

DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting Held at Dogmersfield Primary School 8th September 2014

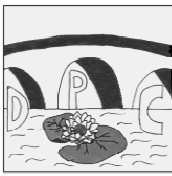
Councillors present:

Cllr Geoff Beaven (GB)
 Cllr Alastair Clark (AJC)
 Cllr Mike Ricketts (MR)
 Cllr Graham Leach (GL)
 Cllr Martin Hannah (MH)
 CLERK Claire Inglis (CI)

Members of Public present:

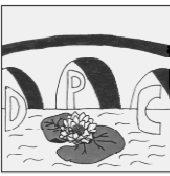
Mary Morrison	Patricia Harrison	Christine Lowe (CLo)
Yvonne Beaven	Keith Harrison	Mark Lowe
J Gillespie Brown	Sally Selfe	Sophia Harmer
P Gillespie Brown	John Selfe	GG Stephenson
Max Fullbrook (MF)	Cllr John Kennett (JK)	Jo Thomas
Elizabeth Waller (EW)	Mr White	Steph Thomas
Chris Waller	Mrs White	Sarah Miles
Chris Ward (CWa)	Christine Smith	Sue Smith
Roddy Lister	Cllr Stephen Gorys (SG)	Ann Phillips
Angie Dickson (AD)	Neil Dickson	Roger Phillips
Denise Whitehead	Philip Whitehead	Carol Leversha (CL)
Felix Lister		

93/14	Agenda item 1	<p><u>Welcome & Apologies</u></p> <p>The meeting was opened at 7.30pm by Chairman who welcomed everyone.</p> <p>Apologies were received from District Councillor Kenneth Crookes and Mr & Mrs Robson.</p>	
94/14	Agenda item 2	<p><u>Declaration of interests – current agenda</u></p> <p>MR declared an interest in Dogmersfield Events as he sits on the committee and will not partake in the discussion listed as agenda item 6.</p> <p>AJC declared an interest in relation to HALC and discussions relating to setting of renewal fees as he is Director of HALC and Basingstoke Canal Authority relating to annual contribution to be authorised for payment.</p> <p>GB declared an interest under planning application number 14/01692 relating to tree work at his property and will not be part of any decision making required on this matter.</p>	
95/14	Agenda item 3	<p><u>Public Participation</u></p> <p>GB introduced the public participation session by providing an update on development in Dogmersfield and an introduction to the Hart Housing Development Options.</p> <p><u>Development in Dogmersfield</u></p> <p>In relation to Vortal GB reminded those present that at the last meeting it was stated that the expectation for the next step to be a public exhibition of the Vortal development proposals in Chatter Alley and Church Lane but this may now not be the case. DPC has been contacted twice by Vortal since the last meeting. In July they informed DPC that they were marketing both prospective sites to choose builders and asked DPC to help guide them on proposed designs. This was declined by the Parish</p>	



