



DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting Held at Dogmersfield Primary School 12th October 2015

Councillors present:

CLlr Geoff Beaven (GB)
CLlr Alastair Clark (AJC)
CLlr Mike Ricketts (MR)
CLlr Graham Leach (GL)
CLlr Joanna Thomas (JT)

Members of Public present:

Bianca Robson
Steph Thomas
Chris Waller
Brian White
CLERK Claire Inglis (CI)

Brian Leversha (BL)
Felix Lister
Ken Crookes (KC)
Christine Smith

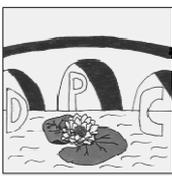
Mary Morrison
Christine Lowe
Chris Ward (CWa)

103/15	Agenda item 1	<p><u>Welcome & Apologies</u></p> <p>All Parish Councillors were in attendance.</p> <p>The meeting was opened at 7.30pm by Chairman Geoff Beaven who welcomed everyone. GB thanked the public for their good wishes received at the last meeting. GB was pleased to report that he was well on the way towards a speedy recovery.</p> <p>In addition apologies were received from Cllr Gorys, Cllr Glen, Jeremy Robson and Roddy Lister</p>	
104/15	Agenda item 2	<p><u>Declaration of interests – current agenda</u></p> <p>MR declared an interest in the decision to support the Dogmersfield Events Christmas Event as he sits on their committee under agenda item 7.</p>	
105/15	Agenda item 3	<p><u>Public Participation</u></p> <p>GB highlighted three important matters that will be under discussion at this meeting and are as follows:</p> <ul style="list-style-type: none"> • How DPC should follow up the recent NHP drop in event. • Preparations for the volunteer day on this coming Saturday 17th. • How DPC should handle the planning application for 3 houses in Church Lane that has just been submitted. <p>GB then went on to clarify certain points following from the attendance of Solstice at the last meeting in September. There was a substantial discussion at this time on the planning application for a solar farm at Hungerford Farm. This is planned to be located in the parish of Winchfield on the boundary with the Dogmersfield Conservation Area and of most concern was the plan to route all construction traffic through Dogmersfield. GB was pleased to report that there has been some further developments but would like to clear up a misunderstanding from the last meeting which has been repeated in correspondence subsequently.</p> <p>As part of their proposals Solstice are intending to set up an annual fund to benefit local parishes and schools. The Parish Council made a bid to be included in this scheme and had proposed that the scheme should fund improvements to the footpath that runs along the site boundary; and similar to the improvements made to the path that runs behind the school. Solstice requested a meeting to discuss our proposal but the PC felt that detailed considerations should await the outcome of the planning application which</p>	



