

DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting Held at Dogmersfield Primary School 14th September 2015

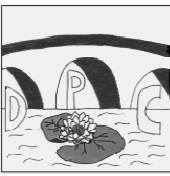
Councillors present:

Cllr Alastair Clark (AJC)
Cllr Mike Ricketts (MR)
Cllr Graham Leach (GL)
Cllr Joanna Thomas (JT)
CLERK Claire Inglis (CI)

Members of Public present:

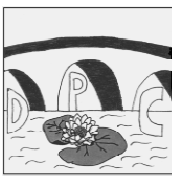
Mary Morrison (MM) Brian Leversha (BL) Giovanni Maryca (GM)
S Thomas (ST) Elizabeth Waller (EW) Chris Waller (CW)
Christine Smith (CS) Chris Ward (CWa) Brian White (BW)

89/15	Agenda item 1	<p><u>Welcome & Apologies</u></p> <p>Apologies were received from Cllr Beaven who has been unwell.</p> <p>The meeting was opened at 7.30pm by Vice-Chairman Alastair Clark who welcomed everyone.</p> <p>In addition apologies were received from District Cllrs Ken Crookes, John Kennett and Stephen Gorys, County Cllr Jonathan Glen and Angela and Neil Dickson.</p>	
90/15	Agenda item 2	<p><u>Declaration of interests – current agenda</u></p> <p>None received</p>	
91/15	Agenda item 3	<p><u>Public Participation</u></p> <p>AJC invited those present to raise any issues:</p> <p>BL wanted to pass on his best wishes to GB for a speedy recovery.</p> <p>CWa requested that in advance of the closure of the towpath of the canal for restoration works that a request be made for the closure to be effectively placed. Damage was sustained to fences to his property by walkers attempting a shortcut rather than returning to an appropriate exit from the canal. AJC confirmed that he would email Fiona Shipp of the Basingstoke Canal Authority to ensure that this request is submitted and put in place.</p> <p>AJC introduced GM who was in attendance representing Solstice the company responsible for submitting the planning application for a Solar Farm at Hungerford Farm. The site is located on the parish boundary within Winchfield. The public were invited to raise any questions at this time.</p> <p>AJC confirmed that DPC has made a comment on the planning application raising its concerns on some aspects of the submission. The decision now rests with HDC. AJC continued by giving some background information regarding the concerns raised by DPC as part of their planning application comments. The main concern being the route taken by the construction traffic. The application will require the lifting of the 7.5tonne road restriction through Dogmersfield whilst DPC consider that other routes should be considered further. AJC commented that he is investigating whether as an authority HDC has the legal right to lift the weight restriction but to date has not obtained an</p>	AJC
91/15	Agenda		



