DOGMERSFIELD PARISH COUNCIL

NOTICE OF MEETING

To be held on
Monday 13th February 2017
7.30 pm
Dogmersfield Primary School
Please note this event will be in the School Hall, entry by hall doors ONLY

AGENDA

15/17	**Welcome & Apologies for absence** Please note that a member of the public or person attending the Council meeting may record the meeting. Please make the Chairman and the Clerk aware of any intention to record the meeting before it commences.	
16/17	Declaration of Interests – Current agenda	
17/17	Public Participation	
18/17	Approval of minutes of the meeting held 9th January 2017	Appendix 1
19/17	Matters arising from meeting minutes of 9th January 2017 • To include consideration of outstanding action list	
20/17	Finance & Regulatory Matters • To receive and approve financial statement of account from 1st – 31st January confirm payments made in January and authorise any payments now due • To consider request for reimbursement to Dogmersfield Events for replacement DPC Christmas lights purchased for the 2016 event totalling £45.97. • To report on Lengthsman scheme progress	RFO Appendix 2
21/17	Community Benefit Fund • To report on progress of negotiations with Anesco	
22/17	Planning • To report on current planning applications and confirmation of Parish Council responses • To report on Neighbourhood Plan progress and authorise any payments to be made in respect of any expenditure incurred on progress of the NHP	
23/17	Environment and Rights of Way • To report on activity from the January Community Payback Team visit. • Review of tree work which should potentially be addressed before the Spring • To report on Chicane work package • To report on further Dogmersfield Dads volunteer work	
24/17	Highways • To report any updates on Highways matters including Speedwatch	
25/17	Other matters to report (i) Community Liaison (ii) Training	

	(iii) Website update (iv) Newsletter – to agree content and distribution timeline	
26/17	Crime and Disorder Act, section 17	
27/17	Next meeting date – March 13th	
28/17	Information sharing	

Notes and Appendices

Appendix 1 - Proposed resolution subject to discussion

It was resolved that the minutes of the meeting held 9th January (1/17 to 14/17) be accepted as a true record and they were signed by the Chairperson.

Proposed	Seconded	Against	Abstain	All in favour

Appendix 2 – Proposed resolution subject to discussion

i. It was resolved that the statement of accounts be accepted as true and correct and payments therein listed be confirmed.

Proposed	Seconded	Against	Abstain	All in favour

ii. The payments listed below are due/or will fall due for payment or for consideration for payment as required:

a) February 2017 Clerk Salary payment £409 due 20th of month
b) Clerk expenses £54.94
c) Councillor expenses TBC
d) Goslings Chicane work and repair to fence £535 plus VAT (if completed)

Proposed	Seconded	Against	Abstain	All in favour

iii. It was agreed to reimburse Dogmersfield Events for the purchase of Christmas lights payable to TBC to the total of £45.97.

Proposed	Seconded	Against	Abstain	All in favour

iv. It was resolved to authorise payment of the RCoH invoice for consultancy work on the NHP as approved by the NHPSG total of £2547.62.

Proposed	Seconded	Against	Abstain	All in favour

DOGMERSFIELD PARISH COUNCIL

Minutes of the Meeting
Held at Dogmersfield Primary School
9th January 2017

Councillors present:	**Members of Public present:**		
Cllr Geoff Beaven (GB)	C Waller (CW)	B White (BW)	S Thomas
Cllr Alastair Clark (AJC)	F Cathie	C Ward (CWa)	B Leversha
Cllr Graham Leach (GL)			
Cllr Joanna Thomas (JT)			
Cllr Mike Ricketts (MR)			
CLERK Claire Inglis (CI)			

Agenda item 1/17	**Welcome & Apologies** **All DPC councillors were present.** Apologies were also received from District Councillors S Gorys, J Kennett and K Crookes and County Councillor D Simpson. There will not be a meeting of the Dogmersfield Neighbourhood Plan Steering Group this evening but there will be a progress report under agenda item 8. A NHPSG meeting has been pencilled in for the evening of the 13th Feb (which is the date of the next meeting of the Parish Council) starting at 6.00pm. However, this meeting has still to be confirmed and those wishing to attend need to keep an eye on the Parish Council Notice Boards. The next meeting of the parish Council on February 13th will be held in the main hall as this is also a school parents evening. There will be signage to help ensure that the two events remain separate. There will be no parking in the school playground and some congestion in the road is possible hence wherever possible you should car-share or preferably walk to the school. At the last three meetings a statement has been promised on the outcome of the negotiations between the Dogmersfield and Winchfield Parish Councils and Anesco on the Community Benefit Fund. Unfortunately, these negotiations have still not yet reached a stage where the outcome can be confirmed and hence the statement will be deferred until February 2017. This does not mean there are any unresolved problems. The most important item for discussion this evening is the level of precept for 2017/18.	
Agenda item 2/17	**Declaration of Interests – Current agenda** None received	
Agenda item 3/17	**Public Participation** GB has nothing further to report at this time on the Chatter Alley pumping station, the drain work at the Queens Head. There is still no firm date for the big Willow tree work other than it	