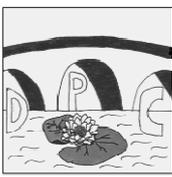
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<p>105/15</p>	<p>Agenda item 3</p>	<p>at that time had not been submitted. At no time was it indicated to us that wider issues could be covered in such a meeting including the opportunity to discuss transport arrangements. If this had been clear DPC would not have hesitated to agree to a meeting.</p> <p>KC pointed out that the solar farm at Taplins was now under delivery and believed that and community benefit should be paid in cash with no limitations as to its benefits. GB further commented that DPC were concerned with showing prejudice to any planning application prior to approval in accepting or being seen to accept any such funding, Nevertheless Solstice have reconsidered their construction transport arrangements and will now route most of the traffic along Pale Lane direct from the A232 avoiding Dogmersfield. Care will be needed at the railway bridge and temporary traffic lights will be installed to allow the goods vehicles to use the centre of the road safely. However a small number of loads comprising 3 to 6 traffic movements over the 3 month period will still need to use Chatter Alley and it was proposed that 'No Parking' restrictions be applied when these were due. We asked for further conditions to apply such as the time of day when these restrictions would be applied and the need for advance notification. Our District councillor (KC) has also suggested a condition by which these movements could only be made outside school hours e.g. before 8.30am and after 5pm. KC believed that this restriction on time of movement was applied.</p> <p>GB understood that the decision was imminent on the application and also commented that certain officials at HDC were unhelpful.</p> <p>MR voiced his concern to KC that the original transport plan stated that routing all traffic through Dogmersfield would have no implications for residents. One Hart officer claiming to have lived in the area for 39 years supported the plan and stated that because the proposed traffic movements were legally permissible they should go ahead. MR was asked to forward the email correspondence to KC who would look into this matter.</p> <p>GB invited the public to raise any further issues or questions:</p> <p>CWa asked for confirmation from KC that a further one year delay to the production of a local plan is likely. KC agreed that the previous timeline had been aspirational and that a lot of work has now gone in to producing a scheduled plan that has substance with a critical path and detailed activities. AJC confirmed that the HDAPTC meeting to be held 13th October is likely to hear further on this from Darryl Phillips. GB asked KC if he was concerned about the threat from Government of removal of the planning function for local authorities who do not have their plans in place by 2017. KC responded that he was confident this deadline would be met.</p> <p>KC confirmed that an updated housing options consultation document was due to be released and that all parishes should consider responding carefully.</p> <p>BL asked in view of the agenda item to support the Dogmersfield Events (DE) Christmas event if consideration could be given to support of the Horticultural summer event as per the request made this year which was declined.</p> <p>GB highlighted that whilst the DE event was self-funded the support provided by DPC was to ensure that the DPC owned provided lights were checked for their electrical safety. In the past DPC had installed the Christmas tree and lights but this task is now carried out by the Events team. GB confirmed that he would take on board the point made by BL.</p>	<p>MR</p> <p>CI</p>
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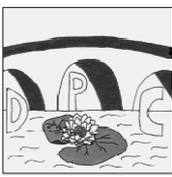
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106/15	Agenda item 4	<p><u>To approve the minutes of the AGM held on 14th September 2015</u></p> <p>It was resolved that the minutes (86/15 to 102/15) be accepted as a true record and they were signed by GB. (AJC proposed, JT seconded, GB abstained as he was not present at the meeting and all others were in favour).</p>	
107/15	Agenda item 5	<p><u>Matters arising from the minutes of the meeting held on 14th September 2015</u></p> <p>The outstanding action list was considered at this time with many items due for consideration as an agenda item below.</p> <p>Other actions outstanding or completed are as follows:</p> <ul style="list-style-type: none"> • GB will be progressing the unblocking of culvert outside Brooks. There is currently a digger by the property to link it up to the main sewer system GB would contact owner of property to see if digger can be utilised. • GL to draft letter to Highways department re chicane islands. • CI Transparency updates are ready to upload to the website and a meeting has been booked with AJC to confirm and complete • AJC emailed Basingstoke Canal and will follow up to ensure message re footpath closure is effectively actioned. • Appraisal interview took place 12th October reported under agenda item 6. • Budget virement re subscriptions was completed. • Equestrian centre planning response was submitted. • NHP drop in event took place. • Pension workshop reported on under agenda item 7. 	<p>GB</p> <p>GL</p> <p>CI/AJC</p> <p>AJC</p>
108/15	Agenda Item 6	<p><u>Update on Employee Appraisal Process</u></p> <p><u>To confirm completion of Annual Performance Review of employee</u></p> <p>GB confirmed that this process took place during July resulting in a final meeting held today October 12th between the Clerk and Councillors GB and AJC; having received comment from other councillors on CI's performance during the last year.</p> <p>The meeting resulted in an agreement of the objectives for performance in the coming year and the finalised document will be issued to all councillors for comment to enable completion of the process at the November meeting.</p>	<p>GB</p>
109/15	Agenda Item 7	<p><u>Finance and Regulatory Matters</u></p> <p><u>To receive and approve the financial statement of account and payments in period from 1st to 30th September 2015, confirm payments made in September and authorise any payments now due</u></p> <p>CI reported the Bank balance at end of September stands at 9,019.82 and this has been agreed by AJC and signed. During September the following payments made are confirmed as follows:</p> <p>Chq no: 936 £75 CPT visit August 15 Chq no: 937 £84 Hampshire County Council Hall Hire Chq no: 938 £397 Clerk Salary Chq no: 939 £240 Hampshire County Council – Canal Contribution Chq no: 940 £822 Goslings verge maintenance.</p> <p>At the six month point in the financial year the budget shows expenditure of 42% of the</p>	