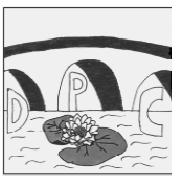
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	<p>item 3 Cont'd</p>	<p>answer.</p> <p>MR further commented that his major concerns were for the parents and children of the school during the peak periods in the village and residents of Chatter Alley due to the width restriction through the chicanes and that this should not be dismissed by the developer and felt very strongly that these concerns were not being addressed.</p> <p>GM voiced his disappointment on behalf of Solstice who felt that DPC had not accepted offers to meet in advance of the planning application submission and considered it irresponsible not to take advantage of such meetings. To state in the planning application that Solstice was misleading is not true and many parties were consulted in relation to traffic management. Solstice can provide many quotes from other parishes that it has worked with in the past confirming the good communication and GM confirmed that he himself lives within four miles of the site so is aware of the traffic issues.</p> <p>(DPC could not confirm the context of the use of the word 'misleading' at the time of the discussion within the comment submitted to planning and therefore could not clarify the intended interpretation but felt sure that DPC was not inferring that Solstice is an irresponsible developer).</p> <p>GM continued that the bridges on the other routes to the site do have restrictions that limit delivery of certain aspects of the equipment that would need to be brought to the site requiring clearance in height as well as width. GM considered that Solstice would be accused of being an irresponsible developer if it brought the rail network to a standstill. GM confirmed that Solstice is still working with its consultants to mitigate the traffic concerns and is looking at hours of traffic movements and would happy for HDC to make this a condition of any planning permission granted. Consultants are looking at utilising smaller trucks and considered that the installation of a solar park should not be hindered due to these limitations and that many benefits can be derived from solar parks.</p> <p>MR reiterated that DPC is not close minded to such developments but felt the wording of the traffic assessment was not helpful. MR continued that he felt heartened that Solstice continue to look for solutions to mitigate the traffic concerns and felt this best achieved by continued dialogue. Factors that could and should be considered include use of smaller vehicles to deliver elements of the equipment to site facilitating use of routes including bridges where possible, limiting traffic through the impacted areas to off-peak periods including for example school clubs that may run later than usual school closure times.</p> <p>Some residents did confirm the difficulties that large vehicles do and would incur travelling along Chatter Alley and another mitigating factor could be to utilise a second vehicle to scout ahead of delivery trucks to ensure a clear route through the pinch points of the route. GM agreed that these options are all possible inclusions in a detailed solution and confirmed that they regularly provide maps of the route to the construction workers in such instances detailing the difficult aspects of routes.</p> <p>It was agreed to continue to liaise with Solstice and maintain a dialogue to work through the issues raised.</p>	
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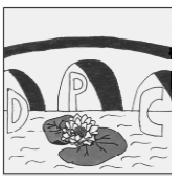
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92/15	Agenda item 4	<p><u>To approve the minutes of the AGM held on 13th July 2015</u></p> <p>It was resolved that the minutes (75/15 to 88/15) be accepted as a true record and they were signed by AJC. (MR proposed, GL seconded and all were in favour).</p>	
93/15	Agenda item 5	<p><u>Matters arising from the minutes of the meeting held on 13th July 2015</u></p> <p>The outstanding action list was considered at this time with many items due for consideration as an agenda item below.</p> <p>Other actions outstanding are as follows:</p> <p>GB – Culvert unblocking this may form part of the Dogmersfield Dads activities.</p> <p>AJC - To continue to press Highways dept. for outstanding actions at Odiham Partnership meetings.</p> <p>GL - To write to Highways dept. to notify of intended works to chicane islands in village.</p> <p>AJC - 'Dog Mess' signs to be installed.</p> <p>ALL – Review works to footpaths following NHP launch.</p> <p>CI – Transparency website work to be completed.</p>	
94/15	Agenda Item 6	<p><u>Update on Employee Appraisal Process</u></p> <p><u>To confirm date for Performance Review interview of employee</u></p> <p>The review meeting was due to be held 27th July but this has been postponed until October 12th. The process will be completed by the October meeting.</p>	GB/AJC /CI
95/15	Agenda Item 7	<p><u>Finance and Regulatory Matters</u></p> <p><u>To receive and approve the financial statement of account and payments in period from 1st July to 31st August 2015, confirm payments made in July and August and authorise any payments now due</u></p> <p>CI reported the Bank balance at end of August stands at 10,553.82 and this has been agreed by AJC and signed. During July and August the following payments made are confirmed below:</p> <p>July payments made were confirmed as follows:</p> <p>Chq no: 928 £75 CPT visit May 15</p> <p>Chq no: 929 £397 Clerk July Salary</p> <p>Chq no: 930 £108 HALC Training course for JT</p> <p>Chq no: 931 £45.28 Clerk expenses</p> <p>Chq no: 932 £23.98 Graham Leach expenses</p> <p>August payment made were confirmed as follows:</p> <p>Chq no: 933 £42 HALC Training course CI</p> <p>Chq no: 934 £75 CPT visit June 15</p> <p>Chq no: 935 £397 Clerk August Salary</p> <p>It was resolved that the statement of accounts be accepted as a true record and payments listed therein be confirmed (AJC proposed, JT seconded and all were in favour).</p> <p>In addition to payments requested for authorisation which are listed below the Goslings payment authorised in July was for a value £648 plus VAT. The actual invoice</p>	