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Agenda item 3/17	is likely to be completed by early February. Information was requested on the canal towpath closure dates. AJC reported that the contractor is establishing a compound in the canal car park opposite the Barley Mow preparing to seal off the towpath. AJC needed to clarify where access would be prevented as users may not be able to access the path onto Chatter Alley by Bridge House? AJC hoped that this would mean reopening in time for Easter. An update on Netherhouse Copse planning permission was sought – provided under agenda item 8/17. CI reported that the police are looking for any additional information about the individual who was residing in the canal car park. If any residents have any information relating to this case please contact the Clerk in the first instance.	
Agenda item 4/17	**Approval of minutes of the meeting held 12th December 2016** **It was resolved that the minutes of the meeting held 12th December 2016** (139/16 to 152/16) **be accepted as a true record and they were signed by GB** (MR proposed, JT seconded and all were in favour).	
Agenda item 5/17	**Matters arising from meeting minutes of 12th December 2016** The outstanding action list was considered at this time with all items due for consideration as an agenda item below.	
Agenda item 6/17	**Finance & Regulatory Matters** To receive and approve financial statement of account from 1st – 31st December confirm payments made in December and authorise any payments now due CI reported the bank balance at end of December stands at £11,860.30 and this has been agreed to the bank statement by a councillor and signed. Of this balance £4,904.50 is the balance remaining of the earmarked reserve for the funding of the NHP. Therefore Parish Council precept funds balance at end of December was £6,955.80. The following payments were made during December and are confirmed below: Chq no: 1001 £409 Claire Inglis Clerk Dec 16 salary Chq no: 1002 £57.71 Claire Inglis Clerk expenses Chq no: 1003 £48.00 HALC Training course Authorised & committed expenditure detailed on the expenditure analysis totals £685 and relates to: £535 Chicane work and fence repair £150 CPT visits not invoiced at time of report April & July (statement to be requested to see if amounts showing as outstanding) Further the following should also be shown as committed expenditure: £40 Electrical safety certificate for Christmas lights	

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Agenda item 6/17	CI requested that all councillors collate and submit expense claims prior to year end including website costs incurred. **It was resolved that the statement of accounts be accepted as a true record and payments listed therein be confirmed** (GB proposed, AJC seconded and all were in favour). CI requested authorisation of the following payments which will fall due before the next meeting: • £409.00 January 2017 Clerk Salary payment due 20th of the month **It was resolved to authorise the payments to be settled as listed upon receipt of relevant paperwork (invoice or expense claim)** (AJC proposed, GB seconded and all were in favour). <u>To approve the Precept level for 2017/18</u> GB reported that whilst DPC finalised the expenditure budget for 2017/18 at the last meeting the level of precept income for the same period was not formally decided. In December and at the previous meeting discussions took place around the prospect of increasing the precept by either £2,000 of £3,000 dependent on expenditure risks such as the need for an election and addressing the large Willow tree and income risks including the Lengthsman scheme. When setting the level of precept our underlying aim should be to restore a reasonable level of financial reserve so that the Parish Council can more routinely address unforseen or low probability expenditures in the future. During the time that DPC have been considering the financial year 2017/18 work on the NHP has continued with the major step being the engagement of RCOH to provide consultancy support. This company provides a flexible but well defined package approach which is already providing a better understanding of what needs to be done to produce an acceptable Plan, how this can be achieved and the cost implications. Although more work is needed some potential problem areas are already becoming apparent. When considering the launch of the NHP the Parish Council concluded that this activity would be funded solely from the available grants which currently total £9,000 from central government and £2,000 from HDC. The ongoing work with RCOH is aiming to complete a plan within these figures. However, it is already apparent that the approximate £3,000 cost for carrying out a Strategic Environmental Analysis (SEA) may put strain on the NHP budget should one be needed. A fundamental feature of Neighbourhood Planning is the ability of the local community to have much more influence on where new housing is to be built in their area. In real terms this means that the sites where development should take place (to meet an allocated housing need) can be identified in a NHP which then becomes binding on the Planning Authority (HDC). It is clear that any potential development sites identified in the NHP must be accompanied by a SEA. However, 'site selection' is not essential as for example Rotherwick and Winchfield have not done so in their NHPs whereas Odiham and most other local Parishes have either already selected sites or are intending to do so. There are many issues surrounding a conclusion on whether or not site selection is the right way forward for Dogmersfield and it is too early to reach a firm decision now. However, currently it appears that selecting sites might be an unaffordable option unless further funding can be made available for the NHP work during 2017/18. It is rumoured that the government grant will be increased for 2017/18 but this possibility is unlikely to be confirmed until March. DPC have investigated whether more grant funding is	ALL

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Agenda item 6/17

available from HDC but beyond what DPC have already received HDC available support will be in kind. Consequently we need to consider carefully whether DPC wish to keep open the possibility of providing some funding for the NHP from the precept.

