



DOGMERSFIELD PARISH COUNCIL

NOTICE OF MEETING

To be held on
Monday 13th March 2017
7.30 pm
Dogmersfield Primary School
AGENDA

29/17	<p>Welcome & Apologies for absence</p> <p>Please note that a member of the public or person attending the Council meeting may record the meeting. Please make the Chairman and the Clerk aware of any intention to record the meeting before it commences.</p>	
30/17	Declaration of Interests – Current agenda	
31/17	Public Participation	
32/17	Approval of minutes of the meeting held 13 th February 2017	Appendix 1
33/17	<p>Matters arising from meeting minutes of 13th February 2017</p> <ul style="list-style-type: none"> To include consideration of outstanding action list 	
34/17	<p>Finance & Regulatory Matters</p> <ul style="list-style-type: none"> To receive and approve financial statement of account from 1st – 28th February confirm payments made in February and authorise any payments now due To consider request for reimbursement to Dogmersfield Events for installation of DPC Christmas lights to remain in tree £50. To receive a recommendation from the Clerk to appoint Internal Auditor for the year ending 31st March 2017 To acknowledge insurance cover for 3rd year of three year term To discuss and agree actions re APA preparation To report on Lengthsman scheme progress 17/18 	RFO Appendix 2
35/17	<p>Planning</p> <ul style="list-style-type: none"> To report on current planning applications and confirmation of Parish Council responses To report on Neighbourhood Plan progress and authorise any payments to be made in respect of any expenditure incurred on progress of the NHP 	
36/17	<p>Environment and Rights of Way</p> <ul style="list-style-type: none"> To consider Community Payback Team works for 17/18 Review of tree work following felling of the large willow on Pilcot Green North To report on Chicane work package To report on further Dogmersfield Dads volunteer work 	



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37/17	Highways <ul style="list-style-type: none"> To report any updates on Highways matters including Speedwatch 	
38/17	Other matters to report <ul style="list-style-type: none"> (i) Community Liaison (ii) Training (iii) Website update (iv) Newsletter – to review responses following delivery 	
39/17	Crime and Disorder Act, section 17	
40/17	Next meeting date – Annual Parish Assembly April 10 th	
41/17	Information sharing	

Notes and Appendices

Appendix 1 - Proposed resolution subject to discussion

It was resolved that the minutes of the meeting held 13th February (15/17 to 28/17) be accepted as a true record and they were signed by the Chairperson.

Proposed	Seconded	Against	Abstain	All in favour
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Appendix 2 – Proposed resolution subject to discussion

- i. It was resolved that the statement of accounts be accepted as true and correct and payments therein listed be confirmed.

Proposed	Seconded	Against	Abstain	All in favour
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- ii. The payments listed below are due/or will fall due for payment or for consideration for payment as required:

- a) March 2017 Clerk Salary payment £409 due 20th of month
- b) Goslings Chicane work and repair to fence £535 plus VAT (if completed)

Proposed	Seconded	Against	Abstain	All in favour
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- iii. It was agreed to reimburse Dogmersfield Events for the installation of Christmas lights for the total of £50

Proposed	Seconded	Against	Abstain	All in favour
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Minutes of the Meeting Held at Dogmersfield Primary School 13th February 2017

Councillors present:

Cllr Geoff Beaven (GB)
Cllr Alastair Clark (AJC)
Cllr Graham Leach (GL)
Cllr Joanna Thomas (JT)
Cllr Mike Ricketts (MR)
CLERK Claire Inglis (CI)

Members of Public present:

B Leversha
E Waller
K Crookes (KC)
C Smith
D Simpson
C Waller
C Leversha
B White
P Whitehead (PW)
S Thomas
T Davies (TD)

<p>Agenda item 15/17</p>	<p><u>Welcome & Apologies for absence</u></p> <p>All DPC councillors were present.</p> <p>Apologies were also received from</p> <p>GB reported that a meeting of the Dogmersfield Neighbourhood Plan Steering Group was held this evening at 6pm and the relevant outcomes will be covered under agenda item 22/17. The next NHPSG meeting has been pencilled in for the evening of the 13th March (which is the date of the next meeting of the Parish Council) starting at 6pm. However, this meeting has still to be confirmed and those wishing to attend need to keep an eye on the Parish Council Notice Boards.</p> <p>At the last three meetings a statement has been promised on the outcome of the negotiations between the Dogmersfield and Winchfield Parish Councils and Anesco on the Community Benefit Fund. I am pleased to report that these negotiations have been concluded and I will be making the much trailed statement under agenda item 21/17.</p>	
<p>Agenda item 16/17</p>	<p><u>Declaration of Interests – Current agenda</u></p> <p>AJC declared an interest in relation to 20/17 when a payment of an expense claim will be considered.</p>	
<p>Agenda item 17/17</p>	<p><u>Public Participation</u></p> <p>GB has nothing further to report on the Chatter Alley pumping station although much more frequent pumping out activities has been reported. DPC still do not have any dates for the drain work at the Queens Head or for pollarding of the big Willow tree.</p> <p>GB will cover the Local Plan under the planning agenda item 22/17 and suggested that any questions about what has been reported in the press are held back. Public participation will be allowed at that stage.</p>	