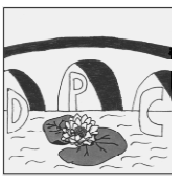
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95/15	<p>Agenda item 7 Cont'd</p>	<p>totals £685 plus VAT which includes the chicane tidy up. This was budgeted separately and the total village maintenance cost for Goslings came in under budget by £85.</p> <p>Therefore CI requests additional authorisation to cover the £37 under authorised prior month as well as the following payments:</p> <ul style="list-style-type: none"> • September 2015 Clerk Salary payment £397.00 due 20th of the month • Community Payback Team £75 for September 4th visit • HALC Training Course CI £42 21st September • Clerk Expenses £53.32 including travel and paper/stamps etc. upon completion of training course. • Basingstoke Canal Contribution £240 2015/16 <p>It was resolved to authorise the additional payment of £37 to Goslings and the 5 payments to be settled as listed upon receipt of relevant paperwork (invoice or expense claim) (GL proposed, MR seconded and all were in favour).</p> <p><u>To confirm completion of the annual audit by the external auditor BDO</u> CI reported that BDO confirmed completion of the annual audit at the end of July. The requisite notice was displayed on the noticeboards as required from 31st July for 14 days. BDO confirmed that there were no matters which came to their attention which required issuing of a separate additional issues arising report. Councillors thanked CI for the good outcome of the audit.</p> <p><u>Payment of Basingstoke Canal Contribution requiring virement in budget to Subscriptions</u> Under Subscriptions the remaining budgeted payments due to be made include £240 for the annual Basingstoke Canal Contribution and £35 to the Information Commissioner for Data Protection. Only £226 is currently available under this budget heading and this therefore requires a virement from another area of the budget. Option 1 suggests a transfer of £50 from Admin Consumables Option 2 suggests a transfer of £45 from Audit and £5 from Parish Insurance. Option 2 is preferred as these budget lines are confirmed underspends for the year.</p> <p>It was resolved to make a budget virement as per Option 2 from Audit £45 and Parish Insurance £5 to Subscriptions to cover the payment of the Canal Contribution and Data Protection registration (MR proposed, AJC seconded and all others were in favour).</p>	CI
96/15	<p>Agenda item 8</p>	<p><u>Planning</u></p> <p><u>Report on current planning applications and confirmation of Parish Council responses</u> The following applications were discussed and decisions noted where applicable: Land at Netherhouse Copse (423 residential units) – Permission was refused by HDC on the basis it would undermine the strategic gap between Fleet and Crookham Village. HDC may have been emboldened by the recent appeal decision that upheld refusal of an application in the strategic gap between Hook and Newnham. Four Season Hotel (Various to include additional facilities, entrance foyer) – Permission has been granted despite adverse comments from Hart’s Conservation officer. Rose Court, Rye Common Lane (14x2 bed apartments) – Permission has been granted with Hart officials dismissing concerns raised by DPC regarding access onto the A287. Blue Bell Lodge (Erection of 4 bed house to replace demolition of existing property) – This application has been refused, the existing property was a mobile home which HDC</p>	
96/15	<p>Agenda</p>		



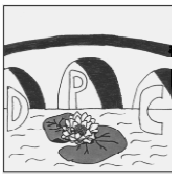
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	<p>item 8 Cont'd</p>	<p>had issued an enforcement notice against. This is subject to an appeal which if successful may see the application resubmitted.</p> <p>Forge Cottage (Erection of carport) – HDC refused permission for similar reasons to the concerns raised by DPC. Similar points were made by Highways and Conservation officers.</p> <p>Hungerford Farm (Solar Farm) – Concerns were raised as per the discussion under public participation by DPC. HDC are due to consider this application in October.</p> <p>Fermoy (5 dwellings) – This application is for Pre-application advice therefore DPC will not comment at this time.</p> <p>Equestrian Centre (Request for change of conditions) – This application is under consideration by DPC currently and comments are requested by 21st September.</p> <p><u>Neighbourhood Plan (NHP)– To report on progress and confirm the next steps</u> The NHP launch event has been organised for September 26th and will be a drop in event held in the school hall from 11am until 4.30pm. This has been advertised via the newsletter just issued.</p> <p>Plans for the event are being finalised and include: CI/ GL - Refreshments to be finalised AJC/ ALL - Pinkie to be circulated by AJC, agreed and delivered mid-week commencing 21st September. CI/AJC/GB – To meet 21st September to finalise display boards GB – To finalise NHP presentation ALL – To confirm agreement to content of questionnaire prepared by GB.</p> <p><u>To comment on attendance at Oakford Homes exhibition of Church Lane proposal on 14th July.</u> The exhibition was fairly well attended with most of the Church Lane residents represented. Since then it has gone very quiet with no communication from Oakford Homes or any further news on the Chatter Alley potential development. AJC confirmed that if DPC receive any news it will share this with its residents.</p>	<p>ALL</p> <p>As per initials</p>
<p>97/15</p>	<p>Agenda item 9</p>	<p><u>Environment & Rights of Way</u></p> <p><u>To report on progress from current month visit by Community Payback Team and confirm work to be carried out and agree future dates</u> GL reported on the two activities in the village since the last meeting. Goslings completed their second verge clearance visit which included a tidy up of the island chicanes.</p> <p>The CPTs visit on 4th September saw the wood pile moved from Chatter Alley to Pilcot Green North (PGN) and further clearance of the Himalayan Balsam.</p> <p>It was considered important for a DPC Councillor to be in attendance when CPT is carrying out works so that task focus is maintained. CI confirmed she would circulate the upcoming dates if councillors can consider being available.</p> <p>AJC reported that he had been contacted by Hampshire and IOW Wildlife Trust who asked permission to take water samples from the River Hart to further their studies on the River Loddon catchment area. AJC suggested they also look at progress made in the village with the removal of the Balsam.</p> <p>A village Volunteer day has been planned for October 17th commencing at 9.30am until 12.30pm where all are welcome. It is intended to continue to pull Balsam, dispose of the piles of balsam currently rotting down on PGN and clear ditches and collect rubbish around the village.</p>	<p>ALL</p>
<p>97/15</p>	<p>Agenda item</p>		



