

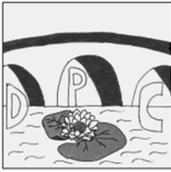
# DOGMERSFIELD PARISH COUNCIL

## NOTICE OF MEETING

To be held on  
**Monday 8<sup>th</sup> October 2018**  
**7.30 pm**  
**Dogmersfield Primary School**

## AGENDA

95/18	<p><b>Welcome &amp; Apologies for absence</b></p> <p>Please note that a member of the public or person attending the Council meeting may record the meeting. Please make the Chairman and the Clerk aware of any intention to record the meeting before it commences.</p>	
96/18	Declaration of Interests – current agenda	
97/18	Public Participation	
98/18	Approval of the minutes of the meeting held on 10 <sup>th</sup> September 2018	Appendix 1
99/18	<p>Matters arising from the minutes of the meeting held on 10<sup>th</sup> September 2018</p> <ul style="list-style-type: none"> <li>To include consideration of outstanding action list</li> </ul>	
100/18	<p>Council Vacancies</p> <ul style="list-style-type: none"> <li>To review progress on the recruitment of a Councillor</li> </ul>	
101/18	<p>Finance &amp; Regulatory Matters</p> <ul style="list-style-type: none"> <li>To receive and approve the financial statements of accounts from 1<sup>st</sup> – 30<sup>th</sup> September, confirming payments made in September and to authorise any payments now due</li> <li>To timetable the budget setting process for 2019/20</li> <li>To note that the review of the Risk Register is scheduled for November 2018</li> <li>Update on Clerk appraisal</li> </ul>	RFO Appendix 2
102/18	<p>Planning</p> <ul style="list-style-type: none"> <li>To report on current planning applications and confirmation of Parish Council responses</li> <li>Neighbourhood Plan Update</li> <li>Consideration of whether to continue to support Winchfield Parish Council for the presentation of submitted comments on the Hart Local Plan to the public hearing</li> </ul>	
103/18	<p>Environment and Rights of Way</p> <ul style="list-style-type: none"> <li>To report on progress with works under the Lengthsman scheme</li> <li>To report on progress with further maintenance requirements e.g. repair of broken posts on Pilcot Green, refurbishment of chicanes</li> </ul>	



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104/18	Highways <ul style="list-style-type: none"> <li>To report any updates on Highways matters</li> </ul>	
105/18	Other matters to report <ul style="list-style-type: none"> <li>(i) Community Liaison</li> <li>(ii) Training</li> <li>(iii) Website update</li> <li>(iv) Newsletter update</li> </ul>	
106/18	Crime and Disorder Act, section 17	
107/18	Next meeting date – November 12 <sup>th</sup>	
108/18	Information sharing	

## Notes and Appendices

### Appendix 1 - Proposed resolution subject to discussion

It was resolved that the minutes of the meeting held on 10<sup>th</sup> September (81/18 to 94/18) be accepted as a true record and they were signed by the Chairperson.

Proposed	Seconded	Against	Abstain	All in favour
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### Appendix 2 – Proposed resolution subject to discussion

It was resolved that:

- (i) the statements of accounts be accepted as true and correct and payments therein listed be confirmed.

Proposed	Seconded	Against	Abstain	All in favour
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- (ii) the items below be authorised for payment:

- |    |                    |         |  |
|----|--------------------|---------|--|
| a) | Cheque number 1081 | £18.00  | The Church on the Heath, meeting room hire 10/9/2018   |
| b) | Cheque number 1082 | £40.00  | Information Commissioner, data protection registration |
| c) | Cheque number 1083 | £395.00 | Clerk Salary October 2018                              |
| d) | Cheque number 1084 | £50.14  | Helen Wright, clerk expenses                           |

Proposed	Seconded	Against	Abstain	All in favour
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## Minutes of the Meeting Held at Dogmersfield Primary School 10<sup>th</sup> September 2018

### Councillors present:

Cllr Geoff Beaven (GB) (CHAIRPERSON)  
Cllr Alastair Clark (AC)  
Cllr Brian White (BW)  
Cllr Graham Chisnall (GC)

CLERK: Helen Wright (HW)

### Members of the public present:

There were 6 members of the public present

81/18	<b>Welcome &amp; Apologies for Absence</b>  GB welcomed everybody to the meeting. He reported that a meeting of the Dogmersfield Neighbourhood Plan Steering Group had been held earlier that evening and that he would provide a full report under agenda item 88/18.  GB explained that, as many residents will already know, Jo Thomas has recently resigned from the Council as she is moving out of the Parish. He stated that when Jo joined the Council in 2015 she provided more diversity to what was an all-male, village-centric organisation, and she has contributed greatly on all aspects of the Council's business. GB expressed appreciation for her time and efforts and wished Jo and her daughters well for the future. He stated that the steps taken to fill the vacancy are to be covered later in the agenda.  Apologies were received from Cllr Crookes.	
82/18	<b>Declaration of Interests – Current Agenda</b>  It was noted that BW, GC and GB have interest in some of the planning applications, and that their involvement in the consideration of those applications has respected those interests. All will be mentioned in the planning report.	
83/18	<b>Public Participation</b>  <u>Sewage smells</u> GB explained that at the last meeting he had reported the outcome of HDC's revived Flood Forum, and in particular that Thames Water had agreed to investigate the cause of the sewage aroma problem and report back to him within 2 weeks. No report was received within the promised timescale and when he reminded Thames Water of this deficiency he was informed that their investigations were still underway.	