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<p>Agenda item 18/17</p>	<p><u>Approval of minutes of the meeting held 9th January 2017</u></p> <p>It was resolved that the minutes of the meeting held 9th January 2017 (01/17 to 14/17) be accepted as a true record and they were signed by GB (JT proposed, AJC seconded and all were in favour).</p>							
<p>Agenda item 19/17</p>	<p><u>Matters arising from meeting minutes of 9th January 2017</u></p> <p>The outstanding action list was considered at this time with many items due for consideration as an agenda item below.</p> <p>Other actions outstanding or completed are as follows:</p> <ul style="list-style-type: none"> • Councillors have confirmed nil expenses or submitted a claim • Precept form was submitted to HDC and confirmation of receipt received • Formal salary offer was made to Clerk/RFO and accepted • Reply to flower show organisers who will be kept updated on progress of the formulation of Community benefit fund volunteer group • Planning report was updated with application number 16/03129/OUT Pale Lane 							
<p>Agenda item 20/17</p>	<p><u>Finance & Regulatory Matters</u></p> <p><u>To receive and approve financial statement of account from 1st – 31st January confirm payments made in January and authorise any payments now due</u></p> <p>CI reported the bank balance at end of January stands at £12,551.30 and this has been agreed to the bank statement by a councillor and signed.</p> <p>Of this balance £4,904.50 is the balance remaining of the earmarked reserve for the funding of the NHP.</p> <p>Therefore Parish Council precept funds balance at end of January was £7,646.80. This is up on last month due to the receipt of the Lengthsman funding to be reported on later.</p> <table border="1" data-bbox="204 1301 1374 1451"> <tr> <td>EARMARKED RESERVE – NHP Grants</td> <td>£ 4,904.50</td> </tr> <tr> <td>DPC PRECEPT funds</td> <td>£ 7,646.80</td> </tr> <tr> <td>Total bank balance end of January 17</td> <td>£12,551.30</td> </tr> </table> <p>The following payment(s) were made during January and are confirmed below: Chq no: 1004 £409 Claire Inglis Clerk Jan 17 salary</p> <p>Authorised & committed expenditure detailed on the expenditure analysis totals £685 and relates to:</p> <p>£535 Chicane work and fence repair £150 CPT visits not invoiced at time of report April & July (statement to be requested to see if amounts showing as outstanding) £40 Electrical safety certificate for Christmas lights £15 Training</p> <p>It was resolved that the statement of accounts be accepted as a true record and payments listed therein be confirmed (GB proposed, MR seconded and all were in favour).</p>	EARMARKED RESERVE – NHP Grants	£ 4,904.50	DPC PRECEPT funds	£ 7,646.80	Total bank balance end of January 17	£12,551.30	
EARMARKED RESERVE – NHP Grants	£ 4,904.50							
DPC PRECEPT funds	£ 7,646.80							
Total bank balance end of January 17	£12,551.30							



