

DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting Held at Dogmersfield Primary School 14th July 2014

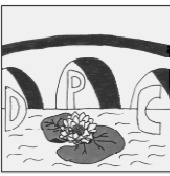
Councillors present:

CLlr Geoff Beaven (GB)
CLlr Alastair Clark (AJC)
CLlr Mike Ricketts (MR)
CLlr Graham Leach (GL)

Members of Public present:

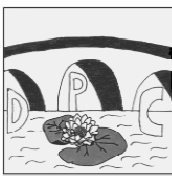
Mary Morrison (MM) Chris Waller (CW) Max Fullbrook (MF)
Christine Smith (CS) Christine Lowe (CL) Carol Leversha (CLe)
CLlr John Kennett (JK)
CLERK Claire Inglis (CI)

80/14	Agenda item 1	<p><u>Welcome & Apologies</u></p> <p>Apologies were received from Cllr Hannah who is unwell. He is wished a speedy recovery.</p> <p>The meeting was opened at 7.30pm by Chairman who welcomed everyone.</p> <p>In addition apologies were received from District Councillors Stephen Gorys, Kenneth Crookes and John Kennett all attending a Local Plan meeting this evening. County Councillor Jonathan Glen, Chris Ward and Fiona Everett.</p> <p>John Kennett has expressed his desire to introduce himself at the next possible opportunity and may join the meeting later. Jonathan Glen requested that if there were any items requiring County input then please refer them to him.</p>	
81/14	Agenda item 2	<p><u>Declaration of interests – current agenda</u></p> <p>None were declared.</p>	
82/14	Agenda item 3	<p><u>Public Participation</u></p> <p>Ahead of the Public participation GB made the following statements in anticipation of questions on these matters:</p> <p><i>Development in Dogmersfield</i></p> <p>DPC are not aware of any further significant activities regarding the potential development of the Fisk field site and the small SHLAA sites in Church Lane beyond what has been reported in our newsletter. We have been informed by Vortal that they have organised for topographical surveys to take place on July 20th which is a Sunday to better inform the layout of the plots.</p> <p><i>Local Plan</i></p> <p>At the recent HDAPTC meeting Patricia Hughes (Hart DC Joint CE) advised that a public consultation will be launched in August for aspects of the new Local Plan covering planning options and housing numbers. It is anticipated that the options will include extending existing settlements or a complete new town amongst others. The numbers will include the results of the Strategic Housing Market Area assessment (SHMA) (covering Hart, Surrey Heath and Rushmoor) which requires Hart to provide a further 4000 houses in the next 15 years at a rate of 359 per year. This compares with the 2000 and 216 figures from the withdrawn Local Plan thus requiring a doubling of the previous figures.</p>	