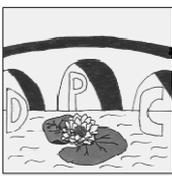
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<p>109/15</p>	<p>Agenda item 7</p>	<p>document to create and the outcome was the following list of actions to be performed:</p> <ul style="list-style-type: none"> • Inspection of Council assets to ensure their safety or requirement for maintenance. • Noticeboards confirmed in good condition and not requiring any attention this year. • Posts and rails to Pilcot Green to be noted that one was replaced in 2015. • Insurance company to receive an updated asset register correctly reflecting the posts and rails on Pilcot Hill. • Laptop to be considered for replacement in 2016/17 budget review. • Printer to assess the need for replacement of disposed asset (Clerk currently uses own printer) • Financial transactions to note that cheque stubs are now initialled as part of the authorisation process to prevent fraud. • Data Protection protocol to be provided with the AGM 2016 as the deadline. • Council Employees to include recognition of new workplace pension legislation that should be complied with by DPC. • Council activities to have a centralised record of the activities carried out to date. • Council communication to provide a protocol with the AGM 2016 as the deadline. • Council contracts to review the paperwork as part of the annual cycle of review and to be next considered at the AGM 2016. • Council jurisdiction to review the risk assessment for the Christmas lights as per previous years. <p><u>To agree support of Dogmersfield Events Christmas Event on Pilcot Green by providing public liability insurance to cover the Christmas tree lights and the Parish Council to obtain an electrical safety certificate at an approximate cost of £40.</u></p> <p>CI confirmed that the Events team are due to install the lights on 29th November and that they have confirmed they will continue to carry out regular checks of the lights during the festive period. AJC confirmed he would organise the electrical safety inspection of the lights.</p> <p>It was resolved to support the Dogmersfield Events Christmas event on December 5th by providing insurance cover on the DPC owned Christmas tree lights and to provide an electrical safety certificate at cost to DPC up to £40 (GB proposed, GL seconded, MR abstained and all others were in favour).</p> <p><u>To timetable the Budget Setting process for 2016/17 to include strategy for verge cutting programme 2016/17</u></p> <p>CI agreed to circulate the current year budget for reference and confirmed that GB and CI would lead with an outline 2016/17 budget to bring to the November meeting with a potential strategy meeting to discuss any issues in detail. Final agreement of the budget would be obtained at the December meeting facilitating the agreement of the precept level to be submitted in January. Any quotes being actively sought for village works should be received by 31st October to enable feed into the budget proposal.</p> <p>Points to consider for the following budget year include: Verge clearance programme 2016/17 Potential loss of Lengthsman funding Tree management particularly Pilcot Green South Road signage cleaning Other projects</p>	<p>All</p> <p>CI</p> <p>CI</p> <p>CI</p> <p>CI</p> <p>CI</p> <p>CI</p> <p>CI</p> <p>CI</p> <p>CI</p> <p>ALL</p> <p>CI</p> <p>CI</p> <p>GB</p> <p>AJC</p> <p>CI/GB</p>
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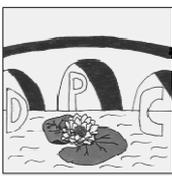
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<p>110/15</p>	<p>Agenda item 8</p>	<p><u>Planning</u></p> <p><u>Report on current planning applications and confirmation of Parish Council responses</u></p> <p>The following applications were discussed and decisions noted where applicable: C15/01083/FUL Rose Court new 14 apartment building – Confirm permission granted as indicated at the last meeting. GB confirmed that this site is in Dogmersfield.</p> <p>15/01046/HOU Forge Cottage car port – Confirm permission refused as indicated at the last meeting. Conservation and Highways commented reflected concerns raised by DPC.</p> <p>15/01077/FUL Hungerford Farm solar farm – Nothing to add to the earlier statement made under public participation. However, a thoughtful response has been submitted by an officer at HDC relating to those properties to the boundary of the site and these are available to view on the HDC website.</p> <p>15/01873/PREAPP Fermoy 5 dwellings – Opinion issued by Hart. Their website indicates that they have identified a number of reasons why development would not be appropriate at this time.</p> <p>!5/02111/AMCON Equestrian Centre removal and variation of approval conditions. – Objection submitted by DPC against removal of condition 13 that would have removed restriction of use to Hotel and opened up centre to full commercial use. Further DPC indicated that we would not want to stand in the way of new management arrangements providing condition 12 was redrafted and objected to application for revised condition 10 to the 4 dwelling hotel accommodation block to prevent these becoming free open market housing units. Hart Conservation officer has also objected to the application. Two residents also objected to this application.</p> <p>15/021981 Blue Bell Lodge Lawful Development Certificate for siting of caravan. – This is in Crondall on our boundary. Earlier an enforcement notice to remove this residential caravan was appealed against and resident has now requested an LDC to allow them to stay on site based on more than 10 years occupancy. This application also includes plans for a new house that was refused permission a few months ago. DPC will not get involved.</p> <p>15/02077/HOU Fieldview side extension - The proposed extension is in keeping with existing and DPC has submitted no objection.</p> <p>15/00373/NMMA Four Seasons variation of conditions – These changes will allow the approved improvements to the building and other features to be carried out in phases. The DPC will not get involved.</p> <p>15/02401/FUL Church Lane 3 dwellings – This is the most significant application for the parish for many years as the dwellings sit in the Conservation area and outside the settlement area. DPC should ensure that it captures resident’s views and preferably should consider the application in an open session of the Council rather than ex committee. This can be achieved by the normal dear resident letters, or a special event/council meeting and/or delaying our response until after our meeting on the 9th November. Closing date is 5th November and Hart’s agreement to a delayed submission will be needed. CI will request an extension to the consultation period (copy KC in response). KC confirmed that because the proposed development is outside the settlement boundary it will go to full Council meeting at HDC should the planning</p>	<p>CI</p>
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111/15	Agenda item 9	<p>councillors available (excluding GL). Jobs to be carried out by the volunteers include removing leaves and debris from the ditches. GB intends to set the 'Dads' team to work on a patch of invasive species on the common land and potentially opening up the culverts.</p> <p><u>To discuss tree survey on Pilcot Green to assess safety/health of trees</u> It was agreed that there are health and safety issues relating to some of the trees on Pilcot Green South outside the pub. The trees therefore should be assessed by a tree specialist to determine what action should be taken. CI would attempt to locate an independent tree assessor but in the meantime would arrange for a tree surgeon previously used for tree work in the village to give an initial opinion. CI would try to arrange a meeting to coincide with the village volunteer day on Saturday 17th October.</p>	CI
112/15	Agenda item 10	<p><u>Highways</u></p> <p><u>To report any updates on Highways matters</u> AJC has produced a schedule which lists the outstanding highways issues recording the status of each item. He will deliver this schedule at the Odiham traffic partnership meeting due to be held on October 21st.</p> <p>GB also confirmed his attendance at the Flood Forum meeting to be held on Monday 19th October and confirmed to KC that he intends to request that the issue of flooding in front of the Queens Head in Dogmersfield is properly dealt with. Highways requested that DPC carry out certain tasks to ensure that once their department works were carried out the onward discharge of water flows correctly into the River Hart. DPC have completed this work but still awaits Highways to sort this matter out. Even with a small amount of rain the area continues to flood causing all manner of traffic problems. KC confirmed that this would be put on the agenda and asked GB to confirm by email the details he has just laid out.</p>	AJC GB
113/15	Agenda item 11	<p><u>Other matters to report</u></p> <p>Community Liaison – Nothing further to discuss</p> <p>Training – HIWWT are running free training sessions on invasive species on Tuesday 20th Oct and March 15th 2016. AJC confirmed he would like to attend the event on 20th October and other councillors were interested in the March event. CI would make the relevant bookings.</p> <p>Website – Work to produce pages for compliance with the Transparency requirements by CI has now been carried out. CI would like to agree these pages prior to uplift with AJC and ensure that all pages work properly and a meeting is set for the beginning of November to complete this task.</p> <p>Newsletter – Not currently due</p> <p>External Meetings – AJC reported that he and JT attended the HALC AGM on Saturday 10th. He felt this was a good, friendly, informative meeting. Three speakers spoke on different issues including NALC, Hampshire's bid for devolution and Local government issues. AJC reported that NALC fees are likely to go up to approximately £33 as they are introducing a small council minimum fee. This information will be fed into the budget</p>	CI CI/AJC AJC