In light of what is known about the expenditure and income risks for 2017/18 increasing the precept by £2000 should go some way to restore the reserves. However, increasing the precept by a higher amount would provide some flexibility to allow funding the NHP should DPC wish to do so. Should this funding not be required for the NHP the health of the Council's financial position will be fully restored more quickly which will influence the level of precept in future years.

GB asked councillors to express a view.
GL agreed that DPC has to provide more flexibility within the annual parish budget to deal with the unexpected or low probability expenditure, and to restore the level of the reserve. The general consensus on this is that a £2k rise in the precept would more-or-less achieve this aim. Second we need to consider the requirement for an SEA as part of the NHP. Although it is uncertain whether this is the best route, and there is uncertainty around the future grant level, we need to ensure there is the flexibility to do the NHP with full and necessary rigour so that it is not devalued. GL considered that adding £2k to the precept to cover this eventuality would provide the flexibility to do a thorough job of the NHP. Additionally GL proposed that the additional £2k be 'ring fenced' as part of the NHP fund. If, once the NHP is completed, there is money left over, it could be transferred to the DPC precept reserve. This may be a better and clearer way of presenting the increase in the precept to residents.

MR agreed with GL such that to embark on a thorough NHP without access to the potential required funding would not be sensible. This increase can be clearly explained to the community with lower increases in a future precept levy if the NHP funding is not utilised and the reserve is built up sooner.

JT asked what the impact on each household would be? AJC confirmed that a £4000 precept increase would for a band H household equate to £21.18 per annum. On that basis JT was happy to support this level of increase.

AJC was considering a £3k or £4k increase but with the knowledge that any unused NHP funding would be fed back into the reserves upon completion of the NHP and this can be justified to the community he was content with a £4000 increase to the precept.

It was resolved that the Annual precept for Dogmersfield Parish Council be set at £13,481 for the year 2017/18 with £2000 of the additional levy to be ring fenced for the Neighbourhood Plan potential funding and the application for the income be submitted before 31st January CI
(GB proposed, MR seconded and all were in favour).

<u>To approve Salary Review of Clerk/RFO and outcome</u>
GB reported that under the provisions of the employment contract the Parish Council reviews the salary of the Parish Clerk/RFO annually at this time of the year to enable the outcome to be reflected in the budget for 2017/2018 although the new salary will be paid from 1st April 2017. The current review has been carried out by GB as Chairman and AJC as Vice Chairman and the conclusions were endorsed by the other Councillors allowing GB to confirm that CI was also content with the outcome. DPC now need to formally agree the new salary level which will allow GB to make a formal offer to CI. GB

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Agenda item 6/17	In carrying out the review we investigated public sector pay increase norms, inflation, whether reward is in line with duties, local pay levels for similar work and the outcome of the annual appraisal. Taking all of these factors into account DPC concluded that it should increase the level of salary by 2.3% in line with the private sector norm. Hence the new annual salary will be £4788 or £399 per month from the 1st April 2017. Also recognising that inflation is now on a rising trend it was concluded the annual allowances and expenses payment which has not been reviewed for a number of years should be increased by £12 per year making the new annual figure £240. GB invited councillors to resolve that the new annual salary for 2017/18 will be £4788 or £399 per month with allowances of £240 per annum making the total take home figure £5028 or £419 per month. **It was resolved to approve the Clerk/RFO salary for 2017/18 to be increased to £4,788 per annum and expenses to be increased to £240 per annum (Annual total £5,028 increased from £4,908) and to be paid from 1st April 2017 on a monthly basis of £419.00 including expenses** (GB proposed, MR seconded and all were in favour). <u>To consider request for sponsorship of the craft tent at the Annual Flower Show in village</u> DPC has received a request on behalf of the Dogmersfield, Winchfield and Crookham Village Horticultural Society to ask whether the Parish Council would be prepared to sponsor the Craft Tent at the annual Flower Show and Fete. A figure of £200 is mentioned. This is similar to the request received last year to which DPC declined to provide any financial sponsorship but offered to support the event in kind. The only change since last year is the establishment of the Community Benefit Fund which is intended to support projects of an environmental or social benefit to the communities within Dogmersfield Parish. DPC plan to establish a committee of residents to identify suitable projects and GB proposed that sponsorship of the flower show could be considered as a possibility. Although the committee does not exist at the moment GB is sure it will be set up in good time to consider this request. GB also anticipated that the normal rules regarding conflict of interest will apply to the functioning of this committee. Councillors agreed and also considered that this was an item to raise at the Annual Parish Assembly. CI would reply to the request on this basis.	CI
	<u>To agree meeting dates for 2017/18</u> CI had circulated a set of provisional DPC meeting dates for the 2017/18 year. All dates have been cleared with the school. The only date for careful consideration is the APA falling on the first Monday of the Easter holidays. It was agreed to leave the date for the APA on the 10th April at this time.	
	<u>To report on Lengthsman scheme progress</u> Following the January meeting HH were once again contacted by CI to explain the current position of expenditure incurred without incident. Following a very pragmatic approach by their representative the payment has now been agreed. This was subject to receipt of the quarterly returns to the highways department. These have been submitted and accepted and payment has now been authorised to be made. CI will notify councillors upon receipt of the payment. DPC will be required to cluster next year 2017/18 and CI will progress joining a cluster prior to year end. This will mean that DPC will no longer be able to continue with the current contractor and they should be notified of this in due course.	