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Agenda item 20/17	<p>CI requested authorisation of the following payments which will fall due before the next meeting:</p> <ul style="list-style-type: none">• £409.00 February 2017 Clerk Salary payment due 20th of the month• £54.94 Clerk Expenses January 17• £231.00 Hampshire County Council for school hall hire 16/17 <p>It was resolved to authorise the payments to be settled as listed upon receipt of relevant paperwork (invoice or expense claim) (GB proposed, JT seconded and all were in favour).</p> <p>CI further requested authorisation of the following payments which fall due before the next meeting:</p> <ul style="list-style-type: none">• £116.84 Alastair Clark expenses re website invoices <p>It was resolved to authorise the payments to be settled as listed upon receipt of relevant paperwork (invoice or expense claim) (GB proposed, GL seconded, AJC abstained and all others were in favour).</p> <p><u>To consider request for reimbursement to Dogmersfield Events for replacement DPC Christmas lights purchased for the 2016 event totalling £45.97</u></p> <p>This item refers to a request from Dogmersfield Events because two of the strings of 80 LED lights were damaged when the conifer was felled last year and replacements were required for the December event at a cost of £45.97.</p> <p>The background is that in the past the Parish Council took responsibility for displaying Christmas celebration lights. A few years back Dogmersfield Events volunteered to fit the Parish Council owned lights to an existing tree. Since then the Parish Council has met the cost of replacing the original high voltage lights with low voltage lights and for providing the safety certificate. Although it would have been better if the need to replace the damaged lights had been raised with the Parish Council before it was expended the precedent exists to consider reimbursing the £45.97.</p> <p>I understand that there is also a suggestion that the Parish Council should consider meeting other costs associated with installing the lights in addition to the £45.97. DPC does not recall having met such costs before and GB did not see any reason to consider meeting such costs at this meeting. PW referred GB to the December 2012 minutes where it was agreed to meet the cost of a cherry picker to install the lights in the tree to the value of £50. CI agreed to check the minutes in question and any resulting payment made and this would be considered at the March meeting.</p> <p>GL added a wider comment surrounding requests for payment from the three voluntary organisations that contribute to the village in differing ways; Dogmersfield Events, Friends of All Saints and the Horticultural show organisers. GL considered that the Parish precept income managed by DPC is to fund the running of the parish council and the maintenance and upkeep of the fabric of the village. The precept is not significant when giving consideration to requests for funding of other organisations. GL considered that the Christmas lights were for the benefit of all residents and would therefore be content to reimburse for these lights.</p> <p>MR agreed with GL in broad terms with GL comments.</p> <p>AJC asked if VAT was reclaimable. CI would seek to check this and reclaim where possible and to clarify the items to be updated on the asset register.</p> <p>It was resolved to authorise reimbursement of £45.97 payable to Dogmersfield Events for replacement Christmas tree lights upon receipt of relevant paperwork (invoice or expense claim) (AJC proposed, JT seconded and all were in favour).</p>	CI
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<p>Agenda item 20/17</p>	<p><u>To report on Lengthsman scheme progress</u></p> <p>CI was pleased to report that the Lengthsman funding for 2016/17 totalling £1,100 was received and banked in the month.</p> <p>CI has also contacted the Yateley Clerk to request inclusion in the cluster lead by that parish. The clerk is happy for Dogmersfield to join the cluster but no progress will be made until funding for 2017/18 is confirmed. This was however confirmed late last week and therefore CI will progress to join a cluster as appropriate.</p>	<p>CI</p>
<p>Agenda item 21/17</p>	<p>Community Benefit Fund</p> <p><u>To report on progress of negotiations with Anesco</u></p> <p>As you may recall a Solar Farm has been constructed at Hungerford Farm which is beyond the fields as you travel to Winchfield along Chatter Alley. Although this site is located in Winchfield parish it was on the boundary of the Dogmersfield Conservation Area. As part of its normal approach the company that developed the proposal set up a Community Benefit Fund that would pay out a small proportion of the revenue from the Solar Farm's income over a 25 year period. These payments would be made to the two Parish Councils for spending on local social and environmental projects.</p> <p>When a new company Anesco took over the Solar Farm they did not want to continue with the 25 year pay-outs but after some successful negotiations the two Parish Councils have agreed to accept a single lump sum payment instead which, in discounted cash flow terms, is comparable with the full amount that we would have been received over the original period. For Dogmersfield this means that the Parish Council has £28,000 in its bank account to spend on beneficial projects and activities in our Parish. GB expressed publically his thanks to the Councillor's involved that were AJC and GL who with their colleagues from Winchfield Parish Council showed a lot of skill in reaching this excellent settlement. Thanks are also CI who has supported the negotiations throughout and done a lot of chasing in order to bring the deal home.</p> <p>When the Community Benefit Fund was first set up DPC concluded that it provided a good opportunity for residents to become more involved in deciding how such money should be spent. Now that the lump sum has been paid DPC are looking to form a group of volunteer residents, under the guidance of a Councillor, to identify and cost a range of suitable activities or projects and then recommend what goes ahead.</p> <p>The final decision will be for the Parish Council as the commitment and expenditure will be by the Parish Council but DPC will be expected to implement the recommendation in most circumstances. It is currently believed that the lump sum should be released in annual amounts but DPC will be open-minded to other suggestions if larger projects are envisaged.</p> <p>This is a new initiative by which residents can directly affect what is being done for their community and a shortened newsletter will be issued soon asking for volunteers to be part of this new and influential group. GB indicated that a broad representative group of at least 4 residents plus a councillor (currently GL is proposed) would be the desirable size. GL would make a start of drafting up the terms of reference for the group.</p> <p>CI confirmed that this amount will be ring fenced from the precept money of DPC and accounted for as an earmarked reserve.</p> <p>CI will chase a copy of the signed agreement from Anesco.</p>	<p>GL</p> <p>CI</p>