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	<p>Thames Water's investigations subsequently concluded that there was no problem with the sewage system in Dogmersfield, and they claimed that they had no record of any complaints about any problems in Church Lane. GB explained that he then provided Thames Water with details of the complaints and the names of the Thames Water staff who had been involved, and subsequently Thames Water admitted that their internal communications were flawed. They then finally investigated what DPC had been advising was the root cause of the smell, and admitted that the dosing system at the Dogmersfield Park holding tank was not working. The reports of what they were doing to correct the failure ranged from urgently ordering dosing fluid to getting the installation logged onto their maintenance system. There have been no further reports of bad smells since they accepted responsibility and took measures to address the problem. It has taken about 9 months of sustained effort to reach this position.</p> <p>A resident advised that he had previously attempted to arrange for the cutting back of tree growth on his property from the road, before receiving DPC's letter asking him to do so. Unfortunately at the time he was informed that the work could not be undertaken until the Autumn in order to avoid affecting nesting birds. Following receipt of DPC's letter he made further enquiries, however for the same reasons the work cannot be undertaken at the moment but he is hopeful that it should be completed by the end of October. DPC thanked him for his efforts.</p> <p>Residents expressed concern regarding the appearance of the traffic calming chicanes, the broken posts and the verge/ditch between Troquhain House and the school on Chatter Alley. GB stated that Councillors are aware of these issues and that they are to be covered later on the agenda.</p>	
84/18	<p><b>Approval of the Minutes of the Meeting held on 9<sup>th</sup> July 2018</b></p> <p><b>It was resolved that the minutes of the meeting held on 9<sup>th</sup> July 2018 (68/18 to 80/18) be accepted as a true record and they were signed by the Chairperson.</b> (AC proposed, BW seconded and all were in favour)</p>	
85/18	<p><b>Matters Arising from the Minutes of the Meeting held on 9<sup>th</sup> July 2018</b></p> <p><u>To include consideration of the outstanding action list</u></p> <p>With consideration to the action list from 9<sup>th</sup> July, the following points were noted:</p> <ul style="list-style-type: none"> <li>• <b>70/18 GB to write to Southern Gas Networks asking to see their safety case for the installation of a high pressure gas main so close to residential properties</b> - Action taken but no response yet received. GB is to chase his enquiry.</li> <li>• <b>72/18 BW to circulate to Councillors/Clerk the summary of the locations of the problems with plant growth/branches impinging on the roadways</b> - Completed.</li> </ul>	GB



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	<p>It was noted that DPC has written to the relevant property owners and some progress has been made, however further steps may need to be taken.</p> <ul style="list-style-type: none"> <li>• <b>75/18 HW to arrange for the Lengthsman to remove the balsam from the ditch along Chatter Alley opposite the garages - Completed.</b></li> <li>• <b>76/18 BW to also attend the ‘walkabout’ with Hampshire Highways - Completed.</b></li> <li>• <b>76/18 AC/JT to draw up a proposal regarding Footpath No. 3 – To be covered under agenda item 89/18.</b></li> </ul>	GB
86/18	<p><b>Council Vacancies</b></p> <p><u>To review progress on the recruitment of a Councillor</u></p> <p>GB reported that the formal process to fill the Councillor vacancy was started immediately following the resignation of Jo Thomas, and HDC have given the Parish Council the authority to fill the vacancy through co-option. It was noted that the Council’s vacancy notice is displayed on the Council’s noticeboards and website, and that GB also delivered a letter advertising the vacancy to most households in the Parish. The closing date for applications is 21<sup>st</sup> September. HW stated that there have been 2 expressions of interest so far.</p> <p><u>To consider the replacement of the Councillor on the Community Benefit Fund Management Group</u></p> <p>GB explained that he will take action to appoint a Council representative to the Community Benefit Fund Management Group when it is clear what level of response there has been to the vacancy notice.</p>	GB
87/18	<p><b>Finance &amp; Regulatory Matters</b></p> <p><u>To receive and approve the financial statements of accounts from 1<sup>st</sup> July – 31<sup>st</sup> August, confirming payments made in July and August and to authorise any payments now due</u></p> <p>HW reported that in summary the transactions in July were as follows:</p> <p><i>Payments:</i>      Cheque nos.</p> <p>                         1072      GeoXphere Ltd, Parish Online subscription   £15.00</p> <p>                         1073      Helen Wright, Clerk salary   £395</p> <p>                         1076      Alastair J Clark, expenses for purchase of replacement laptop   £316.47</p> <p>                         1077      Hampshire &amp; IOW Wildlife Trust subscription   £54.00</p> <p>                         1078      Helen Wright, Clerk expenses   £21.82</p> <p><i>Receipts:</i>      Nil</p>	



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It was noted that the financial position at the end of July was as follows:

*Total cashbook:* £22,281.02 of which £3,781.48 is ring fenced for the Neighbourhood Plan.