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Agenda item 7/17	**Community Benefit Fund** To report on progress of negotiations with Anesco Nothing further to report at this time.	
Agenda item 8/17	**Planning** To report on current planning applications and confirmation of Parish Council responses **16/01651/OUT Netherhouse Copse** – The Planning Committee considered this outline application for 423 new houses in Hitches Lane on 14th December. A previous outline application had been refused as the site was located in the strategic gap between Fleet and Crookham Village. However a subsequent appeal decision for Moulsam Lane, Yateley cast doubt on the reliability of this argument. The planning report for the current application highlighted this matter but also pointed out other reasons to justify a proposal that the application should be referred to the full council with a recommendation to grant permission. GB understands that the committee did not reach a conclusion but asked for further work on the implications of the increased traffic on local roads. DPC as part of its submission raised concerns about increased traffic flows through the village. The HDC arguments may end up being based around the infrastructure and the Winchfield proposal. CWa commented that the status of the application on the HDC website shows "status not determined" and raised concerns that the developer may have a case about delay in a decision being given. GB considered that the reason for no decision at this time is as a result of a request for further information regarding traffic flows and therefore there must have been a continued dialogue with the developer. **16/02048/PREAPP and 16/02062/PREAPP Four Seasons Hotel** - seek guidance on proposals to vary the recently approved Pergola and Childrens' Swimming Pool. Still no formal conclusion from HDC. **15/01083/CON, 16/03065/CON and 16/02588/CON Rose Court** – seek to discharge the conditions associated with the granting of permission to demolish the existing office block and create a new building providing 14 apartments. HDC are still considering two of them but have discharged one of them (15/01083/CON). **16/02532/CON, 16/02530/CON and 16/02537/CON Church Lane** – seeking to satisfy the conditions attached to the approval to build 3 houses on this site. According to the HDC website these three are still being considered and this was confirmed as part of the decision on condition 3 which was described last month. Building work on the site is progressing. **16/02745/LDC Floods Farm Cottage** – seeks a Lawful Development Certificate for the continuing use as garden of a strip of farmland next to the property. HDC are still considering according to their website. However, there has now been a full application to extend the existing property onto this land so it can be assumed that HDC have issued or are about to issue the Certificate. **16/02877/PREAPP Chatter Alley** – seeks guidance on a scheme for 8 new dwellings on the area between the primary school and Trouhquain House previously referred to as the Fiske Field. As reported last meeting that DPC was not invited to attend the pre app meeting as the developer did not want us to express negative views in front of HDC. According to the HDC website a decision is still awaited. **16/02941/LBC Dogmersfield Park** – seeks approval to a number of internal alterations to the North wing of the Four Seasons Hotel. HDC are still considering. **15/02185/CON, 16/03164/CON, 16/03169/CON & 15/00373/CON Four Seasons Hotel**- seek to discharge the conditions associated with the granting of permission for the restaurant	

