



DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting Held at Dogmersfield Primary School 11th March 2019

Councillors present:

Cllr Geoff Beaven (GB) (CHAIRPERSON)
Cllr Alastair Clark (AC)
Cllr Brian White (BW)
Cllr Graham Chisnall (GC)
Cllr Jane Houston (JH)

CLERK: Helen Wright (HW)

Members of the public present:

There were 5 members of the public present including
Cllr David Simpson (DS)

27/19	Welcome & Apologies for Absence GB welcomed everybody to the meeting. He stated that there had not been a meeting of the Dogmersfield Neighbourhood Plan Steering Group that evening but that he would provide a full progress report under agenda item 33/19. Apologies were received from Cllr Stephen Gorys and Cllr Ken Crookes.	
28/19	Declaration of Interests – Current Agenda GB stated that he has declared an interest in a planning matter and that he will ask AC to cover this topic which has not been included in his planning report. He also reported that a planning application will be mentioned under agenda item 33/19 in which BW has declared an interest. AC declared an interest in an expenses item under agenda item 32/19 and it was noted that he will abstain from voting on that item.	
29/19	Public Participation GB stated that he would mention the Hart Local Plan under agenda item 33/19. A resident queried whether there are any regulations in place to limit lighting in rural areas, as she had completed the 'dark skies survey' and could only see 9 stars; less than 10 stars is considered to be light pollution and there is considerable external lighting from nearby buildings including the Four Seasons. GB commented that normally planning applications cover external lighting, and suggested that she contact HDC with her concerns. It was noted that although the Dogmersfield Neighbourhood Plan will attempt to address the issue the Plan is not yet 'made', and in any case	



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	will only apply to new applications.	
30/19	<p>Approval of the Minutes of the Meeting held on 11th February 2019</p> <p>It was resolved that the minutes of the meeting held on 11th February 2019 (14/19 to 26/19) be accepted as a true record and they were signed by the Chairperson.</p> <p>(GB proposed, GC seconded and all were in favour)</p>	
31/19	<p>Matters Arising from the Minutes of the Meeting held on 11th February 2019</p> <p><u>To include consideration of the outstanding action list</u></p> <p>With consideration to the action list from 11th February, the following points were noted:</p> <ul style="list-style-type: none"> • 16/19 To arrange site visit with Philip Shepherd and school Governors to consider: <ul style="list-style-type: none"> – limited measures to reduce parking and improve the line of sight for traffic along Chatter Alley – installing white lines to narrow the bridge to one car’s width – installing signage to designate priority for vehicles going over the bridge <p>AC reported that he is awaiting a response from Philip Shepherd regarding suitable dates for a meeting. DS suggested it may be beneficial to hold a joint meeting with Winchfield and Highways. AC to progress.</p> • 18/19 To liaise with the owner of the cricket field regarding remedial action to prevent the footpath to the school becoming muddy during wet weather – AC to progress • 18/19 To identify/formulate procedures in line with the Data Protection and Privacy Policy for approval at AGM - ongoing • 18/19 To reposition the noticeboard at the Queens Head further away from the roadside, and to repair the broken post on Pilcot Green - completed • 18/19 To purchase 2 new posts for the noticeboard outside the school - completed • 21/19 To approach John Self to ask for recommendations as to the types of plants which would be suitable for the chicanes on Chatter Alley and the likely costs of those plants – GC reported that he has tried unsuccessfully to contact John by telephone and he will attempt to visit him instead • 23/19 To progress the APA invitation lists – to be covered under agenda item 32/19 • 23/19 To circulate a copy of the Chairman’s presentation from last year’s APA - completed • 26/19 To forward suggestions for the Fermoy protocol response to GC – completed • 26/19 To circulate revised Fermoy protocol response to Councillors - completed • 26/19 To give prompt feedback on revised Fermoy protocol response – completed 	<p>AC</p> <p>AC</p> <p>JH/GC/ HW</p> <p>GC</p>



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32/19 Finance & Regulatory Matters

To receive and approve the financial statement of accounts from 1st – 28th February, confirming payments made in February and to authorise any payments due in March and April

HW reported that in summary the transactions in February were as follows:

Payments: Cheque nos.