*Community Benefit Fund:* £28,317.97

**It was resolved that the July Finance Report be accepted as a true and correct record and the payments listed therein be confirmed.**

(GC proposed, AC seconded and all were in favour)

HW reported that in summary the transactions in August were as follows:

*Payments:* Cheque nos.

1074 Helen Wright, Clerk salary £395

*Receipts:* Nil

It was noted that the financial position at the end of August was as follows:

*Total cashbook:* £21,886.02 of which £3,781.48 is ring fenced for the Neighbourhood Plan.

*Community Benefit Fund:* £28,317.97

**It was resolved that the August Finance Report be accepted as a true and correct record and the payments listed therein be confirmed.**

(BW proposed, GC seconded and all were in favour)

**It was resolved to authorise the following payment due in September:**

**Cheque no. 1079 Helen Wright, Clerk salary £395**

(GB proposed, GC seconded and all were in favour)

AC requested that DPC sponsor the hire of the school hall for the October meeting of the HDAPTC. It was noted that all member Parish Councils contribute in this manner and that it is timely for DPC to do so. AC will liaise with the school to confirm the availability of the hall.

AC

**It was resolved to agree financial expenditure of up to £25 to offer the use of the school hall for the October meeting of the HDAPTC.**

(AC proposed, GB seconded and all were in favour)

88/18 **Planning**

To report on current planning applications and confirmation of Parish Council responses

**16/03129/OUT Pale Lane** – This application seeks outline approval for 700 new houses and some local infrastructure including a primary school and a community centre. As reported at the last meeting the developer has appealed against the refusal to grant outline permission and there will be a 6 day public hearing from 8<sup>th</sup> to 16<sup>th</sup> January 2019.



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**17/02664/FUL Emilys Farm** – This application seeks to renew the permission granted in 2012 for a temporary mobile home to house a stockman close to the animals under their care. The previous permission expired in 2015. The Parish Council has not objected through a nil response. No further information is available.

**18/00157/FUL Emilys Farm** – This is a recent application to build a slaughter and butchery unit which follows the recent pre-application for the same facility. The Parish Council has objected. There is nothing further to report.

**18/00802/FUL Pond House** – As reported the earlier application to install a gas tank and sewage digester on non-residential land adjacent to the converted garage was withdrawn. The same scheme was resubmitted as a change of use. This application has now been withdrawn. The property is occupied although BW commented that there is no digester.

**18/00877/FUL Chatter Alley** – As reported at earlier meetings the application to build 5 new houses in the area of land known as the Fisk Field was refused. The main reasons for refusal were very similar to those given for refusing the earlier scheme, and included the detrimental effect on the character and setting of the countryside, the adverse effect on the character and setting of the settlement of Dogmersfield, and that the proposed development would not preserve or enhance the character or appearance of the Dogmersfield Conservation Area. Lack of SANG was another reason.

GB reported that the Parish Council had been recently contacted by Mike Fowler whose company is working for the various organisations that now have an interest in developing the site, and DPC accepted his invitation to a meeting which took place that afternoon. In essence a further scheme has been drawn up for 4 houses and a car parking area for 20 cars. A further strip of land has now been retained for access to the area at the rear of the development, which will allow the car parking area to become a permanent feature. DPC understands that there will be a public exhibition of the proposed development in the School Hall on 19<sup>th</sup> September.

**17/02078/CON Thatched Cottage** – This application is to clear a condition associated with the approved scheme to remodel the garage of this Grade 2 listed building, which is already underway. HDC have discharged the condition.

**18/01334/CA Basingstoke Canal** – This application covers tree work along various stretches of the canal aimed at reducing shading, followed by some remodelling of the bank to improve biodiversity. The Parish Council did not respond and HDC had no objections, although somewhere through the process the application has been redefined as removing Rhododendron bushes.

**18/01470/CA Church Rise** – This application seeks permission to fell a dead Oak at the front of



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the property. HDC raised no objections and the tree has been removed.

**18/01114/FUL Rye Common Lane** – This is a full application to build an energy storage facility on a greenfield site accessed from Rye Common land. The Parish Council submitted a number of concerns at the pre-application stage. None of these were addressed by the full applications and consequently concerns remained over environmental impact, risk of flooding, impact on near neighbour properties, access and operation. These were detailed in an objection submission. Many other consultees raised the same concerns and the application has now been withdrawn.

**18/01503/FUL Pilcot Farm House** - This application covers a rear extension and new double garage for the private house located behind Pilcot Farm. The new works will not be visible from the highway and the Parish Council has submitted no objections.

**18/01510/FUL Ormersfield Farm** – This application seeks permission to replace asbestos cladding on an agricultural barn and add a further bay. There are few adverse implications and the Council has submitted no objections.

**18/01514/HOU Ormersfield Farm Bungalow** – This application seeks permission to erect a car port extension to the existing bungalow. It is a remote location with very limited impact and the Council submitted no objections. HDC have granted permission.

**16/03058/NMMA 1 Pilcot Cottage** – Planning permission was granted in 2016 for a substantial extension to the rear and side of this modestly sized property. It was subsequently sold and work to build the extension was started a few weeks ago. It appears that after work started the new owners wanted a slightly different layout and a number of changes were put forward with this minor amendment application. The application was refused by HDC as they considered that the amount of change was too substantial to be considered in this way.