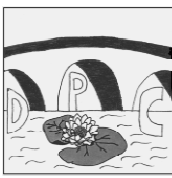
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<p>82/14</p>	<p>Agenda item 3 cont'd</p>	<p>DPC will respond to the consultation but residents should also consider expressing concerns if they have any.</p> <p><i>Meeting with Nick Boles</i> At the last meeting Cllr Gorys advised of a local public meeting with the Government Planning Minister Nick Boles. This was ticket only but a number of Councillors were successful in gaining entry. Unfortunately the Minister had to call it off. The meeting has now been rescheduled for Thursday 24th July at 4.30pm in the Harlington Centre. It is still ticket only but tickets can be obtained from the website of Eventbrite. At least two of the Councillors will be attending.</p> <p>Post meeting Note - the meeting has been call off again as Nick Boles was sacked as part of the recent government reshuffle</p> <p>Furthermore at a recent parish council meeting GB advised that the Communities and Local Government Select Committee is holding an enquiry into the operation of the NPPF. DPC submitted a paper expressing our concerns about the implication of having no Local Plan. This submission has been accepted as evidence and as Chairman GB has been invited to attend a meeting of members of the Committee for a discussion that will 'explore in more depth a number of issues raised'. This meeting is in London on the 1st September.</p> <p><i>Summer Party</i> A number of us attended the 'Summer Party' organised by Dogmersfield Events on the 29th June. This was very enjoyable and well organised. Lessons had obviously been learned from the Jubilee party as the weather was well planned also. GB spoke on behalf of the whole Council in thanking the Committee and all those other helpers for their efforts and to congratulate them on a job well done. CL expressed her gratitude on behalf of the Events committee for the help provided by GB and AJC in cutting the grass and hedge to the North Green and that in future the committee will ensure that good communications are maintained with the Council to ensure there are no misunderstandings leading up to such an event.</p> <p><i>Telephone Kiosk</i> GB reported that restoration of the Phone kiosk has started and financial support will be discussed later on the agenda.</p> <p>GB asked if any members of the public wished to raise any other issues.</p> <p>CW expressed his huge appreciation for the tree work that took place along Chatter Alley to remove the branches overhanging the road and inquired about the cost impact. GL was pleased to report that this work had been carried out by Hampshire County Council after significant lobbying and was carried out at no cost to the parish council.</p> <p>CW was also pleased to see increase in usage of the footpath along Pilcot Hill.</p> <p>MF asked about the possibility of improving sight lines at the bridge. It was confirmed that a permanent solution was scheduled work and will be addressed under agenda item 8. GL commented that delay in carrying out this work has been due to the need for permission sought from Hart District Council (HDC) as the tree work planned is substantial.</p>	
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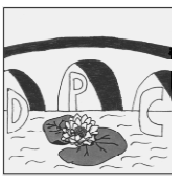
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83/14	Agenda item 4	<p><u>To approve the minutes of the meeting held on 9th June 2014</u></p> <p>It was resolved that the minutes (66/14 to 79/14) be accepted as a true record and they were signed by GB. (AJC proposed, MR seconded and all were in favour).</p>	
84/14	Agenda item 5	<p><u>Matters arising from the minutes of the meeting held on 9th June 2014</u></p> <p>The outstanding action list was considered at this time with many items due for consideration as an agenda item below.</p> <p>Other actions outstanding or completed are as follows:</p> <ul style="list-style-type: none"> • Restoration of verge to Chatter Alley by Canal Authority – CI to remind • Repair to noticeboard outside school - GB/AJC to book time • Hampshire Isle of Wight Wildlife Trust – GL has not been able to obtain a response from HIOWWT but will keep chasing • Employee Appraisal document has been agreed and deadline of end of July still achievable – All • Gas Survey works – no evidence of such a survey has been witnessed. GB said that the earlier letter from Southern Gas Networks (SGN) had said the work would be done in May or June hence he had not yet chased them up. However he had had a conversation with a resident who works for SSE who had agreed to look into the matter. The internal reaction from SGN suggested that they weren't sure what had been done but in the summer when the water table is low such a survey may be fruitless. However, Dogmersfield is on the escalated list and this means that the matter will not be forgotten. The resident said that they would keep tabs on the situation and GB would now issue a chasing letter to SGN. • Group training was booked and attended except by MH • Newsletter format has been circulated • Annual return was completed and submitted 	<p>CI GB/AJC GL</p> <p>ALL</p> <p>GB</p>
85/14	Agenda item 6	<p><u>Finance</u></p> <p><u>To receive and approve the financial statement of account and payments in period from 1st to 30th June</u></p> <p>CI reported that at the end of June all cheques in issue have cleared. The annual VAT return resulting in a repayment due of £419.38 was credited to the bank account on 20th June 2014.</p> <p>The Lengthsman invoice for 2014/15, was issued to Hampshire Highways this month and payment of this invoice is awaited.</p> <p>Expenditure is as budgeted to date with one financial quarter completed. There are however the main elements of expenditure in the year relating to village maintenance due to be considered later in the agenda.</p> <p>Bank balance at end of June stands at £13,237.45 and this has been agreed by AJC and signed.</p> <p>Before listing the payments made in June CI reported that as a follow up from the internal audit appropriate cheque books with cheque stubs were requested from Lloyds. CI was then initially in receipt of non-compliant cheque books as previously used followed by four 'correct' cheque books. Upon receipt of the correct cheque books CI has voided all of the cheques numbered 829 through to 875 inclusive and has asked the councillors to verify this.</p>	