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113/15	Agenda item 11	<p>process.</p> <p>AJC is attending the NALC AGM on 27th /28th October.</p> <p>HDAPTC's next meeting is due to be held on Tuesday 13th October. AJC is attending. No other councillors are available. GB has submitted a report to AJC on behalf of DPC.</p>	AJC						
114/15	Agenda item 12	<p><u>Crime and Disorder Act, section 17</u></p> <p>No matters to discuss.</p>							
115/15	Agenda item 13	<p><u>Dates of future meetings</u></p> <p><u>2015/16</u></p> <p>Meetings are scheduled as follows:</p> <table border="1" data-bbox="320 826 1390 904"> <tr> <td data-bbox="320 826 676 864">November 9th</td> <td data-bbox="681 826 1034 864">December 14th</td> <td data-bbox="1038 826 1390 864"></td> </tr> <tr> <td data-bbox="320 871 676 904">January 11th</td> <td data-bbox="681 871 1034 904">February 8th</td> <td data-bbox="1038 871 1390 904">March 14th</td> </tr> </table>	November 9 th	December 14 th		January 11 th	February 8 th	March 14 th	
November 9 th	December 14 th								
January 11 th	February 8 th	March 14 th							
116/15	Agenda item 14	<p><u>Information Sharing</u></p> <p>The meeting was closed at 9.06pm.</p>							

Signed.....
Chairman

Date.....