**18/01555/HOU and 18/01556/HOU 1 Pilcot Cottage** – These two applications cover the same changes proposed by the refused minor amendment. Although some of the changes to the side elevation would impact the near neighbours, the net effect was positive as a side window was deleted. The Parish Council's consideration was complex, as DPC were just about to submit no objections to all the changes covered by the minor amendment when it was refused. GB then failed to circulate one of the full submissions. The outcome is that the Council's conclusions were conveyed as no objections to 18/01556/HOU and no response to 18/01555/HOU. HDC have granted permission for the side extension and a decision on the front porch is imminent.

**18/01572/FUL Rushy House** – This full application seeks permission to build a new 5 bedroom house in the paddock to the side of Rushy House. It follows a pre-application for a similar proposal earlier this year. The site is within the Conservation Area but also within the Settlement Boundary. The new house will be set well back and adequately screened from the road by the



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existing trees and hedge. After careful consideration the Parish Council submitted no objections. Although GB is aware that many residents would prefer that this site was not developed there have been no objections to the application.

**17/01572/FUL Schoolfield Corner** - This application is to discharge a number of conditions associated with the approval to build 2 new houses on the front of the site. The Parish Council has not responded.

**18/01812/CA Sunray** – This application covers some tree work and the Parish Council has not responded. HDC have no objections.

**18/01865/CA Lords and Ladies** – This application covers tree work and the Parish Council has not responded. HDC have no objections

**18/01920/CA The Barracks** - This application covers tree work at Yew Tree Lodge on trees overhanging from The Barracks. The Parish Council has not responded.

**18/01959/TPO Karibu** - This application covers tree work at Karibu on trees overhanging from the common land. The Parish Council is still considering these proposals.

**18/01862/HOU St John's** – This is an application to erect a small garden shed at the end of the rear garden of one of the new houses in Church Lane. The Parish Council is considering how best to respond.

**18/02036/PREAPP Dogmersfield Park (Four Seasons)** - This pre-application is asking for guidance on a proposal to plant a 200 tree fruit orchard on arable land for use by guests. No information is available on the proposed location but HDC have already responded advising that planning permission is not needed. However, the advice is caveated that it is without prejudice to the views of the Head of Planning and the Planning Committee. Presumably a full application will be required in order to elicit a definitive decision.

## Neighbourhood Plan Update

Regarding V9 of the draft Dogmersfield Neighbourhood Plan, GB reminded the meeting that following Historic England's comments that draft policy DNP5 may not give sufficient weight to the need to sustain or enhance the significance (the historic, architectural, archaeological or artistic interest) of Dogmersfield Park as a designated heritage asset, a reworded section of the draft report including some additional supporting paragraphs had been drawn up by DPC's consultants and offered by the Steering Group to Historic England. In response Historic England had proposed some further changes to the new supporting paragraphs to align the text more closely with the terminology used in the NPPF. The Steering Group responded quickly accepting all of the proposed further amendments.



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Historic England eventually confirmed that with the proposed changes referring to Dogmersfield Park they were happy to agree the findings of the SEA screening carried out by HDC's consultants. Finally on 8<sup>th</sup> August HDC confirmed that the screening process had been completed, meaning that there will be no need for either a Strategic Environmental Assessment or a Habitats Regulation Assessment.

GB explained that satisfying Historic England has been a very drawn out exercise as they only reacted after repeated pressing, and the process consumed unplanned consultant resources as the Steering Group needed support and advice throughout these protracted negotiations. Furthermore, unfortunately final clearance of the screening was only received after the start of the holiday period meaning that progress has been much slower than anticipated.

GB also reminded the meeting that all of the comments on V9 of the draft plan (which included those provided by residents as part of the local consultation exercise, HDC's initial reaction and those comments provided by HDC's consultants, Natural England and Historic England) had been considered by the Steering Group, and that the conclusions from their analysis had been collated in a single document and passed back to the consultants to take into account as they prepare the next draft plan called the 'Pre-Submission' version, which will be to the standard needed for the first formal consultation known as Regulation 14.

GB explained that a number of matters now need to be resolved quickly in order to ensure that DPC's Plan completes all of the remaining stages in a timely manner, and stated that at its meeting earlier that evening the Steering Group had identified the relevant factors to be as follows:

- Additional unbudgeted consultant resources have been consumed mainly in guiding the Steering Group through the pre-screening process, in particular the unexpected effort needed in order to avoid the SEA and HRA.
- DPC's consultants' daily rates have increased from £500 to £550 per day (VAT ex). The government grant assumes a daily rate which constrains the amount that consultants can charge. This allowable daily rate has increased to £550 for 2018/2019, and although DPC cannot benefit from the increased level of grant provided to cover the rate increase (because we are not carrying out an SEA) all consultants have taken advantage of this new situation to increase their rates.
- A new version of the NPPF has been issued by the government which will have implications for all Neighbourhood Plans. However, transitional arrangements are allowed meaning that plans in the pipeline will not be required to reflect the new standards providing they can be submitted by 24<sup>th</sup> January 2019. If this deadline is missed then further delays and additional costs would be unavoidable.