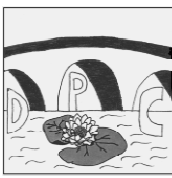
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<p>95/14</p>	<p>Agenda item 3 Cont'd</p>	<p>Council but requested that we see the designs before the public exhibition took place.</p> <p>Another email received this week stated that sales have been agreed for both sites and Vortal would welcome an opportunity to present (it was not made clear to present what) to the Council before a pre application meeting. They asked again for input from DPC on the appropriate style of building. Vortal also welcome Parish and District Councillors to attend a pre application meeting with HDC. There is still no mention of a Public exhibition. DPC believes it important to meet with Vortal so that we are kept up to date with the stage reached with the potential development and a response will be formulated to Vortal.</p> <p>Questions raised by this information included:</p> <p>Do we know who the developers are? GB responded not at this time the information provided here is all we know presently.</p> <p>Is it the same developer for both sites? GB again stated that this is not clear and unknown for certain at this time.</p> <p><u>Hart Housing Development Options Consultation</u></p> <p>A copy of the glossy leaflet issued by HDC providing information on their Consultation feeding into the Local Plan to 2032 was delivered to residents with a covering letter from DPC This set out to briefly explain the 5 options that residents are invited to consider. This is part of HDC's preparations for the new Hart Local Plan that should be completed in 2016. The aim of this session is to give you an opportunity to ask questions which your Parish and District Councillors will do our best to answer. However DPC would also like to hear your views which can be taken into account when formulating a Parish Council response to the consultation.</p> <p>The subject of the consultation is a document of some 77 pages called the Housing Development Options Paper 2014 and not the glossy leaflet. The options presented are not firm proposals but general strategies and much of the document is described as a starting point for moving forward.</p> <p>In essence DPC believe there are three main issues to consider which are</p> <ol style="list-style-type: none">i. How many houses are to be built over the period 2012 to 2032,ii. Where are these houses to be built andiii. How will the infrastructure be upgraded to support any new developments. <p>Hart DC have worked with Surrey Heath and Rushmoor Councils to complete what is called a Strategic Housing Market Area Assessment. The consultants who carried out this work have concluded that Hart needs another 7,534 houses to be built at a rate of 359 per year. To put this number in perspective the withdrawn local Plan was based on 4,253 at a rate of 236 per year; hence we are now facing close to double the volume of new housing that was being planned for.</p> <p>When the following are taken into account - houses already being built, permissions granted up to May this year and some sites that were earmarked for development in the withdrawn plan the number required becomes 4,018. Hence the Edenbrook Extension (194) and North East Hook (500) are already taken into account but Watery Lane (300) and Netherhouse Copse (400) will count towards the 4,000 if these sites are granted permission (the Hook and Watery Lane decisions are due to be made this week).</p>	<p>GB</p>
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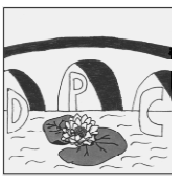
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<p>95/14</p>	<p>Agenda item 3 Cont'd</p>	<p>However the paper reveals that these numbers are only an approximate starting point and a number of other factors may influence the final numbers and reveals a complicated picture such as:</p> <ul style="list-style-type: none">Housing Capacity – the SHLAA i.e. land availableLandscape Capacity e.g. are there constraints such as mountainsBiodiversity Constraints - SPAFlooding ConstraintsHeritage Constraints – 32 Conservation areasQuality of LifeInfrastructure Capacity <p>Taking only biodiversity capacity alone nearly two thirds of Hart is restricted or influenced by the SPA which surely must give us grounds for reducing the house numbers. We can try to remain optimistic about a reduction in numbers based on environmental factors but it is being implied that because the SHMA has been drawn up by consultants its conclusions cannot be challenged.</p> <p>The options were explained in the covering letter but at this time GB emphasised that only option 2 offers a complete solution. All others need to be in combination with other options. For example Option 4 – New settlement - does not deliver for at least 10 years and as the minimum number of houses required for a self-sustaining new town is 5,000 hence the selection of Option 4 means acceptance of up to 10,000 new homes in this immediate area. [A map from the consultation document was circulated and the impact of each option was explained to those present]</p> <p>Looking at infrastructure the explanation is quite complex. In general, if the 4,000 units required are met through a small number of large developments the more likely that the infrastructure requirements will be provided. However, some major issues will be still exist wherever the houses are built such as access to the M3 and the capacity of the A287 especially with the planned growth of Aldershot by over 5,000 houses during this period.</p> <p>GB then wrapped up by asking: Why should we bother to respond to the consultation? There are only 200 residents in Dogmersfield and our comments will be swamped by the options of the big settlements like Fleet. We have however been reassured that it is not a referendum and the outcome will inform and not decide the future plan. One thing that is certain is that our views will definitely be ignored if we fail to put them forward and therefore we must respond.</p> <p>Questions/Comments/Views were then welcomed from residents:</p> <p>GB commented that in relation to the New Town if Winchfield was taken as an example there are parcels of land under ownership where owners have stated they will refuse to sell for such a scheme. However, HDC planning officers have suggested that the government inspector would expect compulsory purchase to be used to make this option viable. AD asked whether this could happen elsewhere and GB responded that this was only likely in the context of the new town option.</p> <p>MF suggested that as many people as possible obtain tickets to listen to the new Planning Minister Brandon Lewis who is due to speak in the area on 22nd September as he has spoken about protecting green field sites and insisting that brownfield sites are developed first. GB responded that unfortunately it would be difficult to find enough brownfield sites in Hart.</p>	
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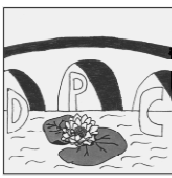
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95/14	Agenda item 3 Cont'd	<p>Cllr JK spoke on the issue of numbers and that whilst the numbers are high he is not optimistic of these reducing and spoke of examples in London Boroughs where plans were revised upward. He reiterated that it was important to have the consultation process and for people to have their say. It is likely that major developers will come along with even higher numbers and the challenge will be to push those back. There are many councils country wide that have had their Local Plans rejected so Hart are not alone in this problem.</p> <p>CWa commented that an example of what the future holds was demonstrated quite clearly recently when a road closure between Fleet and Hartley Wintney caused utter chaos in Dogmersfield with undue pressure on Chatter Alley and other roads in the village. Infrastructure of the roads will just not cope with the number of new houses proposed. CWa also asked about the level of co-operation with neighbouring districts as Aldershot surely has a significant amount of brownfield capacity. Cllr SG responded by stating that Rushmoor are required to fulfil 9,000 + units. AD agreed that Chatter Alley was gridlocked. CWa asked whether the bridges that are part of the heritage would provide any protection. GB responded that if a special case was made to modify a bridge any local opposition would most likely be overruled.</p> <p>CWa spoke of discussions had with residents of Dogmersfield and the majority view is that for Dogmersfield ribbon dispersal of limited numbers of new houses would be acceptable as DPC had suggested previously involving linear development fronting to the road.</p> <p>AD asked where the plots to be developed in Dogmersfield figured in the numbers. GB confirmed that if say a 10% figure was put on the 'sharing the pain' option this may result in approx. 12 units in Dogmersfield. However, if the Local Plan opts for a New Town or expansion of large settlements the pressure to build in Dogmersfield will be less although we will lose out in other ways. We should therefore only accept our fair share of development when it is clear that an equal pain option is to be implemented in the Local Plan..</p> <p>GB commented that it is all well and good that outline planning applications state that issues such as water run-off and sewage etc. will be addressed but the reality is that the infrastructure is never put in front of development and promises are often never fulfilled.</p> <p>Cllr JK responded by confirming that the hands of the HDC are often tied as developer money from large scale projects gets passed to county level and quite often it is used in areas remote from where the development has caused all of the problems. This is an issue.</p> <p>CLo asked whether if when the results come in from the consultation the options shortlisted then become set in stone or may other options be put forward?</p> <p>Cllr SG confirmed that they await all feedback from the consultation which will then be analysed carefully and further inform the decision making process and result in further consultation next year with the aim to have the Local Plan in place by early-mid 2016.</p> <p>The overriding consensus was the issue of infrastructure which concerns the majority of residents. Amongst those listed were: the fact that the recently expanded Fleet train station car park is already at capacity, new schools need to be provided, services that are failing such as sewage, gas, roads need to be addressed.</p>	
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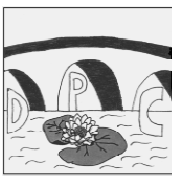
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95/14	Agenda item 3 Cont'd	<p>A show of hands on a selection of the Options available showed an overwhelming NO to a new town, focussing on the six big centres would still have significant impact on Dogmersfield and was not a popular option and approx. one third of those present indicated that they favoured dispersal (sharing the pain).</p> <p>GB brought the discussion to a close by stating that HDC have a big test this week as District Councillors will be deciding on Watery Lane and Hook both large scale developments. Local people were led to believe that the limit on housing numbers within the SPA zone of influence would afford some protection in the vacuum of a Local Plan. This ceiling number of approx. 4,000 new houses will be reached with the Hook application but any further approvals would be significantly in excess of that figure.</p> <p>Cllr SG said that in some examples of granting planning permission Grampian clauses are being put in place and implemented requiring developers to put the infrastructure in place at the outset.</p>	
96/14	Agenda item 4	<p><u>To approve the minutes of the meeting held on 14th July 2014</u></p> <p>It was resolved that the minutes (80/14 to 92/14) be accepted as a true record and they were signed by GB. (AJC proposed, MR seconded and all were in favour).</p>	
97/14	Agenda item 5	<p><u>Matters arising from the minutes of the meeting held on 14th July 2014</u></p> <p>The outstanding action list was considered at this time with many items due for consideration as an agenda item below.</p> <p>Other actions outstanding or completed are as follows:</p> <ul style="list-style-type: none"> • Restoration of verge to Chatter Alley by Canal Authority – CI to remind again • Repair to noticeboard outside school - GB/AJC to book time • Gas Survey works – Chasing letter was sent to Southern Gas Networks (SGN). SGN are carrying out work along Hitches Lane to close off an old unused section of pipework which they believe to be at the root of the problem. Once this is completed SGN will continue to work from Hitches Lane to find the solution. • Thames Water letter to urge works for manhole cover to be repaired - ongoing • To attempt repair to Dogmersfield sign at A287 entrance to village • To establish when footpath to Hungerford Farm is due to be maintained by highways dept. as this is on the priority list for strimming during August and has not taken place • Look at availability of grant for footpath reparation from School to Church <p>CL commented that Council resources should be prioritised on footpaths rather than ‘cosmetic’ work around the village as this one becomes impassable. MR responded stating that work to trees was not cosmetic but needed to improve road and personal safety. Works on the trees adjacent to the road, were carried out by Highways at their expense.</p>	<p>CI GB/AJC</p> <p>GB AJC</p> <p>AJC</p> <p>AJC</p>
98/14	Agenda Item 6	<p><u>Community Matters</u></p> <p>Dogmersfield Events</p> <ul style="list-style-type: none"> • To consider request for inclusion of Parish Councillor information in a ‘Welcome Pack’ to be provided to new residents of Dogmersfield village. <p>GB reported that consideration had been given to the request for inclusion of information relating to the Parish Councillors in a welcome pack to new residents. GB had instead proposed a brief paragraph on the role of the PC. All Councillors agreed that</p>	