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Agenda item 22/17	<p>Planning</p> <p><u>To report on current planning applications and confirmation of Parish Council responses</u></p> <p>16/01651/OUT Netherhouse Copse – HDC Planning Committee considered this outline application for 423 new houses in Hitches Lane on 14th December. The last DPC report stated that the committee did not reach a conclusion but asked for further work on the implications of the increased traffic on local roads. We have now been informed that the developer has appealed against the Council’s ‘non determination’ of this application.</p> <p>16/02048/PREAPP and 16/02062/PREAPP Four Seasons Hotel - seeking guidance on proposals to vary the recently approved Pergola and Childrens’ Swimming Pool. HDC have issued an opinion on the Pergola although this has not been placed in the public domain. Nothing to report on the Children’s Swimming Pool.</p> <p>15/01083/CON, 16/03065/CON and 16/02588/CON Rose Court – seeking to discharge the conditions associated with the granting of permission to demolish the existing office block and create a new building providing 14 apartments. HDC are still considering two of them but have discharged one of them but with a split decision (16/02588/CON).</p> <p>16/02532/CON, 16/02530/CON and 16/02537/CON Church Lane – seeking to satisfy the conditions attached to the approval to build 3 houses on this site. These conditions have now been discharged.</p> <p>16/02745/LDC Floods Farm Cottage – seeking a Lawful Development Certificate for the continuing use as garden of a strip of farmland next to the property. HDC are still considering according to their website.</p> <p>16/02877/PREAPP Chatter Alley – seeking guidance on a scheme for 8 new dwellings on the area between the primary school and Trouquhain House previously referred to as the Fisk Field. Although DPC was not invited to the pre-application meeting we were told by the developer that they had been advised to reduce the density of the proposed development.</p> <p>The developer (Earlsgate) recently notified DPC of a revised scheme for 6 houses on the site comprising two detached and two pairs of semi-detached. DPC recently met the developer’s representatives at our request on site on Friday 10th at 3pm when we had a frank and open discussion about the implications of their latest scheme. The topics covered included the layout of their latest proposal particularly its influence on existing houses, the design of the proposed housing, the impact of any construction activity on parking and the safety of pedestrians and the long term parking problem. DPC made some suggestions for change and they agreed to reconsider these aspects of their scheme. The notes from this meeting will be published on our website in due course. It is expected the next activity is to be a public exhibition of the proposals which the Parish Council will sponsor so that it can be held in the school hall.</p> <p>16/02941/LBC Dogmersfield Park – seeking approval to a number of internal alterations to the North wing of the Four Seasons Hotel. Permission has now been granted.</p> <p>15/02185/CON, 16/03164/CON, 16/03169/CON and 15/00373/CON Four Seasons Hotel - seeking to discharge the conditions associated with the granting of permission for the restaurant extension and the pergola. All these conditions have now been discharged.</p> <p>16/03058/HOU 1 Pilcot Cottage – seeking approval for a two storey side and rear extension. Permission has been granted.</p> <p>16/03129/OUT Pale Lane – seeking outline approval for 700 new houses and some local infrastructure including a primary school and a local centre. Nothing to report.</p> <p>16/03090/FUL and 16/03091/FUL – seeking permission to build 4 new houses on Schoolfield Corner. Two large houses fronting on the road and two smaller houses at the rear of the site. DPC has submitted a qualified no objections to the front pair of houses and a qualified neutral response to application for the rear pair. KC suggested that this application may be refused</p>	
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unless the developer can provide its own SANGS as there is currently none available. This will shortly be overcome if land is purchased from the RSPB at Bramshott Farm and reparation work is carried out to make it suitable for SANGS.

16/03245/HOU Well Waters – a full application that reflects the pre-app covering a number of changes to the internal and external layout of the property and repositioning of the driveway entrance. The applicant has recently submitted a further illustration of the view of the proposed changes from the street. DPC considered this raised no additional concerns to the advice submitted.

16/03264/HOU Karibu – seeking approval for a large two storey side extension and a single storey rear extension. A bat survey has been completed which has identified some evidence of roosting.

16/03271/NMMA Land at Ormersfield House - Proposals to convert a garage complex opposite Ormersfield House into a dwelling were granted permission in 2011. This application seeks to change some of the design features mainly to windows. Permission has been granted.

16/03302/FUL NATTA Site – seeking a change of use to create a construction training area as part of the NATTA site adjacent to the Parish Boundary. DPC has objected as has Crondall PC reflecting concerns expressed by the expert consultees about insufficient assessment of the noise and environmental impact of the scheme.

16/02369/HOU Blue Bell Lodge - seeking to add a triple car barn to the recently approved new dwelling on this site adjacent to the Parish Boundary. Crondall submitted no objections and no response by the DPC.

16/03415/HOU Floods Farm Cottage – seeking approval to extensions to the side and rear of the existing property. DPC submitted no objections after checking with the most affected residents. The Conservation officer is generally content.

16/03400/OUT Cross Farm Crookham Village – seeking outline approval for a care village comprising approximately 100 retirement cottages and apartments and a 64 bed care home. After careful consideration the DPC will not respond.

17/00257/CON Rose Court – another application to discharge a condition associated with the granting of permission to demolish the existing office block and create a new building providing 14 apartments. DPC will not respond.

17/00204/HOU Peasmoor House – a recent application for an extension to the existing property. DPC is still considering how to respond.

Update on Local Plan

You may have seen in the local press that HDC have drawn up further proposals for how the allocation of housing to meet local needs will be addressed by the Local Plan.

The key features are that sites need to be identified for roughly 4500 new homes. Brown field allocations would total 2126 new houses at sites in Hartland Village (Pyestock), Fleet, Hook and Guillemont Park (near junction 4a). A new settlement of 1800 new houses is included for which the recommended site is Murrell Green although Winchfield is not ruled out. Also included are a number of smaller extensions to existing settlements including Hook, Crookham Village, Eversley, Yately, Odiham, South Warnborough, Long Sutton, Crondall and Heckfield.

