



DOGMERSFIELD PARISH COUNCIL

NOTICE OF MEETING

To be held on
Monday 11 September 2017
 7.30 pm
 Dogmersfield Primary School

AGENDA

83/17	Welcome & Apologies for absence Please note that a member of the public or person attending the Council meeting may record the meeting. Please make the Chairman and the Clerk aware of any intention to record the meeting before it commences.	
84/17	Declaration of Interests – Current agenda	
85/17	Public Participation	
86/17	Approval of minutes of meeting held 10 th July 2017	Appendix 1
87/17	Matters arising from minutes of meeting held 10 th July 2017 <ul style="list-style-type: none"> To include consideration of outstanding action list 	
88/17	Council Vacancies <ul style="list-style-type: none"> To receive report from the recruitment panel on the recruitment of a Clerk/RFO. To review progress on the recruitment of a Councillor. 	
89/17	Finance & Regulatory Matters <ul style="list-style-type: none"> To receive and approve financial statement of account from 1st July – 31st August, confirming payments made in July and August and authorise any payments now due To approve to update the Bank mandate at Lloyds and Hampshire Trust Bank to remove previous Clerk from administrative rights and Councillor Leach from signing rights and add new Clerk for administrative rights and change of address To confirm payroll update to process leaver and add new starter To confirm completion of the external audit process To confirm completion of Annual Appraisal review of previous Clerk. 	RFO Appendix 2
90/17	Planning <ul style="list-style-type: none"> To report on current planning applications and confirmation of Parish Council responses Neighbourhood Plan Update 	
91/17	Environment and Rights of Way <ul style="list-style-type: none"> To agree dates for future Lengthsman visit works To discuss need for future Community Payback Team visits To report on progress on setting up Community Benefit Fund Management Group 	
92/17	Highways <ul style="list-style-type: none"> To report any updates on Highways matters 	
93/17	Other matters to report <ul style="list-style-type: none"> (i) Community Liaison 	



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	(ii) Training (iii) Website update (iv) Newsletter update	
94/17	Crime and Disorder Act, section 17	
95/17	Next meeting date – October 9th	
96/17	Information sharing	

Notes and Appendices

Appendix 1 - Proposed resolution subject to discussion

It was resolved that the minutes of the meeting held 10 July (69/17 to 82/17) be accepted as a true record and they were signed by the Chairperson.

Proposed	Seconded	Against	Abstain	All in favour
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Appendix 2 – Proposed resolution subject to discussion

- (i) It was resolved that the statement of accounts be accepted as true and correct and payments therein listed be confirmed.

Proposed	Seconded	Against	Abstain	All in favour
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- (ii) The payments listed below to be authorised for payment:

- a) Cheque number 1035 £X Helen Wright - Clerk Salary September 2017 (due 20th month)
- b) Cheque number 1036 £80.00 Hants & IOW CRC Ltd – CPT visit 13th July (NB. £5 fee increase)
- c) Cheque number 1037 £240.00 BDO LLP – Annual external Audit fee 16/17

Proposed	Seconded	Against	Abstain	All in favour
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DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting Held at Dogmersfield Primary School 10th July 2017

Councillors present:

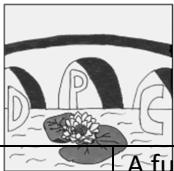
CLlr Geoff Beaven (GB)
CLlr Alastair Clark (AJC)
CLlr Graham Leach (GL)

Members of Public present:

M Morrison K Crookes B White
E Waller C Waller D Simpson
C Ward

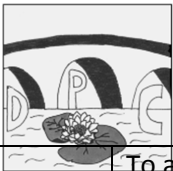
CLERK Claire Inglis (CI)

Agenda item 69/17	Welcome & Apologies for absence Apologies were received from CLlr Mike Ricketts and CLlr Jo Thomas	
Agenda item 70/17	Declaration of Interests – Current agenda None received	
Agenda item 71/17	Public Participation EW reported a dead tree on Pilcot Green South by the telephone kiosk. GB commented that he had only noticed this today and this would be monitored for H&S reasons. The most likely reason is a fungal infection much like the other trees that were removed. BW reported the road signs that had not been removed following fly tipping incident. DS requested details of location via email and he would forward this on to the relevant department to request removal.	CI
Agenda item 72/17	Approval of minutes of meeting held 12th June 2017 It was resolved that the minutes of the meeting held 12th June 2017 (55/17 to 68/17) be accepted as a true record and they were signed by GB (GB proposed, GL seconded and all were in favour). It was noted that the Chairman and Clerk Record of the minutes were accepted as a true reflection of the discussions of the meeting.	
Agenda item 73/17	Matters arising from minutes of meeting held 12th June 2017 <u>To include consideration of outstanding action list</u> HDC were contacted re giving out personal data but this was readily available on the DPC website. GB to engage CPT to replace post on Pilcot Green South on 13 th July visit. CI to complete staff appraisal form.	GB CI