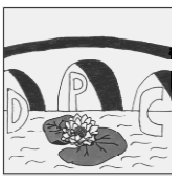
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98/14	Agenda Item 6 Cont'd	<p>the content was suitable for entry in the welcome pack and CI would issue a copy to CLo for use in future packs.</p> <ul style="list-style-type: none"> To consider request to support the Christmas Event on Pilcot Green on December 6th to include providing public liability insurance to cover the Christmas tree lights and the Parish Council to obtain an electrical safety certificate. <p>GB asked for any comment on this matter. AJC reported that he is awaiting a quote for the electrical safety certificate but that it should not be much different from last year which cost £30.</p> <p>It was resolved to support the Dogmersfield Events Christmas event on December 6th by providing insurance cover on the DPC owned Christmas tree lights and to provide an electrical safety certificate at cost to DPC up to £40 (GL proposed, AJC seconded, MR abstained and all others were in favour).</p>	<p>CI</p> <p>AJC</p>
99/14	Agenda item 7	<p>Finance</p> <p><u>To receive and approve the financial statement of account and payments in period from 1st July to 31st August</u></p> <p>CI reported the Bank balance at end of August stands at £11,664.45 and this has been agreed by AJC and signed.</p> <p>CI has also been contacted by Wendy Evans of Hampshire Highways in relation to the Lengthsman invoice raised by DPC, who has raised a query relating to DPC VAT status. This query has been answered and Wendy has confirmed that the information has been passed onto the relevant department and will confirm when the invoice will be paid.</p> <p>July and August payments made were confirmed as follows as per the Finance report: Chq no: 877 £84 Hampshire County Council – Meeting Room hire Chq no:878 £21 Hampshire County Council – Sponsor of HDAPTC Meeting room hire Chq no:879 £387 Clerk Salary Chq no:880 £36 HALC training course Chq no:881 £130 HDAPTC Training course Chq no:882 £528 1st Call Trees Limited Chq no:883 £387 Clerk Salary Chq no:884 £300 Steven Dettmar – Noticeboard maintenance</p> <p>It was resolved that the statement of accounts be accepted as a true record and payments listed therein be confirmed (GL proposed, GB seconded and all were in favour).</p> <p>It was agreed to address payment of expenses in relation to the telephone kiosk at the next meeting when the claim has been made.</p> <p>It was resolved to authorise payments to be settled when due</p> <ol style="list-style-type: none"> September 2014 Clerk Salary payment £387.00 due 20th of the month Goslings Garden & Fencing Services Ltd £822 <p>(GB proposed, GL seconded and all were in favour).</p> <p>It was resolved to authorise payment to Basingstoke Canal Authority upon receipt of the invoice for £240 (GB proposed, MR seconded, AJC abstained and all others were in favour)</p>	<p>CI</p> <p>CI</p>