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Agenda item 8/17	extension and the pergola. DPC will not be responding. HDC are still considering. **16/03058/HOU 1 Pilcot Cottage** – seeks approval for a two storey side and rear extension. DPC has submitted no objections after checking with immediate neighbours. **16/03068/LBC Old Parsonage** – seeks permission to rebuild the chimney stack on this grade 2 listed building which has been granted. DPC did not respond. **16/03129/OUT Pale Lane** – seeks outline approval for 700 new houses and some local infrastructure including a primary school and a local centre. DPC has not made a submission but will be monitoring this application.GB will continue to monitor this application and comments will be ongoing. This application will also be added to the planning report. **16/03090/FUL and 16/03091/FUL Schoolfield Corner** – seek permission to build 4 new houses on this site. Two large houses fronting on the road and two smaller houses at the rear of the site. DPC has submitted a qualified no objections to the front pair of houses and has also submitted a qualified neutral response to application for the rear pair. This reflects the discussion at the last Council meeting and reflects the reality of developing the site given that it now represents in-fill between the settlement and the three new houses in Church Lane. An area of concern was that the proposed houses were of identical design and this was highlighted in the submission. **16/03245/HOU Well Waters** –a full application that reflects the pre-app covering a number of changes to the internal and external layout of the property and repositioning of the driveway entrance. DPC has submitted no objections but with a comment regarding the new driveway and parking area which it would like to be of similar materials and design to neighbouring properties. This comment was added as there was no specification of materials in the application. **16/02364/HOU Karibu** – seeks approval for a large two storey side extension and a single storey rear extension. DPC has submitted no objections after checking that the immediate neighbours had no concerns. **16/03271/NMMA Land at Ormersfield House** - Proposals to convert a garage complex opposite Ormersfield House into a dwelling were granted permission in 2011. This application seeks to change some of the design features mainly to windows. It has not been subject to consultation and DPC has not responded. The garage complex is no longer in the same ownership as the Ormersfield House and the new owners of Ormersfield House have expressed concerns about the conversion. It was confirmed that work has commenced which may be out of the planning period and this has been raised with the enforcement team at HDC by a resident. **16/03302/FUL NATTA Site** – seeks change of use to create a construction training area as part of the NATTA site adjacent to the Parish Boundary. DPC is awaiting the outcome of Crondall PC considerations before deciding how to respond. **16/02369/HOU Blue Bell Lodge** - seeks to add a triple car barn to the recently approved new dwelling on this site adjacent to the Parish Boundary. DPC is awaiting the outcome of Crondall PC considerations before deciding how to respond. GB would chase responses from Crondall on the two applications above. **16/03415/HOU Floods Farm Cottage** – seeks approval to extensions to the side and rear of the existing property. DPC has yet to decide how it should respond. <u>To report on Neighbourhood Plan progress</u> The Steering Committee has not met since GB last reported progress to the Council. The planned Vision Workshop facilitated by RCOH consultants was held on Thursday 15th December with both Steering Committee members and two Councillors participating. This was a worthwhile exercise and most if not all of the challenging aspects of completing a worthwhile plan were covered although few firm conclusions were drawn. RCOH are now considering all of the issues raised and will feedback their proposals for achieving the vision and objectives which	GB

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Agenda item 8/17	were agreed and consulted on within an affordable plan. GB has recently received a request from RCOH for some further information which will be actioned in the next few days. A pressing issue is firming up the government grant application to cover the period to the end of March 2017 which will be addressed when we have received the feedback from RCOH.	
Agenda item 9/17	**<u>Environment and Rights of Way</u>** <u>To confirm activity for the January Community Payback Team visit</u> The January visit is due to take place on Friday 20th. GB confirmed his availability to supervise. It was agreed to clear some ditches on Chatter Alley and on PGN and a general tidy up through the village. <u>Review of tree work which should potentially be addressed before the Spring</u> Further to HH agreeing to pollard the large willow tree on PGN to approximately 5m the work is still to be carried out. Whilst there is no date yet confirmed it is likely to take place before early February. Any further work will be assessed after this time. <u>To report on Chicane work package</u> CI reported that the contractor was contacted on 3rd January and who subsequently responded on January 4th stating that "Yes sorry we couldn't carry the work out over Christmas but we only came back to work today so will carry out works ASAP". It was agreed for CI to obtain a quote from another contractor in case the work is not carried out in due course. <u>To confirm Dogmersfield Dads volunteer morning work</u> The Dogmersfield Dads are scheduled to have a further clean-up day on Sunday 22nd January but there is a possibility that this will be postponed until Sunday 29th. GB is expecting to concentrate their efforts on the Chatter Alley ditch system. <u>To report on advice received from Trading Standard re No Cold Calling Zone signage/ continuous callers</u> CI contacted Trading Standards to obtain advice regarding aggressive behaviour from potential door salesmen. The advice is to point to the No Cold Call Zone sticker and close the door. It is best not to engage in conversation. If a resident feels threatened or unsafe in their property from such a caller then it becomes a police issue and the resident should contact the police at the time. It is therefore not considered worthwhile displaying additional signage at the entrance to the village. It was agreed to review the situation in six months. Signage may be reconsidered if the problem persists.	CI CI CI
Agenda item 10/17	**<u>Highways</u>** <u>To report any updates on Highways matters including Speedwatch</u> AJC has now provided information to GB. GB will look to draft a note to residents seeking volunteers for the initiative.	
Agenda item 11/17	**<u>Other matters to report</u>** (i) Community Liaison – CI passed on thanks to the councillors from the Events team for DPCs assistance with the Christmas event they held. All agreed that it was a very good evening. (ii) Training – **It was resolved to authorise expenditure up to £15 for the Clerk to attend**	