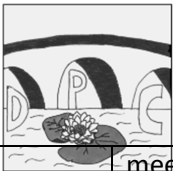
DOGMERSFIELD PARISH COUNCIL

	<p>A further resident has come forward to join the CBF management group. GB commented that there are still not enough members to make a quorum.</p>	CI																
<p>Agenda item 74/17</p>	<p>Clerk Vacancy</p> <p><u>To agree the recruitment timeline for Clerk/RFO role and to appoint a recruitment panel giving delegated authority to the panel to carry out interviews and to appoint a new Clerk</u></p> <p>The advert has been placed to recruit a replacement Clerk the deadline for submission is 31st July this will be supplemented by a letter issued to residents confirming the vacancies of Clerk and Councillor. This will not be a tight deadline depending on responses.</p> <p>Interviews could take place week commencing 3rd August to enable an appointment to be made with a September start date but the council must plan for a gap in this role. It was agreed to appoint AJC and GB to spearhead the recruitment process with the support of CI. If an appointment can be made this will be brought back to full Council to endorse any decision.</p> <p>It was resolved that AJC and GB would form the recruitment panel to run the process with the assistance of CI. The decision to appoint a new Clerk will be made by the Parish Council as a whole ex-committee and endorsed at a future meeting (AJC proposed, GB seconded and all were in favour)</p>																	
<p>Agenda item 75/17</p>	<p>Finance & Regulatory Matters</p> <p><u>To receive and approve financial statement of account from 1st – 30th June, confirm payments made in June and authorise any July payments including any requirement for budget virement</u></p> <p>Due to Dogmersfield Parish Council being a “gap” council in 2016/17 where income was greater than £25,000 the Annual audit fee will be greater than expected requiring a budget virement.</p> <p>Actual 16/17 was £155 The budget allowed for £160 The Internal Audit fee this year is £235, the External Audit Fee will be £200. Therefore a total virement is required of £275 suggested from Contingency.</p> <p>It was resolved to make a budget virement from Contingency to Audit of Accounts of £275 to cover the additional cost of Audit fees this financial year (AJC proposed, GL seconded and all others were in favour)</p> <p>It was resolved that the statement of accounts be accepted as a true and correct record and payments listed therein be confirmed (GB proposed, AJC seconded and all were in favour).</p> <p>It was resolved to authorise the payments listed below:</p> <table border="1" data-bbox="240 1839 1305 1966"> <thead> <tr> <th>Cheque no.</th> <th>Payee</th> <th>Payment for</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1032</td> <td>Claire Inglis</td> <td>July 2017 Clerk Salary</td> <td>£419.00</td> </tr> <tr> <td>1033</td> <td>Claire Inglis</td> <td>August 2017 Clerk Salary</td> <td>£419.00</td> </tr> <tr> <td>1034</td> <td>Claire Inglis</td> <td>Clerk Expenses</td> <td>£52.78</td> </tr> </tbody> </table> <p>(GB proposed, GL seconded and all others were in favour).</p>	Cheque no.	Payee	Payment for	Amount	1032	Claire Inglis	July 2017 Clerk Salary	£419.00	1033	Claire Inglis	August 2017 Clerk Salary	£419.00	1034	Claire Inglis	Clerk Expenses	£52.78	
Cheque no.	Payee	Payment for	Amount															
1032	Claire Inglis	July 2017 Clerk Salary	£419.00															
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1034	Claire Inglis	Clerk Expenses	£52.78															