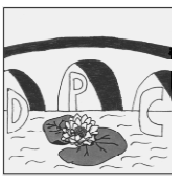
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99/14	Agenda item 7 Cont'd	<p><u>To report on any progress of external audit by BDO</u></p> <p>CI confirmed that BDO made one request for a copy of the minutes relating to Clerk payments in the year and authorisation of these payments. This was provided and the query was concluded as answered. As at the 1st September the audit had been reviewed by a senior member of the team and is now awaiting review and sign off by the director.</p> <p><u>To review the Risk Register</u></p> <p>Due to time constraints this item was moved to the October meeting</p> <p><u>To confirm and agree the completion of the Annual Appraisal process of the Clerk/RFO</u></p> <p>GB confirmed that this process took place during July resulting in a meeting held on August 4th between the Clerk and Councillors GB and AJC; having received comment from other councillors on CI's performance during the last year.</p> <p>The meeting resulted in an agreement of the objectives for performance in the coming year and the document finalised which was issued to all councillors. GB asked if there was any further comment from councillors none were forthcoming and GB and CI would now sign off the document.</p>	
100/14	Agenda item 8	<p><u>Planning</u></p> <p><u>Report on current planning applications and confirmation of Parish Council responses</u></p> <p>The following applications were discussed and decisions noted where applicable:</p> <p>Watery Lane – Outline planning for 315 units HDC are determining this application on Wednesday 10th Sept. DPC submitted an Objection to this application.</p> <p>Rose Court – 3 applications relate to this property in connection with change of use, request for Certificate to be granted for change of use and Habitat conservation – these have been answered by HDC . It is not clear when an application will be submitted for the proposed dwellings which have been subject to pre-application advice.</p> <p>Knight Close – 26 units the decision is still pending from HDC. DPC strongly objected to this application based on concerns relating to routing of sewage into the Dogmersfield system which is already currently overwhelmed.</p> <p>Two submissions were made ex-committee since the last meeting and these are endorsed here:</p> <p>It was resolved to confirm the submitted planning responses</p> <p>Netherhouse Copse – 423 units DPC submitted an Objection</p> <p>Gypsy Site extension at the Junction of A287/ Crondall Road – DPC submitted an Objection made ex-committee (AJC proposed, GB seconded and all were in favour)</p> <p><u>Hart Local Plan Consultation</u></p> <p>See Public Participation</p> <p><u>To note the pre-application advice sought on Burnbake Copse, Chatter Alley</u></p> <p>GB reported for the record on a telephone conversation with the owner of Burnbake Copse requesting a meeting with the Parish council in relation to a potential application to be submitted for a single property on this site within the parish. The advice being sought was information that was better sought from HDC and this is the advice given by</p>	