1094	RCOH Ltd, Invoice no. 660	£2,640
1095	Helen Wright, Clerk expenses	£37.59
1096	Helen Wright, Clerk salary February 2019	£395

Receipts: Nil

It was noted that the financial position at the end of February was as follows:

Total cashbook: £15,743.23 of which £1,366.48 is ring fenced for the Neighbourhood Plan.

HW commented that all grant funding for the Neighbourhood Plan has now been spent.

It was resolved that the February Finance Report be accepted as a true and correct record and the payments listed therein be confirmed.

(GB proposed, BW seconded and all were in favour)

It was resolved to authorise the following payments due in March:

Cheque no.

1098	£2,628	Premier Grounds & Garden Maintenance, chicanes works
1099	£60	Elvetham Heath Parish Council, Councillor training
1101	£395	Helen Wright, Clerk salary March 2019

(GB proposed, AC seconded and all were in favour)

1103	£245.64	Alastair Clark, web expenses July 2017-February 2019
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(GB proposed, BW seconded and GC and JH were in favour. AC abstained due to conflict of interest)

It was resolved to authorise the following payment due in April:

Cheque no.

1102	£416	Helen Wright, Clerk salary April 2019
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(AC proposed, GB seconded and all were in favour)



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	<p><u>To agree the appointment of the Internal Auditor for the year ending 31st March 2019</u></p> <p>HW stated that IAC Audit & Consultancy Ltd, who undertook last year's Internal Audit, have quoted an unchanged fee of £150 + VAT for conducting the Internal Audit for the year ending 31st March 2019, and requested that Councillors approve the appointment of IAC Audit & Consultancy Ltd for this year's Internal Audit.</p> <p>GC asked what the Internal Audit entails. HW and AC explained that primarily its purpose is to check that the Council's processes and procedures are satisfactory in order to protect the Council against fraud and to ensure that it is properly complying with its statutory and legal requirements, and making decisions in a proper manner. It was noted that following the Internal Audit the Internal Auditor will complete their part of the Annual Return which is noted at the AGM, and that as neither the Council's income nor expenditure for the year will be above £25,000 then there is no requirement for the accounts to be submitted to the External Auditor provided that the necessary Certificate of Exemption is submitted. HW commented that she will send GC the details of the matters covered by the Internal Audit.</p> <p>It was resolved that IAC Audit & Consultancy Ltd be appointed as the Internal Auditor for the year ending 31st March 2019. (AC proposed, GB seconded and all were in favour)</p> <p><u>To agree actions regarding Annual Parish Assembly Preparations</u></p> <p>AC reported that Councillors will be meeting on Thursday to discuss the preparations in detail, to be followed by a meeting between AC and HW on Friday morning, therefore it was agreed that additional discussion at tonight's meeting is not required.</p>	HW
33/19	<p>Planning</p> <p><u>To report on current planning applications and confirmation of Parish Council responses</u></p> <p>It was noted that GC is taking over responsibility for planning and that he has progressed all of the new applications, although GB has continued to provide the planning report for the time being.</p> <p>16/03129/OUT Pale Lane – This application seeks outline approval for 700 new houses and some local infrastructure including a primary school and a community centre. The developer has appealed against the refusal to grant outline permission and there has been a public hearing which has now ended. The Inspector's conclusions are awaited.</p> <p>17/02664/FUL Emilys Farm – This application seeks to renew the permission granted in 2012 for a temporary mobile home to house a stockman close to the animals under their care. The previous permission expired in 2015. No further information is available.</p>	



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18/00157/FUL Emilys Farm – This is a recent application to build a slaughter and butchery unit which follows the recent pre-application for the same facility. There is nothing further to report.

18/02217/HOU 1 Pilcot Cottage – This is a further application covering the single storey extension to the rear of the building, but of a smaller area than that of the refused application. It has now been confirmed that the application has been refused.

18/02734/OUT Fermoy – This is an outline application to build 22 new houses on what is currently a small industrial estate just off the A287 towards Odiham. The scheme includes 8 affordable units. The site is located in the countryside and the Dogmersfield Historic Park, although it is technically a brownfield site. The Parish Council has responded with a neutral response that highlights concerns with the proposed scheme.

18/02601/LBC Old Parsonage – This application seeks listed building consent to retille the roof on this Grade 2 listed building. The Parish Council has submitted no objections.