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	<p><u>To approve to update the Bank mandate at Lloyds to remove current Clerk from administrative rights by end of August 2017</u></p> <p>The bank mandate will need to be updated to remove administrative rights of Clerk. Councillors agreed to process this following appointment of new Clerk in mid-September</p> <p>It was resolved to remove administrative rights from the DPC Lloyds bank account at a date to be confirmed following appointment of a new Clerk (GB proposed, GL seconded and all others were in favour).</p> <p><u>To receive any update on the external audit</u></p> <p>CI submitted the Annual Audit pack to BDO to arrive before 19th June. To date there is no news on progress.</p> <p>The notice to allow Exercise of Public Right to inspect the accounts was displayed as required from 15th June and will be removed on 26th July.</p> <p>CO would expect this to be completed soon but definitely before the 30th September.</p> <p><u>To consider whether any Grants should be made from the Community Benefit Fund prior to setting up of Management Group</u></p> <p>DPC require a decision to be made so that the Society can be notified in advance of this years' event.</p> <p>GB is not in favour. AJC commented he was not comfortable to set a precedent of spending the CBF in advance of the formation of a management group. GL considered that there are three groups in the village who contribute to village life and include the Horticultural Society, Friends of All Saints Church and Dogmersfield Events and therefore we would have to be even handed with all three. If we make a grant to one it would be very difficult to refuse others. These events should be self-funding. AJC also considered that there had been no consultation of residents possible at an APA but even then not all the village is represented.</p> <p>It was agreed to decline to make a contribution this year as per the reasons cited and any CBF group will determine any future grant requests.</p>	<p>CI</p> <p>CI</p>
<p>Agenda item 76/17</p>	<p>Planning</p> <p><u>To report on current planning applications and confirmation of Parish Council responses</u></p> <p>A large number of applications in the planning report are still dealing with the clearance of conditions associated with permissions already granted.</p> <p><u>Current Planning Applications</u></p> <p>16/01651/OUT Netherhouse Copse – An outline application for 423 new houses in Hitches Lane. As already reported the developer has appealed against the Council's 'non determination' of this application and the appeal will take the form of a public enquiry which commences on the 18th July 2017. DPC have declined to speak at the public hearing.</p> <p>17/00772/FUL Church Lane - This is a full application for approval of 3 new houses in Church Lane with slightly different design details. A full report was made at the last</p>	<p>CI</p>



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meeting. Although no decision is reported on the Hart website construction work has recommenced with detail finishes similar to those in this application. Revised drawings have also been submitted showing only very minor changes to the pattern of the windows. This all suggests that Hart have ignored or are about to ignore the concerns expressed by DPC.

17/01098/PREAPP Rye Common Lane – seeking guidance on a scheme to build a battery based energy storage facility on a green field site off Rye Common Lane. Exceptionally the Parish Council has submitted comments to HDC but there is nothing further to report at this time.

17/01219/FUL Chatter Alley – This is the expected application to build 6 new houses in Chatter Alley. HDC initially failed to put some of the supporting documents on their website but this has been corrected. These included the Heritage statement, drainage assessment and the traffic assessment. These supporting documents contained a number of inaccurate statements or misleading claims and they deliberately played down the problems associated with development of the site. The Parish Council objection to the application focused mainly on the damage the development would cause to the Conservation Area but also tried to highlight all of the other implications such as parking, drainage and disruption to school operation.

There are 78 objections with most from residents and parents of children attending the primary school. We understand that the landowners have now withdrawn permission to use the site for occasional parking whatever the outcome of the application. Highways are recommending that changes to the calming measures are needed to reduce parking in Chatter Alley as the current parking arrangements will reduce visibility for those exiting the site.

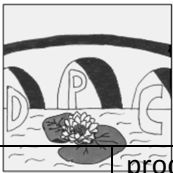
KC was asked whether a site visit was likely to take place by planning officers to assess this site for development. This would be a meaningless visit if carried out during the summer holidays when the true impact of the traffic on Chatter Alley cannot be witnessed. A resident suggested that this take place during school drop off or pick up times. KC Confirmed that a site visit would take place and that he would pass on these concerns. No date has been set for determination of this proposal.

17/01399/HOU Forge Cottage – This recent application covers extensions to the side and rear of this locally listed building. The Parish Council has submitted no objections.

17/01286/HOU Forge Cottage – This recent application proposed a double garage in the garden of this locally listed building. An earlier application for a carport in a similar but not exactly the same position was refused permission. The application lacked information about the size of the garage relative to the existing building and the level of visibility from the driveway. Both of these issues were concerns for both the Parish Council and other consultees with the earlier application. The Parish Council has objected as it was unable to fully assess the application.