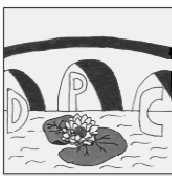
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100/14	Agenda item 8 Cont'd	<p>GB to the owner who was happy to take this course of action.</p> <p><u>Vortal</u> GB confirmed that having reported under Public Participation that Vortal have requested another meeting to update the council on its position relating to development of Chatter Alley and Church Lane. Councillors agree that DPC should agree to meet with them as it is vital that we know what their next step is. GB agreed to draft a reply to Vortal.</p>	GB/CI
101/14	Agenda item 9	<p><u>Environment</u></p> <p><u>To confirm status of tree works in village and seek to approve additional tree works along Chatter Alley</u></p> <p>GL confirmed that the works previously authorised and permission given by HDC has been carried out. This work included: Willow tree at the bridge improving sight lines Dead Elms removed from hedge along Chatter Alley Cherry Tree adjacent to telephone kiosk on the green having dead boughs removed. The work to the branches overhanging the road was carried out at no cost to DPC as this work was performed by Hampshire highways.</p> <p>There still remains a small parcel of work to be carried out to complete remedial work to dead, dying trees and branches along Chatter Alley. This will (barring any potential storm damage) complete maintenance on the trees for a reasonable period.</p> <p>Previously £400 had been authorised to complete this work but the quote was received for £540 plus VAT. GL asked for agreement to carry this work out provisionally booked for October 10th and authorisation for the additional £140 expenditure.</p> <p>It was resolved to accept the quotation for additional tree works to deadwood Oak branches along Chatter Alley up to £540 plus VAT hereby authorising an additional £140 before VAT to be carried out by 1st Call Trees Ltd (MR proposed, GL seconded and all were in favour).</p> <p><u>To agree confirm dates for working party activities on tidy up projects around the village</u></p> <p>GB confirmed that some residents had offered to help the Council with ditch clearance works in the village and working party dates have been set. Working parties will be taking place along Chatter Alley on the following Saturday mornings from 9.30am until 12.30pm. 20th September 18th October and 15th November.</p> <p><u>To consider utilisation of the Community Payback Team to perform village tidy up work as follows at £75 per visit limited to X number of visits:</u></p> <p>Having met with the Liaison officer for the Community Payback team potential work has been identified. Some of this can be classified under the Lengthsman scheme funding.</p> <ul style="list-style-type: none"> • Ditch rejuvenation and reclaim along Chatter Alley • Clearance of Hedge line to pavement at Chalky Lane near A287 and reduction of overgrown hedge behind village signs 	GL