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- O'Neill Homer has submitted invoice 590 for payment of £1,000. This invoice was submitted for payment of £1,500 but later reduced to £1,000 through the issue of a credit note. The original figure exceeded the limit of liability in the Parish Council's Purchase Order and O'Neill Homer reduced the invoice when this was drawn to their attention.
- O'Neill Homer have provided an updated project plan, which is a tight forecast of the consultancy support which will be needed in order to complete the remaining stages for the Dogmersfield Plan within the January 2019 deadline.
- The Parish Council was required to repay £785 of the government grant in March 2018, although a further grant application can be made in the current financial year for this same amount.

GB stated that the financial position is becoming critical, and outlined the Neighbourhood Plan Financial Report for the end of August which explains the situation (and is appended to the minutes Appendix 1). The Steering Group resolved that it should:

1. Ask the Parish Council to pay O'Neill Homer invoice no. 590 at a cost of £1,000 (VAT ex) noting that after payment the remaining balance of NHP grant funding will be £781.48.

**It was resolved to pay O'Neill Homer invoice 590 at a cost of £1,000 (VAT ex).**

(GB proposed, AC seconded and all were in favour)

2. Ask the Parish Council to issue a Purchase Order to cover 4 days of further consultation support at a cost of £2,200 (VAT ex). This commitment will overspend the current NHP grant funding by £1,418.5. In requesting this commitment the Steering Group is asking for the Parish Council to agree that the NHP earmarked funding can be used in order to complete the NHP within the January 24<sup>th</sup> 2019 deadline.

**It was resolved to issue a further Purchase Order to O'Neill Homer covering 4 days of consultancy support with a limit of liability of £2,200 (VAT ex) noting that this commitment will overspend NHP grant funding by £1,418.5.**

(AC proposed, GB seconded and all were in favour)

3. Ask the Parish Council to request a further grant payment of £785 noting that when this is received the grant funding overspend will reduce to £633.5.

**It was resolved to make a further NHP grant application for £785.**

(GB proposed, AC seconded and all were in favour)

4. Advise the Parish Council that the new consultancy support forecasts are very tight with



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	<p>no allowance for expenses or printing costs. It is consequently possible that further overspends that need to draw on the earmarked reserve may be requested.</p> <p><b>It was resolved to note that further expenditure on consultancy support, expenses and printing may be needed which will further overspend NHP grant funding, and consequently it was resolved that the earmarked provision for the SEA should be redesignated as contingency for use on the Neighbourhood Plan in general.</b> (GB proposed, AC seconded and all were in favour)</p> <p>GB stated that the next meeting of the Steering Committee will be on 8<sup>th</sup> October, or earlier if needed in order to launch the Regulation 14 consultation.</p>	
89/18	<p><b>Environment and Rights of Way</b></p> <p><u>To report on progress with works under the Lengthsman scheme</u></p> <p>HW reported that there are 25.5 hours remaining of DPC's 50 hour allowance for 2018/19 under the Lengthsman scheme. It was noted that the verge in front of the Fisk Field is now very overgrown in contrast to the neat verges on the other side of the road. As the verges that were cut earlier in the year on Chatter Alley and Church Lane remain tidy and require no further maintenance at present, it was decided to reallocate the Lengthsman's work planned for a second cut of those verges to the cutting of the verge and ditch between the school and Troquhain House. It was noted that the maintenance of the Pilcot Green Hedge is already scheduled for September.</p> <p><u>To consider further maintenance requirements</u></p> <p>GB stated that there are a number of maintenance issues which require attention. It was noted that the broken posts on Pilcot Green need to be replaced as the spare posts have been used up, and it was agreed that HW will contact Claire Inglis to determine who previously replaced the posts near Catherine of Aragon and obtain quotes from that contractor and from the Lengthsman for undertaking this work. GB confirmed that HCC will replace the post that has been damaged on the chicane.</p> <p>It was noted that the 'permanent' treatment of the chicane in Church Lane is breaking up which needs to be addressed, and it was agreed that AC is to draw up a specification for its refurbishment, which HW will then discuss with the Lengthsman requesting him to prepare a quote for undertaking the work. Concerns were expressed that the plant growth is unsightly on other chicanes, and it was agreed that Councillors would inspect the various chicanes so that decisions can be made regarding the action to be taken for each one.</p> <p>Regarding Footpath No.3, AC reported that he has liaised with HCC who have stated that it would cost in the region of £6,000 to resurface the path to their specification. DPC could obtain quotes</p>	<p>HW</p> <p>HW</p> <p>AC HW ALL</p>