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Agenda item 11/17	**HALC Transparency training** (GB proposed, MR seconded and all were in favour). (iii) Website update – Currently up to date (iv) Newsletter – It was agreed that a truncated newsletter to be issued by the end of February would be drafted with the purpose of: • Advertising the APA • Seeking volunteers for the Speedwatch initiative • Seeking volunteers to create a Community Benefit Fund committee to identify suitable projects to spend the fund on.	CI
Agenda item 12/17	**Crime and Disorder Act, section 17** CI received a request from PCSO Jack Whitear for any information received about the individual who was residing in the Barley Mow car park. Please contact Clerk if you have any information to pass on.	
Agenda item 13/17	**Next meeting dates** **2016/17** **February 13th** This may also include a meeting of the NHPSG at 6pm Please note that the meeting(s) will be in the hall and access will be via the hall doors **ONLY** and parking will not be allowed in the playground and therefore it will be best to car share or walk to the meeting as there may be congestion due to the parents evening also being hosted that evening. **March 13th** **2017/18** Meetings scheduled as follows:	

APA April 10th	**AGM** May 8th	June 12th	July 10th
No August meeting	September 11th	October 9th	November 13th
December 11th	January 8th	February 12th	March 12th

Agenda item 14/17	**Information sharing** HDAPTC meeting is due to be held on Tuesday 10th January at Rotherwick. AJC and GB to attend Meeting closed at 20.38pm	

Signed……. Date…….
Chairman

Abbreviations used	In place of	Abbreviations used	In place of
DPC	Dogmersfield Parish Council	CPT	Community Payback Team
HDC	Hart District Council	NHPSG	Neighbourhood Plan Steering Group
HH	Hampshire Highways	NCCZ	No Cold Calling Zone
HCC	Hampshire County Council	SEA	Strategic Environmental Analysis
NHP	Neighbourhood Plan		

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Dogmersfield Parish Council Finance Report
as at 31st January 2017

Bank Reconciliation

Opening Cashbook Balance at 1st April 2016				**6,588.10**
Add	***DPC Cashbook***	***Grant Cashbook***		
	10,581.00	*5,715.00*		
	Total Cashbook Receipts YTD 2016/17		16,296.00	
Less	***DPC Cashbook***	***Grant Cashbook***		
	(9,076.25)	*(810.50)*		
	Total Cashbook Payments YTD 2016/17		(9,886.75)	
VAT adjustment				
ADD VAT refunded YTD on prior year expenditure			395.39	
LESS VAT paid YTD on expenditure			(841.44) *including Grant expenditure*	
NHP Grant Money adjustment				
Less NHP Grant funds accounted for separately		HDC Grant	(2,000.00)	
		Groundwork Grant	(2,904.50) *net of expenses*	
Dogmersfield Parish Council Cashbook Balance excluding Grant monies				**7,646.80**
Credit Balance in Cashbook including Grant funds			HDC Grant	2,000.00
			Groundwork Grant	2,904.50
Credit Balance in Cashbook after VAT adjustment including Grant Monies				**12,551.30**
Actual Bank Balance as per Bank Statement dated			**31st January 2017**	**12,551.30**
			Difference to Reconcile	**-**
			Unpresented Cheques	
			None	
				-

CASHBOOK ENTRIES IN MONTH

Cheque number	Date	Received From/ Payable to			Details	Receipts Net Amount	Receipts VAT	Payments Net Amount	Payments VAT
January 2017						-	-	-	-
1004	20/01/2017	Claire Inglis			Clerk Salary Jan 2017	-	-	409.00	-
DEP	20/01/2017	Hampshire County Council			Lenghtsman Fund 16/17	1,100.00	-	-	-
					Total Receipts & Payments in Month	**1,100.00**	**-**	**409.00**	**-**
					Total Receipts & Payments YTD	**16,296.00**	**395.39**	**9,886.75**	**841.44**

Neighbourhood Grant Monies

	Hart District Council Grant received			2,000.00	
	Groundwork Grant received			3,715.00	
			Total Grant receipts		**5,715.00**
November 2016					
999	14/11/2016	Planet	Consultancy	(720.50)	Groundwork Grant
1000	14/11/2016	C Lowe	Printing Expenses	(90.00)	Groundwork Grant
			Total Grant payments		**(810.50)**
			Grant Balance		**4,904.50**
			Dogmersfield Cash Book Balance		**7,646.80**
			Total Cash Book Balance at 31st January 2017		**12,551.30**