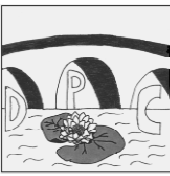
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85/14	Agenda item 6 cont'd	<p>Councillors agreed that they have checked and confirm that cheque numbers 829-876 inclusive have been destroyed. This was confirmed by GB and AJC.</p> <p>June payments made were confirmed as follows: Chq no: 827 £18 Church on the Heath Chq no:828 £17.11 Clerk Expenses New cheque book starting at number 876 Chq no:876 £387 Clerk Salary</p> <p>It was resolved that the statement of accounts be accepted as a true record and payments listed therein be confirmed (GB proposed, AJC seconded and all were in favour).</p> <p>Payments requested for authorisation were:</p> <ul style="list-style-type: none"> • July 2014 Clerk Salary payment £387.00 due July 20th • August 2014 Clerk Salary payment £387.00 due August 20th • Dogmersfield Primary School Room Hire meeting April to July inclusive £84.00 • Dogmersfield Primary School Room Hire HDAPTC meeting 8th April £21.00 • HALC Charing Skills training £36.00 • Hart District Association – Knowledge and Core Skills £195.00 <p>It was resolved to authorise payments to be settled if they fall due (GB proposed, AJC seconded and all were in favour).</p> <p><u>To report on any progress of external audit by BDO</u></p> <p>CI confirmed that BDO had acknowledged receipt of the Annual Return and supporting paperwork for them to perform the annual audit.</p> <p>However upon inquiry they have not yet commenced the audit and are more likely to have carried this out by the September meeting. CI confirmed that this was in accordance with the timetabled dates for the audit to take place.</p>	CI
86/14	Agenda item 7	<p><u>Planning</u></p> <p><u>Report on current planning applications and confirmation of Parish Council responses</u></p> <p>The following applications were discussed and decisions noted where applicable:</p> <p>Edenbrook additional 193 units – Permission granted by HDC. This development was part of the withdrawn Local Plan.</p> <p>Watery Lane 315 units – HDC are still considering this application and it will be put to the planning committee in September.</p> <p>Rose Court, Rye Common Lane – There have been many applications and pre-applications relating to this site. Only one of these applications was open to consultation, namely Change of use from office to dwellings which DPC commented on. The comment accepted the change of use in principle but raised concerns about access as the traffic survey for access to the A287 had shortcomings.</p> <p>Knights Close, 26 new houses – DPC has objected to this application ex-committee with</p>	



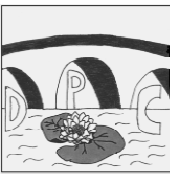
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86/14	Agenda item 7 Cont'd	<p>concerns voiced about the water run off causing additional flooding pressure within Dogmersfield. The sewage disposal route is also a huge concern as it will be routed into Dogmersfield where the system is struggling to cope already in adverse weather.</p> <p>Acorns – No objection was submitted.</p> <p>Tree works to Willow tree damaged by storm on Pilcot Road no objection from HDC. Tree works requested by DPC to Willow on bridge, Cherry tree on green is still to be approved.</p> <p>GB provided additional information. Winchfield Court was refused by HDC which was a surprise as this was supported by Winchfield PC. Reasons included inappropriate use of the countryside and lack of transport. This decision is likely to go to appeal and the outcome will be of relevance to development in Dogmersfield.</p> <p>It was resolved to endorse the following planning responses submitted by DPC Knights Close – Objection Acorns – No Objection (GB proposed, GL seconded and all were in favour).</p>	
87/14	Agenda item 8	<p><u>Environment</u></p> <p><u>To report on Flood Forum meeting held 2nd July</u></p> <p>GB would report on progress by Thames Water as well as the relevant discussion at the Parish Flood Forum on the 2 July Chaired by Cllr Ken Crookes.</p> <p>It was reported at the last meeting that TW were carrying out the ‘Impermeable area survey’ but the results had been disappointing due to their limited access to the properties involved. They were asked to try again and access to 11 of the 14 properties involved plus the school was gained. They also carried out a camera survey and tested the effectiveness of the pump.</p> <p>In summary the outcome of the survey is that some parts of the school roof and at least four properties on the southern side of Chatter Alley are discharging surface water into the foul drain. A small inward leak of ground water was identified together with some blockages due to roots. Some faults were also found in the pumping arrangements that could cause poor performance.</p> <p>TW have modelled the impact of the surface water connections and in heavy rain they could overwhelm the pumps leading to back flows. The pump has been replaced and root infestation has been cleared.</p> <p>CL asked whether it had been made clear to TW that the school is connected to the foul system and wondered whether the increase in number of pupils over the years has had an impact. GB reported that the capacity should be adequate for the number of normal users but went on to explain that water runoff from a property roof puts significant pressure on the system equivalent to 100 houses being connected to the sewer system. TW are not responsible for the impact of surface water entering their system and whilst roots have been cleared from the system these are likely to regrow.</p> <p>At the Flood Forum on the 1st July TW summarised the survey and other work they have carried out. They said that the surface water connections had always been this way and reflected the lack of a ditch system on this south side of Chatter Alley. TW felt</p>	



