village Walkabout</u> A village walkabout was performed by GB, AJC, GL and MR on 8th May to assess requirements for village maintenance. A list was produced and actions were assigned as below:</p> | <p>GL</p> |
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| 60/14 | Agenda item 8 Cont'd | <p>Pilcot Green South</p> <ul style="list-style-type: none"> To seek an opinion on the state of the large Cherry tree adjacent to the telephone kiosk from a reputable tree specialist and cost any required works. To engage a contractor/workman to rectify one of the road-edge oak posts which has broken off at soil level and rectify others that whilst sound are leaning. To engage a contractor/workman to treat the wood of the noticeboards. To seek re-positioning of Church Lane road sign from outside Highway Cottage to Pilcot Green side of road. <p>Pilcot Hill</p> <ul style="list-style-type: none"> Problems with the road side rails were noted these are kindly being addressed by Mr Pecorelli. <p>Pilcot Green North</p> <ul style="list-style-type: none"> To urgently address the small Willow tree overhanging the road impairing visibility in a dangerous position. To agree with Mr Pecorelli who has offered to meet the cost of tidying up the large willow set back from the road edge which has suffered much damage during recent storms. DPC would specify the work required and submit the relevant applications. To invite the Hampshire and Isle of Wight Wildlife Trust to survey the area and confirm whether Knotweed is present, provide a view on the value of the area as a wildlife habitat, recommend treatments for invasive species and to recommend future management activities. Infestation of Balsam is clear to see but no knotweed was identified. This area is very overgrown and very wet underfoot and pulling Balsam by hand was easy in the wet conditions but would be hampered by the dense coverage of nettles and brush cutting would be difficult due to undergrowth and many fallen branches. To remove the three posts immediately in front of the seat for use as spares, replace the chain in the remainder of the posts and replace lost reflectors. These works to be combined with post work on Pilcot Green South. <p>Chatter Alley</p> <ul style="list-style-type: none"> To secure a place in a Contractor's schedule for verges brush cutting in both Chatter Alley and Church Lane in July. To contract for one maintenance visit to all chicane islands ensuring the work is supervised and all weeds and leaves are removed. To identify and cost an alternative low maintenance permanent treatment for all islands. <p>The suggestion of using the Community Payback team was raised and the procedure is believed to be to put a request in via email. CI was asked to request a visit and would liaise with AJC on dates.</p> <p>Highways</p> <p>AJC reported that Gulley cleaning is imminent along Church Lane and Chatter Alley and there would be resulting road closures.</p> <p>20mph limit trial has been requested.</p> <p>Church Lane sign move will be requested.</p> <p>EW inquired about the gas works that had been promised to investigate water ingress into the system. GB had not received an update on this and the work had originally been planned for April. Any further communication would be shared.</p> | <p>GL</p> <p>CI/AJC</p> <p>CI</p> <p>AJC</p> <p>GL</p> <p>GB</p> <p>GL</p> <p>CI</p> <p>CI</p> <p>GB</p> <p>AJC</p> |
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| 62/14 | Agenda item 10 Cont'd | <p>and a resident's working party had been established for this purpose. A commitment was made by the council to fund the paint and other replacement parts for the kiosk with the working party carrying out the work. An attempt was made to prompt the working party at the end of last year and nothing has happened since then therefore it may be necessary to reconsider the financial commitment until such time that the working party becomes active and a new request is made of DPC.</p> <p>Training AJC has circulated to various local councils the opportunity to receive "Knowledge and Core Skills" at a reduced rate by the councils combining to receive the training in-house. Potentially this may be hosted by Rotherwick Parish Council and responses have been received and will be collated to determine the best date relating to availability of participants. CI requested availability from MH who confirmed all dates were free.</p> <p>It was resolved to book three places on the in-house Knowledge and Core Skills training course at a cost of up to £210 before VAT (GB proposed, GL seconded and all were in favour).</p> <p>Website – Nothing to report.</p> <p>Newsletter – Due Early June. MR and CI would discuss dates for release. MR requested all councillors to submit a topic headline at this stage to enable the planning of the newsletter to commence.</p> | <p>AJC/CI</p> <p>ALL</p> | | | | | | | | | | | | |
| 63/14 | Agenda item 11 | <p><u>Crime and Disorder Act, section 17</u></p> <p>No matters to discuss.</p> | | | | | | | | | | | | | |
| 64 /14 | Agenda item 12 | <p><u>Dates of future meetings</u></p> <p><u>2014/15</u> Meetings are scheduled as follows:</p> <table border="1" data-bbox="336 1379 1254 1491"> <tr> <td>June 9th</td> <td>July 14th</td> <td><i>No August meeting</i></td> <td>September 8th</td> </tr> <tr> <td>October 13th</td> <td>November 10th</td> <td>December 8th</td> <td>January 12th</td> </tr> <tr> <td>February 9th</td> <td>March 9th</td> <td></td> <td></td> </tr> </table> | June 9 th | July 14 th | <i>No August meeting</i> | September 8 th | October 13 th | November 10 th | December 8 th | January 12 th | February 9 th | March 9 th | | | |
| June 9 th | July 14 th | <i>No August meeting</i> | September 8 th | | | | | | | | | | | | |
| October 13 th | November 10 th | December 8 th | January 12 th | | | | | | | | | | | | |
| February 9 th | March 9 th | | | | | | | | | | | | | | |
| 65/14 | Agenda item 13 | <p><u>Information Sharing</u></p> <p>None</p> <p>Meeting closed at 9.48pm.</p> | | | | | | | | | | | | | |

Signed.....
 Chairman

Date.....