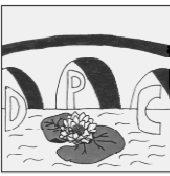
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101/14	<p>Agenda item 9 Cont'd</p>	<p>It was resolved to agree up to 3 visits of the Community Payback team at a cost of £75 per visit for works to Chalky Lane and Chatter Alley ditches on the first Friday of the months October, November and December and accept any additional visits offered at no charge (AJC proposed, MR seconded and all were in favour).</p> <p><u>To formulate a plan to consider options for long term low cost maintenance of traffic chicane islands in village and determine verge cutting programme for 2015.</u></p> <p>GB confirmed that further to previous discussions on this matter for maintenance of the chicanes along Chatter Alley in view of potential development to the Fisk field and potential requirement for road re-modelling the islands would continue to be maintained at low cost and built into the verge clearance contract as per this year which was achieved at low cost.</p> <p>The chicanes on Church Lane and on Pilcot Hill have no plants or capability to sustain plant life due to lack of light and low soil depth. The PC will in consultation with residents will investigate possible solutions such as cemented cobbles and a proposal will be priced as well as consulting Hampshire Highways who would also be approached to potentially carry out the works at no cost to DPC.</p> <p>GL to lead on this. CI to find out who covered the cost of filling in chicanes in Stockton Avenue in Fleet.</p> <p>In relation to the verge cutting programme for 2015 GB confirmed with agreement of all councillors that the parcel of work would not go out to tender again next year and CI is to approach Goslings to discuss potential for a contract to cut the verges and maintain chicanes as required in two visits next year instead of the one visit. These would be programmed to work around the Highways scheduled cuts which also occur twice. One cut would be to the roadside verge and a second visit to include cutting the deeper verge along Chatter Alley.</p> <p><u>To report on meeting with Hampshire and Isle of Wight Wildlife Trust (HIOWWT) to discuss invasive species and wildlife habitat on Pilcot Green North</u></p> <p>GL reported on a useful walkabout with a representative from the HIOWWT which was provided free of charge (usual cost £175). DPC were given some useful advice on management of invasive species on Pilcot Green North in particular and advice on how to make the space more attractive to natural flora and wildlife. The first matter to deal with is the removal of the Himalayan Balsam prevalent in this area which may take a couple of years. It was decided that GL would look at providing a vision and strategy that could be put to residents describing the phases of work required to improve this natural space. This may involve installing a walkway through it to provide access for local people to observe the natural space. GB confirmed that no Knotweed was found during the walkabout.</p> <p>AJC requested that consideration be given at budget time to include HIOWWT membership by DPC next year in view of the waived fee for their visit to the village. GB agreed that this would be considered.</p>	<p>CI</p> <p>GL/CI</p> <p>CI</p> <p>GL</p> <p>CI</p>
102/14	<p>Agenda item 10</p>	<p><u>Highways</u></p> <p><u>To report any updates on Highways matters</u></p> <p>GB asked AJC to report on any issues not already discussed as part of the agenda tonight.</p>	