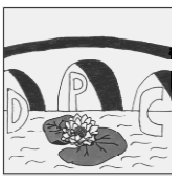
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<p>87/14</p>	<p>Agenda item 8 cont'd</p>	<p>that the problems experienced were a combination of all of these factors. GB reiterated his argument that the symptoms were more consistent with ground water ingress or pump problems which was not disputed.</p> <p>It was agreed to monitor the system particularly after a sudden down pour and a period of sustained wet weather.</p> <p>With regard to Pilcot Green, TW reported that they had lifted all suspect manholes identified on the walkabout with the DPC to check that the sealing plates are in place where these are fitted and looked for other problems. The manhole at the junction opposite the road to White's Farm which was under 6 inches of water during the floods is also showing signs of groundwater ingress through the brickwork. TW is seeking a quotation to have this manhole overhauled and sealed. This work could involve some road closures but they will then need to bid for the funding.</p> <p>GB is to write to TW confirming the need for this work to be done in support of their internal application process.</p> <p>The Environment Agency (EA) were very negative regarding any prospect of installing a permanent sewer overflow into the river although some precedents exist where a remedial programme to address other known problems is in place. We will return to this subject at the next Forum on the 1st October when the EA will have more appropriate representation. They had little knowledge of flooding in Dogmersfield and they have been sent a report with photos.</p> <p><u>Review status of Tree works in village</u></p> <p>GL confirmed that work to the Oak trees was carried out by HCC at no cost to DPC.</p> <p>1st Call is currently awaiting permission from HDC for works to be carried out but a provisional booking has been made for July 30th. This work includes: Willow tree at the bridge to improve sight lines Dead Elms to be removed from hedge along Chatter Alley Cherry Tree adjacent to telephone kiosk on the green to have dead boughs removed.</p> <p>Permission has also been obtained for the large willow tree on Pilcot Green North which suffered storm damage. Mr Pecorelli has also very kindly offered to pay for this work to be done and it is hoped that it will be carried out at the same time as the above mentioned works by 1st Call.</p> <p>GB would be meeting 1st Call the following day to obtain quotes for the Willow tree and for removal of dead branches from the Oak trees along Chatter Alley.</p> <p>It was resolved to obtain quotes for additional tree work to Oaks along Chatter Alley to remove dead branches/trees and an order to be placed by the Clerk for the work to be carried out if up to the value of £400 exclusive of VAT (GB proposed, GL seconded and all were in favour).</p> <p><u>Consideration of actions arising from Councillor walkabout at A287 area of village on 4th July</u></p> <p>A number of Councillors carried out a walkabout on 4th July of the part of the Parish adjacent to the A287 to assess what work needs to be carried out. The following was thought to be needed.</p> <ul style="list-style-type: none"> • Verge vegetation to be cut back around the junction with Chalky Lane to 	<p>GB</p> <p>GB</p>
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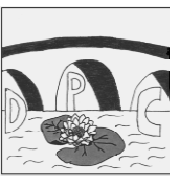
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<p>87/14</p>	<p>Agenda item 8 cont'd</p>	<p>improve the appearance of this important entry to the village.</p> <ul style="list-style-type: none"> • Vegetation to be cleared in front of the bus shelter to improve access. • One bush to be cut back to improve sight line in the direction of Crondall. • Hedge to be cut back along the Chalky Lane footpath from the A287 to the pumping station and the foot path to be swept clean of branch debris. <p>The bus shelter was inspected and was in reasonable condition considering its age. The roof was in good condition. No further maintenance work was considered to be necessary at this time.</p> <p>This package of work should be offered to the Community Payback Team but if this is not achieved quotations should be sought for a contractor to carry out the work. CI reported that the payback liaison has been back in touch and is available on the 24th or 25th July and CI will attempt to set up a meeting on either of those dates. AJC commented that this verge is the responsibility of Highways dept. and will press them for attendance in this area.