You may have noticed that Dogmersfield does not appear specifically in this allocation. However, a total figure of 297 houses is included for smaller 'windfall' developments of sites with less than 10 units. If this proposal allocation is accepted it appears that the threat of 141 new houses in Dogmersfield has receded although the prospect of smaller developments remains.

KC confirmed that these proposals had been approved at the HDC cabinet on 9th February. Some



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of the villages mentioned have identified sites via their NHPs. Some Brownfield sites are not yet included in the allocation as the owners of the sites have not notified HDC that they are available but this may change. The local plan is providing for a build rate of 380 dwellings per annum over the plan period to 2032. Understanding what the true needs are is complex as it is recognised that there needs to be provision for more affordable housing and therefore for safety sake, an allocation for affordable has been created above and beyond the 4500 new homes planned. However affordable housing cannot be built in isolation and must in proportion of 60 private:40 affordable split. Therefore to accommodate an additional 400 affordable for example, 600 private homes would be built i.e. a total of 1000. Therefore a further allocation of approx. 2000 was added on top of the 4500 a proposal that KC did not support as he did not believe this was necessary.

GL asked about Netherhouse Copse and Elvetham Chase (Pale Lane) which are not included in the Local Plan as specific sites but are subject to an appeal and planning permission respectively. If the appeal is upheld and planning permission granted how does this fit in with the Local Plan? KC responded that whilst the current allocations are out for consultation at this time there is still time to amend the sites in the plan based on the outcomes of these applications.

KC confirmed that Rye Common was not included in the plan but this does not suggest this has gone away. DPC NHP is still considering whether to be site specific.

To report on Neighbourhood Plan progress and authorise any payments to be made in respect of any expenditure incurred on progress of the NHP

You will recall that following the engagement of the new consultants a Vision Workshop facilitated by rCOH Ltd was held on Thursday 15th December with both the NHPSG members and two DPC Councillors participating.

rCOH took a little more time than we expected to draw together their conclusions from this exercise but a draft Vision Note was delivered just over a week ago. This note identified the main issues, the key decisions that remain to be taken, the form that the plan could take with proposals for how to gather the evidence needed to support such a plan. rCOH also provided an updated project plan.

The NHP Working Group met last week to consider the note and they reached some provisional conclusions although they want to capture these in the form of notes before making firm recommendations to the Steering Group.

The NHPSG met earlier this evening when they noted progress made since their last meeting and were grateful for the prompt actions taken by DPC.

The NHPSG were satisfied with the work carried out to date by rCOH and they resolved that their invoice submitted for £2,547.62 should be paid subject to the DPC being content to do so.

It was resolved to authorise the rCOH invoice totalling £2,547.62 for payment from the earmarked Grant fund (AJC proposed, GL seconded and all were in favour).

Given the short time since the Vision Note was received the NHPSG accepted the progress made by the Working Group.

Regarding the pressing issue of the potential need for a further grant application to cover the period to the end of March 2017. The current position was recognised to be as follows:

Total grants in hand are £5,715 of which £2000 is from Hart DC and £3715 from the DCLG.



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<p>Agenda item 22/17</p>	<p>CI confirmed that payments made from the grant fund were made ex VAT as the VAT will be reclaimed by DPC through the annual return.</p> <p>Invoices received and offset against the grant fund include</p> <p>Planet invoice £720.50 ex VAT Printing costs £90 ex VAT rCOH invoice £2123.02 ex VAT</p> <p>The unspent available grant balance is £2781.48</p> <p>The rCOH updated project plan identifies a further £2000 ex VAT plus expenses of expenditure before the end of March which is affordable within the available balance. It is also possible that this invoice could slip into April although CI clarified that the expenditure will be committed if not invoiced.</p> <p>Under these circumstances subject to confirmation of the figures with rCOH the NHPSG concluded that further grant applications could and should be deferred until April.</p> <p>The Parish Council needs to check these figures and reach its own conclusions recognising that there are significant advantages in deferring applications to the next financial year. A further issue is whether the current government grant period needs to be extended from the end of February to end of March 2017.</p> <p>GB will liaise with rCOH and confirm what action and when any further grants should be applied for. GB would confirm to CI if the current grant period will need to be extended to the end of March.</p> <p>GL queried whether any additional grant application will be on top of the £2k increase in precept which is to be set aside for a possible Strategic Environmental Analysis. GB confirmed that this is correct.</p>	<p>GB/CI</p>
<p>Agenda item 23/17</p>	<p>Environment and Rights of Way</p> <p><u>To report on activity from the January Community Payback Team visit</u></p> <p>On the morning of the 20th January 2017 which was the day of the scheduled visit of the Community Payback Team GB was informed that only one person would be turning up. In response GB agreed to find work for the one person providing the visit fee was waived which was accepted. GB was very pleased with the efforts of this single team member as he cleared the leaves out of the ditch for almost the whole length of Chatter Alley and across Pilcot Green. He also raked the leaves from the chipping path across Pilcot Green.</p> <p>No further visits are currently booked and this be reviewed as required.</p> <p><u>Review of tree work which should potentially be addressed before the Spring</u></p> <p>The large willow tree is still due to have work carried out on it by HCC. A date has again been requested and CI awaits a response. Any additional work required will be reviewed when the tree works has been carried out and assessed.</p> <p><u>To report on Chicane work package</u></p> <p>The work has now been completed and councillors agree that this was not what was expected. A greater number of cobble stones were expected to have been laid.</p> <p>Prior to payment being authorised for this work the contractor should be given an opportunity to put this right. CI would write to the contractor and request that the works be rectified in accordance with the original specification. GL would assist if required.</p>	<p>CI</p> <p>CI/GL</p>