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	<p>for the work and submit them to HCC who may fund up to 50% of the costs. It was noted that the relevant landowners would need to grant permission for the works to be undertaken, and AC suggested that DPC could approach the landowners and ask them to either quote themselves for the work or recommend somebody who they would be satisfied with. It was noted that perhaps the CBF could contribute to the costs. AC agreed to discuss with the landowners once he has received the specification from HCC, and GC agreed to support AC in the consideration of the project.</p> <p>A resident asked if anything can be done about the tendency for the footpath to the school to get extremely muddy during wet weather. AC stated that it is necessary to locate the source of the water and that he will check who owns the land. It was noted that the weather needs to be wet in order to fully see the problem.</p>	<p>AC GC</p> <p>AC</p>
90/18	<p><b>Highways</b></p> <p><u>To report any updates on Highways matters</u></p> <p>BW stated that it appears that subsidence is occurring on Chalky Lane. AC agreed to have a look at the problem area as it may need reporting.</p> <p>AC stated that he has asked HDC if DPC may borrow their Speed Indicator Devices (SIDs) and he is awaiting a response.</p> <p>AC stated that he will repair the post on the noticeboard near the school, and that he will investigate which sign is missing from the 2 posts at the entry to the village.</p>	<p>AC</p> <p>AC</p>
91/18	<p><b>Other Matters to Report</b></p> <p>i. <u>Community Liaison</u> Nothing to report.</p> <p>ii. <u>Training</u> It was noted that BW and GC are booked onto a training course scheduled for 14<sup>th</sup> November in Eastleigh.</p> <p>iii. <u>Website Update</u> HW stated that the website is being maintained on a regular basis.</p> <p>iv. <u>Newsletter Update</u> GC reported that he and HW had met to discuss the content/timings of the forthcoming newsletter, and that Councillors will be asked for their contributions with a view to producing the newsletter towards the end of October. A 4-sided A4 size format was</p>	<p>GC/HW</p>



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	agreed, with contributions including updates on the Neighbourhood Plan/planning issues and local events.	
92/18	<b>Crime and Disorder Act, Section 17</b> Nothing to report.	
93/18	<b>Next meeting date</b> The next meeting is to be held on 8 <sup>th</sup> October.	
94/18	<b>Information sharing</b> Nothing to report.  The meeting closed at 9.20pm.	

Signed .....  
Chairman

Date .....

Abbreviations	In place of
DPC	Dogmersfield Parish Council
HDC	Hart District Council
HCC	Hampshire County Council
NHP(SG)	Neighbourhood Plan (Steering Group)
CBF	Community Benefit Fund
CPT	Community Payback Team
HALC	Hampshire Association of Local Councils
NALC	National Association of Local Councils
HDAPTC	Hart District Association of Parish & Town Councils
SPA	Special Protected Area
NPPF	National Planning Policy Framework
APA	Annual Parish Assembly
SEA	Strategic Environmental Assessment
HRA	Habitats Regulation Assessment
SID	Speed Indicator Device



# DOGMERSFIELD PARISH COUNCIL

## Appendix 1

### Neighbourhood Plan Financial Report – End August 2018

The NHP financial position is as follows based on the Parish Council's financial report for end August 2018 (all figures are VAT Ex)

Receipts	Hart DC Grant	£2000
	Gov Grant tranche 1	£3715
	Precept earmarked reserve	£2000
	Gov Grant tranche 2	£5285
	Gov Grant Repayment	<u>(£785)</u>
	Total	£12215

Expenditure to date	£8433.52 (£3933.52 prior year + £1500+£3000)
Available balance	£3781.48
Current Invoice 590	£1000.00
Remaining Balance	£2781.48 (£781.48 grant funding)

Although confirmation has been received that neither an SEA nor HRA are needed, a further commitment of £2,200 is required to complete the neighbourhood plan.

New Commitment	£2200.00
Remaining Balance	£581.48 (-£1418.5 NHP grant funding)

Following successful application for repaid grant funding of £785.

Remaining Balance	£1366.48 (-£633.5 NHP grant funding)
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This forecast assumes no further unforeseen problems and consequently additional commitment on ONH/expenses/printing would need to draw further on the NHP earmarked reserve.