</p> <p>CLe asked whether the boundary sign to the village was looked at for consideration of repair as it appears to have been driven into. The councillors did not observe this on their walkabout but would look into this.</p> <p><u>Rights of Way – Comments received regarding state of certain footpaths and consideration of actions to be taken</u></p> <p>Council had received a comment from a resident that the footpath from Chatter Alley through Hungerford Farm is beginning to get badly overgrown. AJC agreed to take a strimmer along to this section to improve access. It was also commented that this was a footpath that is on the HCC list of pathways to attend which usually occurs in August. CL also asked for consideration to be given to a nest of Barn Owls when strimming this stretch.</p> <p>Requested also was the possibility of some form of surfacing material to improve the footpath from behind the school to the Church as in bad weather this is very bad underfoot. AJC confirmed that a footpath walkabout would take place over the coming weeks and the possibility of a grant would be looked into.</p> <p>Comment was also passed on the style of kissing gates which were not favoured on various footpaths and GB responded by saying that this was a possible S106 project to be considered by DPC.</p> <p><u>To consider quotes submitted and resolve to appoint a contractor for each of the following parcels of works</u></p> <p>GB highlighted the parcels of work for which quotes have been obtained.</p> <p>PARCEL A – To maintain 3 no. Noticeboards in village protecting the woodwork by preparing the surface and coating in suitable varnish. To repair/replace wooden posts to verge of Pilcot Green South utilising spares if available from Pilcot Green North. GB commented that he is in possession of the spare posts.</p>	<p>CI</p> <p>AJC</p> <p>AJC</p> <p>AJC</p> <p>AJC</p>
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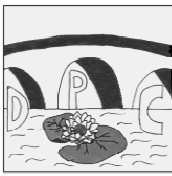
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87/14	Agenda item 8 cont'd	<p>It was resolved to accept the quote for £300 before VAT and appoint contractor Steve Dettmar to complete works referred to as PARCEL A and authorise payment of invoice as per terms and upon satisfactory completion of work (GB proposed, MR seconded and all were in favour).</p> <p>PARCEL B – To cut verges to Chatter Alley and Church Lane and tidy up 12 no. traffic islands in village by removing weeds and trimming any existing plants where required.</p> <p>It was resolved to accept the quote for £685 before VAT and appoint contractor Goslings to complete works referred to as PARCEL B and authorise payment of invoice as per terms and upon satisfactory completion of work (GB proposed, MR seconded and all were in favour).</p> <p>GB commented that Japanese Knotweed is evident on land adjacent to Acorns and that Goslings should be notified of this as it is a notifiable species and to confirm whether they have a licence to deal with it.</p> <p>GL commented that he is still trying to get in touch with Hampshire and IOW Wildlife Trust for advice and possible working party groups to look at invasive species. He would keep trying.</p> <p>It was also agreed to bring forward the matter of action plans for traffic islands and the cutting programme for next year to an Autumn meeting.</p>	<p>CI</p> <p>CI</p> <p>GL</p> <p>CI</p>
88/14	Agenda item 9	<p><u>Highways</u></p> <p><u>To report any updates on Highways matters</u></p> <p>AJC reported that the Highways department have had significant staff changes as part of the cost savings to be made by HCC.</p> <p>AJC had attended a Highways Partnership meeting in Odiham and summarised the items that he is still pressing the department for results on. These include:</p> <ul style="list-style-type: none"> • Grips along Chatter Alley height adjustment required • Gulleys to be cleaned (whilst some have been dealt with not all have been attended) • Flooding occurring outside Myll Mead • Egress of water from drain by Dower House • Dragons Teeth on bend in Chatter Alley • Additional Church Lane sign and repair of existing bent one • HCC grass cutting on A287 • 20mph limit plea (trials are due for consultation later in year) • Speedwatch is supported by local police <p>AJC also reported that a walkabout with a Highways engineer has been organised for August 4th.</p> <p>GB agreed that progress is being made with visible signs of work being addressed with digging out of drains along Church Lane.</p> <p>AJC added that it was also a good sign that the Lengthsman Scheme contract has been returned to CI signed by HCC and the invoice has been issued to them.</p>	<p>AJC</p>