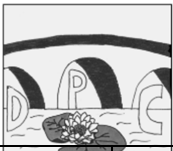
Neighbourhood Plan Update – including confirmation of Grant application

The SG held a further meeting this evening where they were told that their Working Group has met recently to kick start the work of the Sub Groups that were set up in response to recommendations in the draft Vision Note. These Sub Groups will generate information that will form part of the evidence base to support the plan. A target of



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	<p>producing first draft reports by early September has been set.</p> <p>The SG resolved that the final version of the Vision Note should be released in the public domain via the Parish Council website.</p> <p>CI has submitted a new grant application for £5,285. This being the outstanding balance of total grant available and must be expended by the end of March 2018.</p> <p>RCOH have provided an updated project plan that showed a draft plan could be submitted to HDC in early 2018.</p> <p>Currently it seems unlikely that an Environmental Assessment will be needed.</p> <p>The Steering Group resolved that the DPC should be asked to engage consultants RCOH to provide consultancy support as described in their updated project plan (dated 19/06/17) with a LOL not exceeding £7000. It is expected that the actual LOL be subject to negotiation with RCOH.</p> <p>KC asked if feedback had been obtained from any consultation on progress so far. GB responded that this is not ready for the public yet as it needs greater depth. A redrafted document will then be made available in due course.</p> <p>AJC asked if printing costs of final documents had been included in the breakdown of costs? GB confirmed at this stage they had not but that he considers savings may be made and also should there be a requirement for an SEA such costs would have to be met out of the earmarked Precept of £2,000.</p> <p>It was resolved to issue a purchase order with a Limit of Liability to RCOH Ltd subject to receipt of the additional grant for consultancy support of the Neighbourhood Plan not exceeding £7,000 (GB proposed, GL seconded and all others were in favour).</p>	<p>CI</p> <p>CI</p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>CI</p>
<p>Agenda item 77/17</p>	<p>Environment and Rights of Way</p> <p><u>To authorise the Lengthsman Lead/ Associate agreement and Chairman and Clerk to sign and to agree date for second Lengthsman visit works</u></p> <p>It was resolved to authorise the Chairman and Clerk to sign the Lead/ Associate Lengthsman agreement incorporating overwrite of obvious typographical errors (GB proposed, AJC seconded and all others were in favour).</p> <p><u>To discuss and confirm works for Community Payback Team on 13th July and attendance by DPC</u></p> <p>CPT team is due to visit Thursday and requires Councillor support. GB is able to attend. CI has notified the service that work will involve Balsam pulling and PGN tidy up.</p> <p><u>To report on progress of Community Benefit Fund Management Group</u> As reported above a resident has come forward to join the CBF Management group.</p>	<p>CI/GB</p>



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Agenda item 78/17	<p><u>Highways</u></p> <p>To report any updates on Highways matters</p> <p>AJC reported that patching works to the road surface closed Pilcot Bridge for a short while and other areas in the village have been addressed.</p> <p>AJC also reported that the canal towpath is likely to open in the near future as the works to the landslip are completed. The canal will then re-open to navigation.</p>	
Agenda item 79/17	<p>Other matters to report</p> <p>(i) Community Liaison</p> <p>(ii) Training – A new Clerk will have training needs</p> <p>(iii) Website update – Vision Note for NHPSG when ready</p> <p>(iv) Newsletter update – GB to draft letter to residents</p>	
80/17	Crime and Disorder Act, section 17	
81/17	Next meeting date – September 11th	
82/17	<p>Information sharing</p> <p>Meeting closed at 9.01pm</p>	

Signed.....
Chairman

Date.....

Abbreviations	In place of	Abbreviations	In place of
DPC	Dogmersfield Parish Council	HCC	Hampshire County Council
HDC	Hart District Council	NHP(SG)	Neighbourhood Plan (Steering Group)
HH	Hampshire Highways	CPT	Community Payback Team
HCC	Hampshire County Council	APA	Annual Parish Assembly
HALC	Hampshire Assoc.of Local Councils	CBF	Community Benefit Fund
PGN /PGS	Pilcot Green North / South		