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	<p><u>To report on further Dogmersfield Dads volunteer work</u></p> <p>The Dogmersfield Dads clean-up day scheduled for Sunday 22nd January was stood down because the Community Payback Team had already addressed the leaf litter problem in the Chatter Alley system. The Dads will be reconvened to help clean up Pilcot Green after the big Willow tree is pollarded by the Hampshire Highways contractor.</p>	
Agenda item 24/17	<p>Highways</p> <p><u>To report any updates on Highways matters including Speedwatch</u></p> <p>AJC reported that the triangle by the Queens Head has been repaired and a replacement finger post sign installed.</p> <p>The chicanes on Chatter Alley have also been repaired.</p> <p>AJC will be submitting reports on pot-holes, road edging erosion on the highways website.</p> <p>AJC also reported that the canal repair work is underway and the barricades to prevent public access appear to be operating effectively.</p> <p>Volunteers for Speedwatch will be sought via the newsletter to be issued shortly.</p>	AJC
Agenda item 25/17	<p>Other matters to report</p> <p>Community Liaison</p> <p>Training – CI has sent her apologies for the Transparency training due to be held on Friday 17th January as she is now unable to attend. AJC will collect any notes of interest as he is due to attend. CI has notified HALC and therefore there should be no charge due.</p> <p>CI to look into Data Protection Clerks update training.</p> <p>Website update – Currently up to date</p> <p>Newsletter – CI reported that since the initial draft she has now received copy for the items to be covered in the edition. She will aim to format this for comment during week commencing 20th February aiming for print and distribution week commencing 27th February.</p>	CI CI
Agenda item 26/17	<p>Crime and Disorder Act, section 17</p> <p>TD reported that the main crime in the local area is shed theft of which there have been 18 reports since the beginning of January.</p>	
Agenda item 27/17	<p>Next meeting date – March 13th</p>	
Agenda item 28/17	<p>Information sharing</p> <p>Meeting closed at 8.52pm</p>	

Signed.....
Chairman

Date.....

Abbreviations used	In place of
DPC	Dogmersfield Parish Council
HDC	Hart District Council
HH	Hampshire Highways
HCC	Hampshire County Council
NHP	Neighbourhood Plan
CPT	Community Payback Team
NHPSG	Neighbourhood Plan Steering Group



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NCCZ	No Cold Calling Zone
SEA	Strategic Environmental Analysis

DRAFT

Dogmersfield Parish Council Finance Report
as at 28th February 2017

Bank Reconciliation				
	<i>DPC Cashbook</i>	<i>Grant Cashbook</i>	<i>Community Benefit Fund</i>	Total Cash Book
Opening Cashbook Balance at 1st April 2016	6,588.10	0.00	0.00	6,588.10 <i>Opening Cashbook</i>
Add Receipts	10,581.00	5,715.00	28,000.00	44,296.00 <i>Total Cashbook Receipts YTD 2016/17</i>
Less Payments	(9,933.99)	(2,933.52)	-	(12,867.51) <i>Total Cashbook Payments YTD 2016/17</i>
VAT adjustment				
ADD VAT refunded YTD on prior year expenditure	395.39			395.39
LESS VAT paid YTD on expenditure (including Grant expenditure)	(1,301.05)			(1,301.05)
Closing Cashbook Balance at 28th February 2017	6,329.45	2,781.48	28,000.00	37,110.93
Actual Bank Balance as per Bank Statement dated				37,387.90 28th February 2017
				Difference to Reconcile 276.97
				Unpresented Cheques
			Chq 1007	231.00
			Chq 1011	45.97
				276.97

CASHBOOK ENTRIES IN MONTH

Cheque number	Date	Received From/ Payable to	Details	Receipts		Payments	
				Net Amount	VAT	Net Amount	VAT
February 2017							
BGC	10/02/2017	Anesco	Community Benefit Fund	28,000.00	-	-	-
1005	20/02/2017	Claire Inglis	Clerk Salary Feb 2017	-	-	409.00	-
1006	13/02/2017	Claire Inglis	Clerk Expenses	-	-	47.07	7.87
1007	13/02/2017	Hampshire County Council	Hall Hire costs 16/17	-	-	231.00	-
1008	13/02/2017	Peter Barton	Electrical safety Certificate	-	-	35.00	-
1009	13/02/2017	Alastair Clark	Website Costs	-	-	97.36	19.48
1010	13/02/2017	rCOH Ltd	NHP EARMARKED	-	-	2,123.02	424.60
1011	15/02/2017	Dogmersfield Events	Christmas Lights	-	-	38.31	7.66
			Total Receipts & Payments in Month	28,000.00	-	2,980.76	459.61
			Total Receipts & Payments YTD	44,296.00	395.39	12,867.51	1,301.05