Dogmersfield Parish Council

Expenditure Analysis at 31st January 2017

Budget Area	Budget 2016/17	Expenditure Jan 2017	Expenditure YTD	Budget Virement in Year	Budget Balance as at at 31st January 2017	Percentage Budget Spent	Analysis of Unbudgeted Expenditure	Committed Expenditure
Internal operations								
Parish Clerk	4,908.00	409.00	4,090.00		818.00	83.33%		
Subscriptions	700.00	0.00	755.00	55.00	0.00	107.86%		
Meeting costs	442.00	0.00	82.87		359.13	18.75%		
Training	250.00	0.00	216.45		33.55	86.58%		**£ 15.00**
Admin consumables	300.00	0.00	69.39	(55.00)	175.61	23.13%		**£ 40.00**
IT Upgrade	500.00	0.00	0.00		500.00	0.00%		
Website	150.00	0.00	0.00		150.00	0.00%		
Parish insurance	300.00	0.00	276.49	(5.00)	18.51	92.16%		
Audit of accounts	150.00	0.00	155.00	5.00	0.00	103.33%		
Election contingency	1,200.00	0.00	50.75		1,149.25	4.23%		
Total Internal Operation Budget 2016/17	**8,900.00**	**409.00**	**5,695.95**	**0.00**	**3,204.05**	64.00%		
Service delivery								
Village maintenance	2,845.00	0.00	2,415.30	500.00	929.70	84.90%		**£ 685.00**
Lengthsman Costs	1,000.00	0.00	965.00		35.00	96.50%		
Neighbourhood Plan	500.00	0.00	0.00	(500.00)	0.00	0.00%		
Project work to benefit the community	500.00	0.00	0.00		500.00	0.00%		
Total Service Delivery Budget 2016/17	**4,845.00**	**0.00**	**3,380.30**	**0.00**	**1,464.70**	69.77%		
Budget Contingency 2016/17								
Contingency	**500.00**	**0**	**0.00**		**500.00**	**0.00%**		
Total Budget Expenditure 2016/17	**14,245.00**	**409.00**	**9,076.25**	**0.00**	**5,168.75**	**63.72%**		

Please note that committed expenditure relates to items of expenditure resolved at council and/or contract placed

£535 Chicane work and repair to fence

£150 CPT visits 2 uninvoiced visit (Apr, July)

£40 Electrical safety certificate

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
17/00257/CON	Thu 02 Feb 2017	Not Available	**Rose Court Rye Common Lane Crondall Farnham GU10 5DD** Discharge of condition 4- noise details of windows, pursuant to: 15/01083/FUL; Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas Rose Court Rye Common Lane Crondall Farnham GU10 5DD	Registered	
16/03400/OUT	Fri 06 Jan 2017	Mon 06 Feb 2017	**Cross Farm House Crondall Road Crookham Village Fleet GU51 5SS** Hybrid application for the construction of a 160 unit Care Village incorporating a 64-bed Care Home (Use Class C2) and central facilities building, together with associated vehicular and pedestrian accesses, junction improvements, estate roads, parking areas and garages, footpaths/cycleways and landscape works, with full details of change of use of agricultural land and woodland to provide an area of public open space (Site of Accessible Natural Greenspace (SANG)) and means of access to the site.	Registered	No Response
16/03415/HOU	Thu 29 Dec 2016	Thu 02 Feb 2017	**Floods Farm Cottage Chalky Lane Dogmersfield Hook Hampshire RG27 8TD** Proposed side extension	Registered	No Objection
16/03269/FUL	Wed 14 Dec 2016	Thu 19 Jan 2017	**Blue Bell Lodge Rye Common Lane Crondall Farnham FARNHAM Surrey GU10 5DE** To replace an existing lawful mobile home with a four bedroom dwelling house and detached triple car barn (Amendment to planning permission 16/01688/FUL to incorporate a detached triple car-barn for the proposed dwelling).	Registered	No Response
16/03302/FUL	Tue 13 Dec 2016	Fri 13 Jan 2017	**Natta Building Co Rose Court Rye Common Lane Crondall Farnham GU10 5DD** The change of use of the land and building as an expansion of the Construction Training Centre at "Rose Court"; including remodeling of the land and provision of associated hardstanding areas	Registered	Objection
16/03271/NMMA	Mon 05 Dec 2016	Not Available	**Land At Ormersfield House Church Lane Dogmersfield Hook Hampshire** Amendments to; south elevation- windows to breakfast area and living room increased in width from 2 casement to 3 casement, …….. pursuant to 11/00259/FUL Conversion and change of use of garage block and outbuilding to dwelling with associated landscaping and other works	Grant	No response
16/03264/HOU	Fri 02 Dec 2016	Fri 06 Jan 2017	**Karibu Chatter Alley Dogmersfield Hook Hampshire RG27 8SS** Proposed two storey side extension and single storey rear extension	Awaiting Decision	No Objection
16/03257/PREAPP	Mon 05 Dec 2016	Not Available	**Fermoy Farnham Road Odiham Hook Hampshire RG29 1HS** Advice at Fermoy, Farnham Road	Registered	No Response
16/03245/HOU	Fri 09 Dec 2016	Fri 06 Jan 2017	**Well Waters Chatter Alley Dogmersfield Hook RG27 8SS** Demolition of existing stair, carport and porch; Replacement porch and detached garage; Extension to rear ground floor; internal alterations and to exterior fenestration in non-designated building; New drive to west side of house and closing up of old	Registered	No Objection