Dogmersfield Parish Council Finance Report as at 30th September 2018

Lloyds Bank Reconciliation									
<b>Opening Cashbook Balance at 1st April 2018</b>									<b>13,933.92</b>
<b>Add Receipts</b>		<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>					
		11,481.00	0.00	0.00					
		<i>Total Cashbook Receipts YTD 2018/19</i>			11,481.00				
<b>Less Payments</b>		<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>					
		(4,137.12)	(1,785.00)	-					
		<i>Total Cashbook Payments YTD 2018/19</i>			(5,922.12)				
<b>VAT adjustment</b>									
		ADD VAT refunded YTD on prior year expenditure			1,146.06				
		LESS VAT paid YTD on expenditure			(347.84) <i>including Grant expenditure</i>				
<b>NHP Grant/Precept Money adjustment</b>									
		LESS NHP Grant funds accounted for separately							
					HDC Grant	(781.48) <i>net of expenses</i>			
					Groundwork Grant	0.00 <i>net of expenses</i>			
					Precept Earmarked	(2,000.00) <i>net of expenses</i>			
<b>Dogmersfield Parish Council Cashbook Balance excluding Grant monies</b>									<b>17,509.54</b>
									HDC Grant 781.48
									Groundwork Grant 0.00
									PRECEPT earmarked NHP 2,000.00
<b>Credit Balance in Cashbook after VAT adjustment including Grant Monies &amp; Community Benefit Fund</b>									<b>20,291.02</b>
<b>Actual Bank Balance as per Lloyds Bank Statement end of September 2018</b>									<b>20,291.02</b>
									Difference to Reconcile -
<b>Unpresented Cheques</b>									-
CASHBOOK ENTRIES IN MONTH									
Cheque number	Date	Received From/ Payable to			Details	Receipts		Payments	
						Net Amount	VAT	Net Amount	VAT
<b>September 2018</b>						-	-	-	-
1079	20/09/2018	Helen Wright			Clerk Salary Sept 2018	-	-	395.00	-
1080	17/09/2018	RCOH Ltd			Neighbourhood Plan Consultancy	-	-	1,000.00	200.00
<b>Total Receipts &amp; Payments in Month</b>						-	-	<b>1,395.00</b>	<b>200.00</b>
<b>Total Receipts &amp; Payments YTD</b>						<b>11,481.00</b>	<b>1,146.06</b>	<b>5,922.12</b>	<b>347.84</b>
<b>Neighbourhood Grant &amp; Precept Monies Cash Book</b>									
<i>Receipts</i>									
06/06/2016 Hart District Council Grant received						2,000.00			
24/06/2016 Groundwork Grant received						3,715.00			
25/08/2017 Groundwork Grant received						5,285.00			
10/04/2017 Precept Earmarked reserve						2,000.00			
<b>Total Grant / Precept receipts</b>						<b>13,000.00</b>			
<i>Payments excluding VAT</i>									
2016/17	Net payment Prior year					(218.52)		HDC Grant	
2016/17	Net payment Prior year					(3,715.00)		Groundwork Grant	
2017/18	Net payment RCOH Ltd					(1,500.00)		Groundwork Grant	
2017/18	Net payment RCOH Ltd					(3,000.00)		Groundwork Grant	
2018/19	Grant underspend repayment					(785.00)		Groundwork Grant	
2018/19	Net payment RCOH Ltd					(1,000.00)		HDC Grant	
<b>Total Grant payments ex VAT</b>						<b>(10,218.52)</b>			
<b>Net Balance of Grants/ Precept</b>						<b>2,781.48</b>			
<b>Hampshire Trust Bank - Community Benefit Fund</b>									
<i>Receipts</i>									
10/02/2017 Fund Monies received						28,000.00			
20/06/2018 Interest received						317.97			
						<b>28,317.97</b>			
<b>Dogmersfield Parish Council Lloyds Bank Account Balance represented by</b>									
<b>NHP Grant &amp; Precept Balance</b>						<b>2,781.48</b>			
<b>Dogmersfield Precept Cash Book Balance</b>						<b>17,509.54</b>			
<b>Total Cashbook Balance at 30th September 2018</b>						<b>20,291.02</b>			

Dogmersfield Parish Council

Expenditure Analysis 30th September 2018

Budget Area	Budget 2018/19	Expenditure Sept 2018	Expenditure YTD	Budget Virement in Year	Budget Balance as at 30th September 2018	Percentage Budget Spent	Analysis of Unbudgeted Expenditure	Committed Expenditure
<b>Internal operations</b>								£ 180.00
Parish Clerk	5,000.00	395.00	2,370.00		2,630.00	47.40%		
Subscriptions	820.00	0.00	721.00		99.00	87.93%		
Meeting costs	400.00	0.00	31.15		368.85	7.79%		
Training	300.00	0.00	0.00		300.00	0.00%		
Admin consumables	300.00	0.00	86.24		213.76	28.75%		
IT Upgrade	500.00	0.00	263.73		236.27	52.75%		
Website	150.00	0.00	0.00		150.00	0.00%		
Parish insurance	300.00	0.00	335.00		-35.00	111.67%		
Audit of accounts	200.00	0.00	150.00		50.00	75.00%		
Election contingency	1,200.00	0.00	0.00		1,200.00	0.00%		
<b>Total Internal Operation Budget 2018/19</b>	<b>9,170.00</b>	<b>395.00</b>	<b>3,957.12</b>	<b>0.00</b>	<b>5,212.88</b>	<b>43.15%</b>		
<b>Service delivery</b>								
Village maintenance	3,800.00	0.00	0.00		3,800.00	0.00%		
Lengthsman Costs	1,000.00	0.00	0.00		1,000.00	0.00%		
Neighbourhood Plan	0.00	0.00	0.00		0.00	0.00%		
Project work to benefit the community	0.00	0.00	0.00		0.00	0.00%		
Support of beneficial causes	300.00	0.00	180.00		120.00	60.00%		
<b>Total Service Delivery Budget 2018/19</b>	<b>5,100.00</b>	<b>0.00</b>	<b>180.00</b>	<b>0.00</b>	<b>4,920.00</b>	<b>3.53%</b>		
<b>Budget Contingency 2018/19</b>								
Contingency	500.00	0.00	0.00		500.00	0.00%		
<b>Total Budget Expenditure 2018/19</b>	<b>14,770.00</b>	<b>395.00</b>	<b>4,137.12</b>	<b>0.00</b>	<b>10,632.88</b>	<b>28.01%</b>		

Please note that committed expenditure relates to items of expenditure resolved at council and/or contract placed