18/02845/HOU Derry Cottage – This application proposes a substantial remodelling of the existing house and garage involving a substantial extension and internal changes. The Parish Council objected due to a rear balcony which would represent a loss of privacy for the neighbours and also due to the lack of information regarding how the site would be managed given the impact of road parking in this narrow section of Church Lane. Revised plans have been submitted that include an obscure screen to the end of the balcony.

19/00267/PREAPP Pond Cottage – This pre-application refers again to the installation of a gas tank and digester sewage system on agricultural land without planning permission. The purpose of the application is unclear.

19/00390/CA Gossips - this application covers some inconsequential tree work.

AC reported that no response has yet been received from the consultant who initially requested a meeting with the Parish Council regarding the possible development of land at the top end of Church Lane opposite Thatched Cottage.

It was noted that the Parish Council has received a request from Andrew Hillyer and Sarah Callaghan for a meeting to discuss the possible development of a site in Church Lane. A suitable date for the meeting is being sought.

Neighbourhood Plan Update

GB reported that HDC have launched the next formal consultation (Regulation 16) which will run



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from 11th February to 25th March. He stated that the Parish Council completed all of the actions requested by HDC within the required timescale, and that little is likely to be heard until after the end of the consultation period. GB commented that it would be beneficial for as much residential support as possible to be logged.

GB outlined the recent announcement by Cllr Cockarill of HDC regarding the Hart Local Plan, which indicated the provisional feedback from the Inspector. It was noted that, subject to HDC agreeing some important modifications, Hart are close to having in place a sound Local Plan which is a very important milestone as this stage has never been reached before.

GB reported that according to Cllr Cockarill the Inspector has accepted HDC's assessment of the housing need at around 388 dwellings per annum and has recognised their positive approach to meeting that need, and therefore the Inspector recommends that Hart agree to meet Surrey Heath's unmet need as he believes that this can be achieved within Hart's projected targets without changing the Plan or needing to find further sites.

It was noted that the Inspector's other key recommendation is that Policy SS3 not be pursued at this time, as he believes that the new settlement approach is not sufficiently developed to be included within the Plan, particularly as the numbers of new homes it may deliver are not necessary to meet Hart's housing numbers within this Plan. DS emphasised that the Inspector has indicated that HDC should review the location of a potential new settlement, having suggested that Winchfield/Murrell Green may not necessarily be the most suitable locations.

To propose and agree future Parish Council representation on the Neighbourhood Plan Steering Group committee and working parties

GB explained that he has chaired the Steering Group in his capacity as a member of the Steering Group, not in his capacity as a Parish Councillor, and that AC has attended most of the Steering Group meetings as the Councillor representing DPC. AC stated that, following GB's imminent departure from DPC, he would appreciate another Councillor making himself/herself available when necessary to attend Steering Group meetings should AC be unable to do so. It was agreed that this will be discussed at the Councillors' meeting on Thursday.

AC asked whether GB would be prepared to continue as a lay member of the Steering Group following his departure from DPC, and GB confirmed that he would be happy to do so.

It was resolved that GB will continue to be involved as a lay member of the Neighbourhood Plan Steering Group following his departure from DPC.

(AC proposed, GC seconded and all were in favour, except GB who abstained due to conflict of interest)



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	<p>iii. <u>Website Update</u> HW stated that the website is being maintained and updated on a regular basis.</p> <p>iv. <u>Newsletter</u> It was noted that the next edition is planned for May/June.</p>	
37/19	<p>Crime and Disorder Act, Section 17 Nothing to report.</p>	
38/19	<p>Next meeting date The next meeting will be the Annual Parish Assembly to be held on 8th April.</p>	
39/19	<p>Information sharing</p> <p>It was noted that recent problems with telephone lines in the village are thought to have been caused by a cable having been cut in an attempt to steal it during some repair works.</p> <p>GC reported that a pre-application has been submitted today regarding Schoolfield Corner. He stated that he will circulate details to Councillors although there appear to be no changes apart from the 3 bedroom house becoming slightly smaller.</p> <p>DS reported that Hampshire Fire and Rescue Authority are to join with the Isle of Wight to form a Combined Fire Authority. A new leader will be instated.</p> <p>The meeting closed at 8.30p.m.</p>	GC

Signed
Chairperson

Date

Abbreviations	In place of
DPC	Dogmersfield Parish Council
HDC	Hart District Council
HCC	Hampshire County Council
APA	Annual Parish Assembly
AGM	Annual General Meeting