Dogmersfield Parish Council Finance Report
as at 31st July 2017

Lloyds Bank Reconciliation			
Opening Cashbook Balance at 1st April 2017			34,809.93
Add Receipts	<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>
	13,089.05	2,000.00	0.00
	Total Cashbook Receipts YTD 2017/18		15,089.05
Less Payments	<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>
	(3,381.70)	-	(28,000.00)
	Total Cashbook Payments YTD 2017/8		(31,381.70)
VAT adjustment	ADD VAT refunded YTD on prior year expenditure		-
	LESS VAT paid YTD on expenditure		(67.39) including Grant expenditure
NHP Grant/Precept Money adjustment	LESS NHP Grant funds accounted for separately		
	HDC Grant		(1,781.48) net of expenses
	Groundwork Grant		0.00 net of expenses
	Precept Earmarked		(2,000.00) net of expenses
Dogmersfield Parish Council Cashbook Balance excluding Grant monies			14,668.41
	HDC Grant		1,781.48
	Groundwork Grant		0.00
	PRECEPT earmarked NHP		2,000.00
Credit Balance in Cashbook after VAT adjustment including Grant Monies & Community Benefit Fund			18,449.89
Actual Bank Balance as per Lloyds Bank Statement dated	31st July 2017		18,449.89
			Difference to Reconcile
			-
Unpresented Cheques			-

CASHBOOK ENTRIES IN MONTH									
Cheque number	Date	Received From/ Payable to		Details	Receipts		Payments		
					Net Amount	VAT	Net Amount	VAT	
July 2017					-	-	-	-	
1032	20/07/2018	Claire Inglis		Clerk Salary July 17	-	-	419.00	-	
1034	10/07/2017	Claire Inglis		Expenses Clerk	-	-	50.03	2.75	
Total Receipts & Payments in Month					-	-	469.03	2.75	
Total Receipts & Payments YTD					15,089.05	-	31,381.70	67.39	

Neighbourhood Grant & Precept Monies Cash Book			
<i>Receipts</i>			
06/06/2016	Hart District Council Grant received		2,000.00
24/06/2016	Groundwork Grant received		3,715.00
10/04/2017	Precept Earmarked reserve		2,000.00
Total Grant / Precept receipts			7,715.00
<i>Payments excluding VAT</i>			
2016/17	Net payment Prior year		(218.52)
2016/17	Net payment Prior year		(3,715.00)
Total Grant payments ex VAT			(3,933.52)
Net Balance of Grants/ Precept			3,781.48

Hampshire Trust Bank - Community Benefit Fund			
<i>Receipts</i>			
10/02/2017	Fund Monies received	Chq 1030 transferred Money to Hampshire Trust Bank June 2017	28,000.00

Dogmersfield Parish Council Lloyds Bank Account Balance represented by		
	NHP Grant & Precept Balance	3,781.48
	Dogmersfield Precept Cash Book Balance	14,668.41
	Total Cash Book Balance at 31st July 2017	18,449.89

Dogmersfield Parish Council

Expenditure Analysis at 31st July 2017

Budget Area	Budget 2017/18	Expenditure July 2017	Expenditure YTD	Budget Virement in Year	Budget Balance as at at 31st July 2017	Percentage Budget Spent	Analysis of Unbudgeted Expenditure	Committed Expenditure
Internal operations								
Parish Clerk	5,028.00	419.00	1,676.00		3,352.00	33.33%		
Subscriptions	788.00	0.00	729.00		59.00	92.51%		
Meeting costs	400.00	0.00	275.00		125.00	68.75%		
Training	250.00	0.00	0.00		250.00	0.00%		
Admin consumables	300.00	50.03	153.25		146.75	51.08%		
IT Upgrade	500.00	0.00	0.00		500.00	0.00%		
Website	150.00	0.00	0.00		150.00	0.00%		
Parish insurance	300.00	0.00	288.46		11.54	96.15%		
Audit of accounts	160.00	0.00	235.00	275.00	200.00	146.88%		
Election contingency	1,200.00	0.00	0.00		1,200.00	0.00%		
Total Internal Operation Budget 2017/18	9,076.00	469.03	3,356.71	275.00	5,994.29	36.98%		
Service delivery								
Village maintenance	3,800.00	0.00	24.99		3,775.01	0.66%		
Lengthsman Costs	1,000.00	0.00	0.00		1,000.00	0.00%		
Neighbourhood Plan	0.00	0.00	0.00		0.00	0.00%		
Project work to benefit the community	0.00	0.00	0.00		0.00	0.00%		
Total Service Delivery Budget 2017/18	4,800.00	0.00	24.99	0.00	4,775.01	0.52%		
Budget Contingency 2017/18								
Contingency	500.00		0.00	(275.00)	225.00	0.00%		
Total Budget Expenditure 2017/18	14,376.00	469.03	3,381.70	0.00	10,994.30	23.52%		