Neighbourhood Grant Monies Cash Book				Community Benefit Fund	
<i>Receipts</i>				<i>Receipts</i>	
Hart District Council Grant received	06/06/2016	2,000.00		Fund Monies received	10/02/2017 28,000.00
Groundwork Grant received	24/06/2016	3,715.00			
		Total Grant receipts	5,715.00		
<i>Payments excluding VAT</i>					
Chq 999 Planet - Consultancy	14/11/2016	(720.50)	Groundwork Grant		
Chq 1000 C Lowe - Printing Expenses	14/11/2016	(90.00)	Groundwork Grant		
Chq 1010 rCOH Ltd - Consultancy	13/02/2017	(2,123.02)	Groundwork Grant		
		Total Grant payments ex VAT	(2,933.52)		
		Net Balance of Grants	2,781.48		

Dogmersfield Parish Council Lloyds Cashbook Balance represented by			
	Grant Balance	2,781.48	
	Dogmersfield Community Benefit Fund	28,000.00	
	Dogmersfield Precept Cash Book Balance	6,329.45	
	Total Cash Book Balance at 28th February 2017	37,110.93	

Dogmersfield Parish Council

Expenditure Analysis at 28th February 2017

Budget Area	Budget 2016/17	Expenditure Feb 2017	Expenditure YTD	Budget Virement in Year	Budget Balance as at 28th February 2017	Percentage Budget Spent	Analysis of Unbudgeted Expenditure	Committed Expenditure
Internal operations								
Parish Clerk	4,908.00	409.00	4,499.00		409.00	91.67%		
Subscriptions	700.00	0.00	755.00	55.00	0.00	107.86%		
Meeting costs	442.00	231.00	313.87		128.13	71.01%		
Training	250.00	0.00	216.45		33.55	86.58%		
Admin consumables	300.00	120.38	189.77	(55.00)	55.23	63.26%		
IT Upgrade	500.00	0.00	0.00		500.00	0.00%		
Website	150.00	97.36	97.36		52.64	64.91%		
Parish insurance	300.00	0.00	276.49	(5.00)	18.51	92.16%		
Audit of accounts	150.00	0.00	155.00	5.00	0.00	103.33%		
Election contingency	1,200.00	0.00	50.75		1,149.25	4.23%		
Total Internal Operation Budget 2016/17	8,900.00	857.74	6,553.69	0.00	2,346.31	73.64%		
Service delivery								
Village maintenance	2,845.00	0.00	2,415.30	500.00	929.70	84.90%		
Lengthsman Costs	1,000.00	0.00	965.00		35.00	96.50%		
Neighbourhood Plan	500.00	0.00	0.00	(500.00)	0.00	0.00%		
Project work to benefit the community	500.00	0.00	0.00		500.00	0.00%		
Total Service Delivery Budget 2016/17	4,845.00	0.00	3,380.30	0.00	1,464.70	69.77%		
Budget Contingency 2016/17								
Contingency	500.00	0.00	0.00		500.00	0.00%		
Total Budget Expenditure 2016/17	14,245.00	857.74	9,933.99	0.00	4,311.01	69.74%		£ 685.00

Please note that committed expenditure relates to items of expenditure resolved at council and/or contract placed

£535 Chicane work and repair to fence

£150 CPT visits 2 uninvoiced visit (Apr, July)