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<p>89/14</p>	<p>Agenda item 10</p>	<p><u>Other matters to report</u></p> <p>Councillor John Kennett joined the meeting after attending a Local Plan meeting in Fleet. GB congratulated JK on his election success and made JK aware of GB's intended attendance at the NPPF Public enquiry on the 1st September. JK was then asked to provide an update on the Local Plan. He reported that between August and October a number of strategy options will be put out to consultation which may include but is not exhaustive: extending existing settlements, avoid building within 5km of the SPA, a new development but the lead times for this option would be considerable. On average 359 properties will need to be built in the district per annum.</p> <p>GB commented that residents of the district would see the doubling of the figures released in the SHMA from approx. 2000 to 4000 as a disaster and reminded JK of his election pledge that he would protect the villages. JK responded by saying that with all these developments the infrastructure promised in the applications are usually pared back.</p> <p>GB further reiterated that roads are gridlocked and suggested that planning applications should be refused on the basis of a lack of infrastructure and allow them to go to appeal. JK commented that appeals can be very costly. GB expressed frustration that it seems the district is surrendering any influence it has and there is a distinct lack of consideration to local views. Agenda items such as the planning objection submitted by DPC for the Knights Close planning application because of the key issues for Dogmersfield of flooding and sewage infrastructure were highlighted.</p> <p>Community Liaison – GB spoke on the progress being made with renovation of the telephone kiosk. GB assisted the working party at the weekend and had identified that costs on the project could increase. There will be a need to replace the glass beading and a safety inspection of electrics may also be needed. No contingency has been included in the figures agreed last year and a new amount should be agreed to determine the maximum spend that the council will commit.</p> <p>CI listed the expenditure that has been agreed to for various works this year from the maintenance budget of £2,250 which including the £347 committed for the kiosk totals £1,772 with additional works possibly required at the A287 and to trees.</p> <p>It was resolved to agree to meet costs of the renovation of the telephone kiosk up to a maximum of £400 in total from the Dogmersfield Parish Council budget (GB proposed, MR seconded and all were in favour).</p> <p>It was further agreed that if appropriate VAT receipts were made available and the VAT could be recovered this amount would be made available to cover further expenditure on top of the £400.</p> <p>AJC provided a brief update on the Canal landslip. HCC are in negotiations with the landowners in the area of the landslip. Engineers are keen to do more than is necessary to prevent future problems. The desire is for work to commence in the Autumn so that this stretch is fully navigable next season and the towpath operational.</p> <p>Training – GB attended the Chaining Skills course which was 2 hours long. His feedback was that it would have benefitted from another hour for the group to be able to share experiences and relate the material to the circumstances of their respective parishes.</p> <p>Group training was organised amongst parishes to receive Knowledge and Core Skills on 1st July. This was booked for MH, GL and MR and attended by MR and GL. MH was not in attendance. CI confirmed that MH had received reminders and no communication</p>	<p>CI</p> <p>CI</p>
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89/14	Agenda item 10 cont'd	<p>was received from MH to say he could not make the event. Inquiries would be made to establish whether MH would make a contribution to the cost.</p> <p>Website & Newsletter – CI and MR had met on a couple of occasions to discuss the content of a proposed newsletter for issue. A pro-forma has been sent out requesting input and thoughts on the layout to determine an issue date. MR commented that the desire was for a more engaging and lighter format. The deadline date of August 4th for input was decided upon. Printing the newsletter may be an issue as CI has struggled with the parish printer this month. CI would investigate printing A3 via the school photocopier and requesting a cost per page for this. The desire would be to bring a final version to the September meeting. Links to the website would be provided via the newsletter.</p> <p>An archiving session of the website was also suggested.</p>	ALL								
90/14	Agenda item 11	<p><u>Crime and Disorder Act, section 17</u></p> <p>No matters to discuss.</p>									
91/14	Agenda item 12	<p><u>Dates of future meetings</u></p> <p><u>2014/15</u> Meetings are scheduled as follows:</p> <table border="1" data-bbox="336 1059 1273 1171"> <tr> <td data-bbox="336 1059 555 1133"><i>No August meeting</i></td> <td data-bbox="555 1059 820 1133">September 8th</td> <td data-bbox="820 1059 1046 1133">October 13th</td> <td data-bbox="1046 1059 1273 1133">November 10th</td> </tr> <tr> <td data-bbox="336 1133 555 1171">December 8th</td> <td data-bbox="555 1133 820 1171">January 12th</td> <td data-bbox="820 1133 1046 1171">February 9th</td> <td data-bbox="1046 1133 1273 1171">March 9th</td> </tr> </table>	<i>No August meeting</i>	September 8 th	October 13 th	November 10 th	December 8 th	January 12 th	February 9 th	March 9 th	
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December 8 th	January 12 th	February 9 th	March 9 th								
92/14	Agenda item 13	<p><u>Information Sharing</u></p> <p>Nothing to report and meeting closed at 9.55pm</p>									

Signed.....
Chairman

Date.....