Please note that committed expenditure relates to items of expenditure resolved at council and/or contract placed

Dogmersfield Parish Council Finance Report
as at 31st August 2017

Lloyds Bank Reconciliation										
Opening Cashbook Balance at 1st April 2017									34,809.93	
Add Receipts		<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>						
		13,089.05	7,285.00	0.00						
		<i>Total Cashbook Receipts YTD 2017/18</i>			20,374.05					
Less Payments		<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>						
		(3,800.70)	-	(28,000.00)						
		<i>Total Cashbook Payments YTD 2017/8</i>			(31,800.70)					
VAT adjustment										
ADD VAT refunded YTD on prior year expenditure					-					
LESS VAT paid YTD on expenditure					(67.39)	<i>including Grant expenditure</i>				
NHP Grant/Precept Money adjustment										
LESS NHP Grant funds accounted for separately					HDC Grant	(1,781.48)	<i>net of expenses</i>			
					Groundwork Grant	(5,285.00)	<i>net of expenses</i>			
					Precept Earmarked	(2,000.00)	<i>net of expenses</i>			
Dogmersfield Parish Council Cashbook Balance excluding Grant monies									14,249.41	
									HDC Grant	1,781.48
									Groundwork Grant	5,285.00
									PRECEPT earmarked NHP	2,000.00
Credit Balance in Cashbook after VAT adjustment including Grant Monies & Community Benefit Fund									<u>23,315.89</u>	
Actual Bank Balance as per Lloyds Bank Statement dated									31st August 2017	<u>23,315.89</u>
									Difference to Reconcile	-
Unpresented Cheques									-	
CASHBOOK ENTRIES IN MONTH										
Cheque number	Date	Received From/ Payable to	Details	Receipts		Payments				
				Net Amount	VAT	Net Amount	VAT			
August 2017				-	-	-	-			
1033	20/08/2017	Claire Inglis	Clerk Salary August 17	-	-	419.00	-			
BGC	25/08/2017	Groundwork UK	NHP GRANT	5,285.00	-	-	-			
Total Receipts & Payments in Month				5,285.00	-	419.00	-			
Total Receipts & Payments YTD				20,374.05	-	31,800.70	67.39			
Neighbourhood Grant & Precept Monies Cash Book										
<i>Receipts</i>										
06/06/2016 Hart District Council Grant received				2,000.00						
24/06/2016 Groundwork Grant received				3,715.00						
25/08/2017 Groundwork Grant received				5,285.00						
10/04/2017 Precept Earmarked reserve				2,000.00						
Total Grant / Precept receipts				13,000.00						
<i>Payments excluding VAT</i>										
2016/17 Net payment Prior year				(218.52)		HDC Grant				
2016/17 Net payment Prior year				(3,715.00)		Groundwork Grant				
Total Grant payments ex VAT				(3,933.52)						
Net Balance of Grants/ Precept				9,066.48						
Hampshire Trust Bank - Community Benefit Fund										
<i>Receipts</i>										
10/02/2017 Fund Monies received				28,000.00						
Chq 1030 transferred Money to Hampshire Trust Bank June 2017										
Dogmersfield Parish Council Lloyds Bank Account Balance represented by										
NHP Grant & Precept Balance					9,066.48					
Dogmersfield Precept Cash Book Balance					14,249.41					
Total Cash Book Balance at 31st August 2017					<u>23,315.89</u>					