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
15/02401/NMMA	Fri 17 Feb 2017	Not Available	Land At Church Lane Dogmersfield Hook Hampshire Amendment to elevation drawings following preparation of working drawing designs and appointment of window supplier pursuant to 15/02401/FUL Erection of three dwellings	Registered	
17/00314/HOU	Fri 10 Feb 2017	10 March 2017	Aragon Hall Farnham Road Odiham Hook Hampshire RG29 1HR Construction of new boundary wall between lodges with new entrance gates and gateposts	Registered	
17/00315/LBC	Fri 10 Feb 2017	10 March 2017	Aragon Hall Farnham Road Odiham Hook Hampshire RG29 1HR Construction of new boundary wall between lodges with new entrance gates and gateposts	Registered	
17/00302/PREAPP	Thu 09 Feb 2017	Not Available	Pond House Church Lane Dogmersfield Hook Hampshire RG27 8TA Meeting to discuss change of use from agricultural land to residential	Registered	
17/00277/CA	Mon 06 Feb 2017	Not Available	Old Bridge Cottage Chatter Alley Dogmersfield Hook RG27 8SS Tree work	Registered	No Response
17/00204/HOU	Mon 06 Feb 2017	Not Available	Peasmoor House Church Lane Dogmersfield Hook Hampshire RG27 8TA Two storey side extension	Registered	No Objection
17/00257/CON	Thu 02 Feb 2017	Not Available	Rose Court Rye Common Lane Crondall Farnham GU10 5DD Discharge of condition 4- noise details of windows, pursuant to: 15/01083/FUL; Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas Rose Court Rye Common Lane Crondall Farnham GU10 5DD	Registered	No Response
16/03400/OUT	Fri 06 Jan 2017	Mon 06 Feb 2017	Cross Farm House Crondall Road Crookham Village Fleet GU51 5SS Hybrid application for the construction of a 160 unit Care Village incorporating a 64-bed Care Home (Use Class C2) and central facilities building, together with associated vehicular and pedestrian accesses, junction improvements, estate roads, parking areas and garages, footpaths/cycleways and landscape works, with full details of change of use of agricultural land and woodland to provide an area of public open space (Site of Accessible Natural Greenspace (SANG)) and means of access to the site.	Registered	No Response
16/03415/HOU	Thu 29 Dec 2016	Thu 02 Feb 2017	Floods Farm Cottage Chalky Lane Dogmersfield Hook Hampshire RG27 8TD Proposed side extension	Registered	No Objection
16/03269/FUL	Wed 14 Dec 2016	Thu 19 Jan 2017	Blue Bell Lodge Rye Common Lane Crondall Farnham FARNHAM Surrey GU10 5DE To replace an existing lawful mobile home with a four bedroom dwelling house and detached triple car barn (Amendment to planning permission 16/01688/FUL to incorporate a detached triple car-barn for the proposed dwelling).	Grant	No Response
16/03302/FUL	Tue 13 Dec 2016	Fri 13 Jan 2017	Natta Building Co Rose Court Rye Common Lane Crondall Farnham GU10 5DD The change of use of the land and building as an expansion of the	Registered	Objection

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
			Construction Training Centre at "Rose Court"; including remodeling of the land and provision of associated hardstanding areas		
16/03264/HOU	Fri 02 Dec 2016	Fri 06 Jan 2017	Karibu Chatter Alley Dogmersfield Hook Hampshire RG27 8SS Proposed two storey side extension and single storey rear extension	Grant	No Objection
16/03257/PREAPP	Mon 05 Dec 2016	Not Available	Fermoy Farnham Road Odiham Hook Hampshire RG29 1HS Advice at Fermoy, Farnham Road	Registered	No Response
16/03091/FUL	Tue 15 Nov 2016	Tue 20 Dec 2016	Schoolfield Corner Church Lane Dogmersfield Hook Hampshire Erection of 2no. 4-bed houses	Awaiting Decision	Neutral
16/03090/FUL	Tue 15 Nov 2016	Tue 20 Dec 2016	Schoolfield Corner Church Lane Dogmersfield Hook Hampshire Erection of 2no. 4-bed houses	Awaiting Decision	No Objection
16/03065/CON	Thu 17 Nov 2016	Thu 15 Dec 2016	Rose Court Rye Common Lane Crondall Farnham GU10 5DD Discharge of conditions 5- levels- and 8- surface water drainage- pursuant to 15/01083/FUL Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas Rose Court Rye Common Lane Crondall Farnham GU10 5DD	Registered	No response
16/03129/OUT	Mon 21 Nov 2016	Wed 11 Jan 2017	Pale Lane Farm Pale Lane Hartley Wintney Hook Hampshire RG27 8BA Outline application for the development of up to 700 residential dwellings, site for primary school and local centre, together with associated vehicular, pedestrian and cycle access, drainage, landscape works and provision of general open space.	Awaiting Decision	No Response
16/02877/PREAPP	Tue 25 Oct 2016	Wed 30 Nov 2016	Dogmersfield School Field Chatter Alley Dogmersfield Hook Hampshire Proposed 8 dwelling on Land at School Corner, Chatter Alley	Awaiting Decision	No Response
16/02745/LDC	Wed 12 Oct 2016	Fri 11 Nov 2016	Floods Farm Cottage Chalky Lane Dogmersfield Hook RG27 8TD The continued use of land to east of Floods Farm Cottage as residential garden land	Awaiting Decision	No Response
16/02537/CON	Tue 20 Sep 2016	Thu 20 Oct 2016	Land At Church Lane Dogmersfield Hook Hampshire Discharge of condition 5- window and door details- pursuant to 15/02401/FUL Erection of three dwellings	Registered	No Response
15/01083/CON	Fri 23 Sep 2016		Rose Court Rye Common Lane Crondall Farnham GU10 5DD Discharge of Condition 2- SANG Mitigation- Pursuant to 15/01083/FUL Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas.	Registered	No Response
16/02048/PREAPP	Thu 04 Aug 2016	Wed 07 Sep 2016	Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD Revised location of children's swimming pool.	Registered	No Response
16/01651/OUT	Fri 24 Jun 2016	Wed 03 Aug 2016	Land North Of Netherhouse Copse Hitches Lane Fleet Hampshire Outline application for up to 423 residential dwellings and a community facility.	Appeal Inquiry Launched	Objection