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	<p>9 Cont'd</p>	<p><u>To report on quote for replacement of Oak post and rail to Pilcot Hill</u> CI reported that following the damage sustained to the Oak post and rails along Pilcot Hill quotes were obtained to replace and install new posts. Subsequent to that posts and rails that had been salvaged after the incident were discussed with a contractor and a revised quote was obtained. The quote received was for a total of £230 excluding VAT which is below the insurance excess and hence a claim will not be submitted to the insurance company. CI confirmed that the expenditure would come from the Project budget area which was set at £500 for the year with no expenditure incurred to date.</p> <p>It was resolved to appoint Treasure Fencing to repair/replace the oak posts and rails to Pilcot Hill at a cost of £230 ex VAT (GL proposed, MR seconded and all were in favour).</p> <p><u>Update on Lengthsman scheme for year</u> CI confirmed that the invoice for the 2015/16 funding has been submitted to Hampshire County Council. AJC reported that the department seem to be pushing for a clustering of local councils to centralise the admin in one parish who would administer the scheme on behalf of 8 – 10 parishes. HCC are also encouraging employment of one Lengthsman across all parishes but this would be very onerous for the central parish and unworkable in the view of many of the local small parishes.</p>	<p>CI</p>
<p>98/15</p>	<p>Agenda item 10</p>	<p>Highways</p> <p><u>To report any updates on Highways matters</u> AJC confirmed as reported earlier in the meeting that the only item completed by Highways is the installation of the wooden posts to the corner of Chatter Alley. Highways department will continue to be pressed to carry out works.</p>	<p>AJC</p>
<p>99/15</p>	<p>Agenda item 11 99/15 Agenda item 11 Cont'd</p>	<p>Other matters to report</p> <p>Community Liaison – CI confirmed that an update on closure dates of Basingstoke Canal footpaths has been distributed with the newsletter to all residents and will be put up on noticeboards.</p> <p>Training – CI confirmed she is due to attend a HALC hosted Pension workshop on 21st September to facilitate actions required to be carried out by Council.</p> <p>Website – Work continues by CI to update the website to comply with Transparency requirements. Pages of the website are being prepared in the background and once all are ready they will be uploaded. CI aims to complete this by the October meeting.</p> <p>Newsletter – The newsletter has now been printed and distributed to all residents.</p> <p>External Meetings – AJC reported on important external meetings which should be represented by DPC. He asked Councillors to confirm availability to attend as follows: 10th October HALC AGM at Sparsholt 13th October HDAPTC meeting which will include important updates from Darryl Philips on the Hart Local Plan. AJC confirmed that he had forwarded forms to confirm attendance at the HALC AGM to CI. CI would complete and submit.</p> <p>GL added that he has been attending the informal NHP meetings where local parishes meet to discuss progress on their respective plans. The next date to be confirmed is October 14th with another in mid-November. Wendy Makepeace-Browne will confirm</p>	<p>CI</p> <p>CI</p> <p>ALL</p>



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		the dates in due course. GL felt it was important that depending on the status of the establishment of a DPC neighbourhood plan group that DPC should be represented at these meetings.							
100/15	Agenda item 12	<p><u>Crime and Disorder Act, section 17</u></p> <p>No matters to discuss.</p>							
101/15	Agenda item 13	<p><u>Dates of future meetings</u></p> <p><u>2015/16</u> Meetings are scheduled as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">October 12th</td> <td style="width: 33%;">November 9th</td> <td style="width: 33%;">December 14th</td> </tr> <tr> <td>January 11th</td> <td>February 8th</td> <td>March 14th</td> </tr> </table>	October 12 th	November 9 th	December 14 th	January 11 th	February 8 th	March 14 th	
October 12 th	November 9 th	December 14 th							
January 11 th	February 8 th	March 14 th							
102/15	Agenda item 14	<p><u>Information Sharing</u></p> <p>Meeting was closed at 8.50pm.</p>							

Signed.....
Chairman

Date.....