Dogmersfield Parish Council

Expenditure Analysis at 31st August 2017

Budget Area	Budget 2017/18	Expenditure August 2017	Expenditure YTD	Budget Virement in Year	Budget Balance as at 31st August 2017	Percentage Budget Spent	Analysis of Unbudgeted Expenditure	Committed Expenditure
Internal operations								
Parish Clerk	5,028.00	419.00	2,095.00		2,933.00	41.67%		
Subscriptions	788.00	0.00	729.00		59.00	92.51%		
Meeting costs	400.00	0.00	275.00		125.00	68.75%		
Training	250.00	0.00	0.00		250.00	0.00%		
Admin consumables	300.00	0.00	153.25		146.75	51.08%		
IT Upgrade	500.00	0.00	0.00		500.00	0.00%		
Website	150.00	0.00	0.00		150.00	0.00%		
Parish insurance	300.00	0.00	288.46		11.54	96.15%		
Audit of accounts	160.00	0.00	235.00	275.00	200.00	146.88%		
Election contingency	1,200.00	0.00	0.00		1,200.00	0.00%		
Total Internal Operation Budget 2017/18	9,076.00	419.00	3,775.71	275.00	5,575.29	41.60%		
Service delivery								
Village maintenance	3,800.00	0.00	24.99		3,775.01	0.66%		
Lengthsman Costs	1,000.00	0.00	0.00		1,000.00	0.00%		
Neighbourhood Plan	0.00	0.00	0.00		0.00	0.00%		
Project work to benefit the community	0.00	0.00	0.00		0.00	0.00%		
Total Service Delivery Budget 2017/18	4,800.00	0.00	24.99	0.00	4,775.01	0.52%		
Budget Contingency 2017/18								
Contingency	500.00		0.00	(275.00)	225.00	0.00%		
Total Budget Expenditure 2017/18	14,376.00	419.00	3,800.70	0.00	10,575.30	26.44%		

Please note that committed expenditure relates to items of expenditure resolved at council and/or contract placed

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
17/02018/LDC	Wed 16 Aug 2017	Not Available	Pond House Church Lane Dogmersfield Hook Hampshire RG27 8TA Installation of an underground calor gas tank and a klargester sewage treatment plant, including access there to for the purposes of instillation maintenance and permanent use. Hedge planting hard standing and gates.	Registered	
17/01945/CA	Fri 04 Aug 2017	Not Available	Double Bridge Farm Church Lane Dogmersfield Hook Hampshire RG27 8TB Sycamore T2 - Remove 2 stems nearest to the paddock	No Objection	No Response
16/03302/CON	Thu 03 Aug 2017	Not Available	Natta Building Co Rose Court Rye Common Lane Crondall Farnham Surrey GU10 5DD Discharge of conditions 5- noise management plan- and 9- details of groundworks- pursuant to 16/03302/FUL Change of use of the land and building as an expansion of the Construction Training Centre at "Rose Court"; including remodelling of the land and provision of associated hardstanding areas	Registered	No response
17/01868/FUL	Thu 10 Aug 2017	7 September 2017	North Lodge Farnham Road Odiham Hook RG29 1HR Construction of new boundary wall between lodges with new entrance gates and gateposts.	Registered	
17/01869/LBC	Thu 10 Aug 2017	7 September 2017	North Lodge Farnham Road Odiham Hook RG29 1HR Construction of new boundary wall between lodges with new entrance gates and gateposts.	Registered	
17/01740/FUL	Fri 14 Jul 2017	16 August 2017	Floods Farm Cottage Chalky Lane Dogmersfield Hook Hampshire RG27 8TD Replacement dwelling and relocated driveway	Registered	No Objection
17/00722/SANGS	Tue 11 Jul 2017	Not Available	Land At Church Lane Dogmersfield Hook Hampshire SANG mitigation pursuant to 17/00722/FUL Erection of three dwellings and 15/02401/FUL Erection of three dwellings	Opinion Issued	No Response
17/01679/LBC	Fri 07 Jul 2017	14 August 2017	Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook RG27 8TD Erection of Children's Swimming Pool Building, Plant Room, Alterations to Existing Building and Associated Landscaping (Revisions to approved scheme)	Registered	No Objection
17/01678/FUL	Fri 07 Jul 2017	14 August 2017	Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook RG27 8TD Erection of Children's Swimming Pool Building, Plant Room, Alterations to Existing Building and Associated Landscaping (Revisions to approved scheme)	Registered	No Objection
17/01471/CA	Wed 14 Jun 2017	Not Available	Double Bridge Farm Church Lane Dogmersfield Hook RG27 8TB Sycamore T1. Fell self seeded and growing over paddocks. Plenty of good specimen oak trees surrounding the area. Sycamore T2. Fell self seeded, multi stemmed and growing on a bank. Plenty of good specimen oak trees surrounding the area	Withdrawn	No Response
17/01358/CON	Fri 16 Jun 2017	Not Available	The Equestrian Centre Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD Discharge of condition 12- travel plan- pursuant to 15/02111/AMCON	Condition Discharged	No Response