BW/GC Knowledge & Core Skills Training November 2018 - minute ref 51/18

## DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
18/02041/PREAPP	Mon 17 Sep 2018	Not Available	<b>The Barracks Pilcot Hill Dogmersfield Hook Hampshire RG27 8SX</b> New dwelling or conversion of existing stables to workers accommodation and re-organisation of rooms within stables	Registered	
18/02036/PREAPP	Thu 06 Sep 2018	Not Available	<b>Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD</b> Installation of 200 tree orchard for the property for guest use. The area has no listed structures and was previously used as arable land.	Planning permission not needed	No Response
18/01862/HOU	Wed 29 Aug 2018	Mon 01 Oct 2018	<b>St John's Church Lane Dogmersfield Hook Hampshire RG27 8SZ</b> Installation of a shed at the bottom of the garden	Registered	
18/01959/TPO	Tue 28 Aug 2018	Not Available	<b>Karibu Chatter Alley Dogmersfield Hook Hampshire RG27 8SS</b> Please see attached tree condition survey file: J1125 TCS Karibu Dogmersfield 20180710.PDF	Registered	No Response
18/01920/CA	Thu 16 Aug 2018	Not Available	<b>The Barracks Pilcot Hill Dogmersfield Hook Hampshire RG27 8SX</b> Remove branches from Oak and Silver Birch which overhang Yew Tree Lodge back to trunk	No objection	No Response
18/01865/CA	Wed 15 Aug 2018	Not Available	<b>Lords And Ladies Pilcot Hill Dogmersfield Hook RG27 8ST Tree 1:</b> Prunus - Remove (Ganomerma and decay in base) <b>Tree 2:</b> Copper Beech - Reduce over-extended lateral limbs by 1-3 meters on the Eastern, Southern and Western sides of the crown and remove 2-3 crossing limbs. Works are to establish a more symmetrical, balanced crown. <b>Area A</b> - Crown lift by the removal or reduction of low lateral branching to a height of approximately 5.5 meters to clear Highway	No objection	No Response
18/01812/CA	Tue 07 Aug 2018	Not Available	<b>Sunray Chatter Alley Dogmersfield Hook Hampshire RG27 8SS</b> Fell Hazel	No objection	No Response
17/01034/CON	Tue 31 Jul 2018	Tue 21 Aug 2018	<b>Schoolfield Corner Church Lane Dogmersfield Hook Hampshire</b> Discharge of conditions- 3- materials- 4- windows and rooflights- 5- drainage- 6- landscape- 7- ecology- 9- construction method statement- 10- sightlines and 11- levels- pursuant to 17/01034/FUL Erection of 1no. 4-bed house and 1no. 4 bed house	Discharged	No Response
18/01572/FUL	Fri 13 Jul 2018	Thu 16 Aug 2018	<b>Rushy House Chatter Alley Dogmersfield Hook Hampshire RG27 8SS</b> Construction of a new 5 bedroom detached dwelling with detached garage	Grant	No Objection
18/01555/HOU	Tue 24 Jul 2018	Wed 22 Aug 2018	<b>1 Pilcot Cottage Church Lane Dogmersfield Hook RG27 8SZ</b> Two storey side extension, first floor side and rear extension and proposed side porch. Revision of application ref. 16/03058/HOU	Grant	No Response
18/01556/HOU	Wed 18 Jul 2018	Thu 16 Aug 2018	<b>1 Pilcot Cottage Church Lane Dogmersfield Hook RG27 8SZ</b> Remove front porch and insert new window to the front. Two storey side extension, side porch, first floor side and rear extension and single storey rear extensions	Awaiting Decision	No Objection
18/01510/FUL	Wed 18 Jul	Thu 16 Aug	<b>Ormersfield Farm Church Lane Dogmersfield Hook RG27 8TA</b> Replace	Grant	No Objection

## DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
	2018	2018	existing cladding, extend to increase from four to five bays and installation of a roller shutter door to matching the existing doors		
18/01503/HOU	Thu 12 Jul 2018	Fri 31 Aug 2018	<b>Pilcot Farm House Pilcot Hill Dogmersfield Hook RG27 8ST</b> Two storey rear extension and new detached double garage.	Awaiting Decision	No Objection
18/01114/FUL	Thu 05 Jul 2018	Tue 11 Sep 2018	<b>Rye Common Lane (General) Crondall Farnham Surrey</b> Proposed energy storage facility to provide energy balancing services to the National Grid	Withdrawn	Objection
18/00157/FUL	Mon 05 Feb 2018	05 March 2018	<b>Emilys Farm Rye Common Odiham Hook RG29 1HT</b> Erection of a unit for the small-scale slaughter and butchery of animals produced on the farm; the enclosure of a barn permitted under 11/02553/FUL and its use to support the butchery unit and process other products from the farm; the erection of a lean-to between the two structures; and the continued siting of three shipping containers for a further three-year period (previously permitted under 11/02552/FUL)	Registered	Objection
17/02664/FUL	Tue 05 Dec 2017	2 Jan 2018	<b>Emilys Farm Rye Common Odiham Hook RG29 1HT</b> Continued siting of a temporary agricultural worker's dwelling.	Registered	No Response
16/03129/OUT	Mon 21 Nov 2016	Wed 11 Jan 2017	<b>Pale Lane Farm Pale Lane Hartley Wintney Hook Hampshire RG27 8BA</b> Outline application for the development of up to 700 residential dwellings, site for primary school and local centre, together with associated vehicular, pedestrian and cycle access, drainage, landscape works and provision of general open space.	Refusal appealed	No Response