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102/14	Agenda item 10 Cont'd	<p>AJC confirmed that 5 Dragon's teeth have been approved for the corner of Chatter Alley by Bridge House. These will be made of plastic. AJC is still pushing the Highways department for attention to issues in the village such as:</p> <ul style="list-style-type: none"> • Grips along Chatter Alley height adjustment required • Gulleys to be cleaned (whilst some have been dealt with not all have been attended) • Additional Church Lane sign and repair of existing bent one <p>GB asked AJC to relay the information relating to the school entranceway. AJC confirmed that following a request from the Chair of Governors for assistance in identifying where the highway ends as this area has degraded and is in need of repair. The school are looking to share the cost of reparation with the owners of the land but were seeking clarification as to where the liability to do so starts. There is a large pot hole which forms part of the highway. AJC contacted Highways asking them to confirm where the highway ended. They have been along and marked with temporary paint with the line following the rear of the pavement. AJC has suggested repair be carried out by the Highways dept. in school holiday time.</p> <p>A pot hole to the entrance of The Four Seasons has also been causing drivers problems and GB would report this on the website. AJC commented that white lines had been sprayed around it which normally suggests that repair is imminent.</p>	
103/14	Agenda item 11	<p><u>Other matters to report</u></p> <p>Community Liaison The Four Seasons are holding a Fox Run in support of a Cancer Charity and AJC was emailed with an invitation to distribute. CI confirmed that she was not on the circulation list and would ask the hotel to include the Clerk email address on their distribution list.</p> <p>Training – CI requested to attend Clerks update to be held 6th October at a cost of £30.</p> <p>It was resolved that CI attends the HALC Clerks update event on October 6th at a cost of £30 and to claim travelling expenses (GB proposed, AJC seconded and all were in favour).</p> <p>AJC confirmed his and GB attendance at the HALC AGM on 5th October. CI confirmed that their attendance has been notified. AJC requested that he be given voting powers to agree the new affiliation fees for 2015.</p> <p>It was resolved that AJC vote on behalf of DPC to accept the HALC fees set for 2015 if AJC considers that any increase is reasonable (GB proposed, MR seconded, AJC abstained and all others were in favour).</p> <p>Website - An archiving session of the website to be put in diary</p> <p>Newsletter – The latest version of the newsletter had been circulated for a final read through and to pick up any errors. It was decided that subject to minor adjustments the final version would be circulated with the aim to print on Friday and distribution to take place subsequent to the print. GB would provide a distribution list for delivery.</p>	<p>CI</p> <p>CI</p> <p>AJC/GB</p> <p>AJC/CI</p> <p>ALL</p>
104/14	Agenda item 12	<p><u>Crime and Disorder Act, section 17</u></p> <p>No matters to discuss.</p>	



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105/14	Agenda item 13	<p><u>Dates of future meetings</u></p> <p><u>2014/15</u></p> <p>Meetings are scheduled as follows:</p> <table border="1" data-bbox="320 376 799 495"> <tr> <td>October 13th</td> <td>November 10th</td> </tr> <tr> <td>December 8th</td> <td>January 12th</td> </tr> <tr> <td>February 9th</td> <td>March 9th</td> </tr> </table>	October 13 th	November 10 th	December 8 th	January 12 th	February 9 th	March 9 th	
October 13 th	November 10 th								
December 8 th	January 12 th								
February 9 th	March 9 th								
106/14	Agenda item 14	<p><u>Information Sharing</u></p> <p>Nothing to report and meeting closed at 9.43pm</p>							

Signed.....
Chairman

Date.....