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
17/01399/HOU	Tue 30 May 2017	4 July 2017	Forge Cottage Church Lane Dogmersfield Hook Hampshire RG27 8SZ Detached double garage with storage space within attic above	Refuse	
17/01286/HOU	Tue 30 May 2017	29 June 2017	Forge Cottage Church Lane Dogmersfield Hook Hampshire RG27 8SZ Erection of a first floor rear extension together with single-storey rear/ side extension	Registered	No Objection
17/01219/FUL	Thu 18 May 2017	Wed 28 June 2017	Land Next To Troquhain House Chatter Alley Dogmersfield Hook Hampshire Erection of 6 dwellings including parking and landscaping (Land west of Troquhain House).	Refuse	Objection
17/01142/FUL	Wed 17 May 2017	14 June 2017	Schoolfield Corner Church Lane Dogmersfield Hook Hampshire Erection of 2no. 4-bed houses	Registered	Neutral
17/01098/PREAPP	Tue 09 May 2017	Not Available	Rye Common Lane Crondall Farnham Surrey Energy storage facility	Awaiting Decision	Objection
17/01034/FUL	Tue 02 May 2017	5 June 2017	Schoolfield Corner Church Lane Dogmersfield Hook Hampshire Erection of 1no. 4-bed house and 1no. 5 bed house	Registered	No Objection
17/00772/FUL	Mon 24 Apr 2017	22 May 2017	Land At Church Lane Dogmersfield Hook Hampshire Erection of three dwellings	Grant	Objection
17/00764/PREAPP	Mon 10 Apr 2017	Not Available	Emilys Farm Rye Common Odiham Hook Hampshire RG29 1HT Pre-application advice for an agricultural workers dwelling and additional buildings	Registered	No Response
17/00598/CON	Wed 15 Mar 2017	Not Available	Rose Court Rye Common Lane Crondall Farnham GU10 5DD Discharge of conditions- 7- land contamination, 10- contamination risks pursuant to 15/01083/FUL Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas at Rose Court.	Grant	No Response
17/00544/PREAPP	Wed 08 Mar 2017	Not Available	Land North Of Winchfield Court Pale Lane Elvetham Hook Hampshire 17 dwellings, associated access, parking and landscaping	Opinion Issued	No Response
17/00204/HOU	Mon 06 Feb 2017	Not Available	Peasmoor House Church Lane Dogmersfield Hook Hampshire RG27 8TA Two storey side extension	Grant	No Objection
16/03400/OUT	Fri 06 Jan 2017	Mon 06 Feb 2017	Cross Farm House Crondall Road Crookham Village Fleet GU51 5SS Hybrid application for the construction of a 160 unit Care Village incorporating a 64-bed Care Home (Use Class C2) and central facilities building, together with associated vehicular and pedestrian accesses, junction improvements, estate roads, parking areas and garages, footpaths/cycleways and landscape works, with full details of change of use of agricultural land and woodland to provide an area of public open space (Site of Accessible Natural Greenspace (SANG)) and means of access to the site.	Appeal Launched	No Response
16/03302/FUL	Tue 13 Dec 2016	Fri 13 Jan 2017	Natta Building Co Rose Court Rye Common Lane Crondall Farnham GU10 5DD The change of use of the land and building as an expansion of the Construction Training Centre at "Rose Court"; including remodeling of the land	Grant	Objection

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
			and provision of associated hardstanding areas		
16/03065/CON	Thu 17 Nov 2016	Thu 15 Dec 2016	Rose Court Rye Common Lane Crondall Farnham GU10 5DD Discharge of conditions 5- levels- and 8- surface water drainage- pursuant to 15/01083/FUL Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas Rose Court Rye Common Lane Crondall Farnham GU10 5DD	Condition Discharged	No response
16/03129/OUT	Mon 21 Nov 2016	Wed 11 Jan 2017	Pale Lane Farm Pale Lane Hartley Wintney Hook Hampshire RG27 8BA Outline application for the development of up to 700 residential dwellings, site for primary school and local centre, together with associated vehicular, pedestrian and cycle access, drainage, landscape works and provision of general open space.	Awaiting Decision	No Response
16/01651/OUT	Fri 24 Jun 2016	Wed 03 Aug 2016	Land North Of Netherhouse Copse Hitches Lane Fleet Hampshire Outline application for up to 423 residential dwellings and a community facility. Associated vehicular, pedestrian and cycle access, drainage and landscape works, including provision of public open space and sports pitches. Provision of country park/SANG as an extension to Edenbrook Country Park.	Awaiting Appeal Decision	Objection