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
			drive and entrance; associated works to Highway; Consent for material works affecting a Conservation Area.		
16/03169/CON	Tue 22 Nov 2016		**Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook RG27 8TD** Discharge of condition 9- construction method statement- pursuant to (the restaurant extension and pergola only) 15/00373/NMMA ……	Condition Discharged	No Response
16/03164/CON	Tue 22 Nov 2016		**Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook RG27 8TD** Discharge of condition 9- construction method statement- pursuant to (the restaurant extension and pergola only) 15/02185/AMCON …….	Condition Discharged	No Response
16/03091/FUL	Tue 15 Nov 2016	Tue 20 Dec 2016	**Schoolfield Corner Church Lane Dogmersfield Hook Hampshire** Erection of 2no. 4-bed houses	Awaiting Decision	Neutral
16/03090/FUL	Tue 15 Nov 2016	Tue 20 Dec 2016	**Schoolfield Corner Church Lane Dogmersfield Hook Hampshire** Erection of 2no. 4-bed houses	Awaiting Decision	No Objection
16/03065/CON	Thu 17 Nov 2016	Thu 15 Dec 2016	**Rose Court Rye Common Lane Crondall Farnham GU10 5DD** Discharge of conditions 5- levels- and 8- surface water drainage- pursuant to 15/01083/FUL Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas | Rose Court Rye Common Lane Crondall Farnham GU10 5DD	Registered	No response
16/03058/HOU	Wed 23 Nov 2016	Wed 21 Dec 2016	**1 Pilcot Cottage Church Lane Dogmersfield Hook RG27 8SZ** Two storey side extension, first floor side and rear extension and proposed side porch	Grant	No Objection
16/03129/OUT	Mon 21 Nov 2016	Wed 11 Jan 2017	**Pale Lane Farm Pale Lane Hartley Wintney Hook Hampshire RG27 8BA** Outline application for the development of up to 700 residential dwellings, site for primary school and local centre, together with associated vehicular, pedestrian and cycle access, drainage, landscape works and provision of general open space.	Awaiting Decision	No Response
15/00373/CON	Wed 09 Nov 2016	Mon 12 Dec 2016	**Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook RG27 8TD** Discharge of conditions 3- hard and soft landscaping- 4- rainwater goods- 5- gas fire pit- 7- sections details of gates and piers- and 8- tree protection- relating only to the restaurant extension and pergola pursuant to 15/00373/NMMA ….	Condition Discharged	No Response
15/02185/CON	Wed 09 Nov 2016	Mon 12 Dec 2016	**Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook RG27 8TD** Discharge of conditions 3- hard and soft landscaping- 4- rainwater goods- 5- gas fire pit- 7- section of gates and pillars and 8- tree protection- for only the restaurant extension and pergola pursuant to 15/02185/AMCON ……	Condition Discharged	No Response
16/02941/LBC	Sat 29 Oct 2016	Tue 29 Nov 2016	**Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD** Internal alterations to North Block (entrance lobby/reception area; lounge bar; drawing/meeting room) as part of the general refurbishment of the listed building. Installation of 2 no. external security light bollards at entrance.	Grant	No Response
16/02877/PREAPP	Tue 25 Oct	Wed 30 Nov	**Dogmersfield School Field Chatter Alley Dogmersfield Hook Hampshire**	Awaiting	No Response

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
	2016	2016	Proposed 8 dwelling on Land at School Corner, Chatter Alley	Decision	
16/02745/LDC	Wed 12 Oct 2016	Fri 11 Nov 2016	**Floods Farm Cottage Chalky Lane Dogmersfield Hook RG27 8TD** The continued use of land to east of Floods Farm Cottage as residential garden land	Awaiting Decision	No Response
16/02588/CON	Mon 26 Sep 2016	Mon 24 Oct 2016	**Rose Court Rye Common Lane Crondall Farnham GU10 5DD** Discharge of conditions- 3- materials- 4- noise details of windows-6- construction method statement- 7- land contamination- 9- culverts-10- contamination risks-14- tree protection plan- 15- landscape details- 15/01083/FUL Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas	Decided Split Decision	No Response
16/02537/CON	Tue 20 Sep 2016	Thu 20 Oct 2016	**Land At Church Lane Dogmersfield Hook Hampshire** Discharge of condition 5- window and door details- pursuant to 15/02401/FUL Erection of three dwellings	Registered	No Response
16/02530/CON	Tue 20 Sep 2016	Thu 20 Oct 2016	**Land At Church Lane Dogmersfield Hook Hampshire** Discharge of condition 7 - Roof details - Pursuant to 15/02401/FUL Erection of three dwellings	Condition Discharged	No Response
16/02532/CON	Tue 20 Sep 2016	Thu 20 Oct 2016	**Land At Church Lane Dogmersfield Hook Hampshire** Discharge of Condition 6 - Roof Light and Dormer Window Details - Pursuant to 15/02401/FUL Erection of three dwellings	Condition Discharged	No Response
15/01083/CON	Fri 23 Sep 2016		**Rose Court Rye Common Lane Crondall Farnham GU10 5DD** Discharge of Condition 2- SANG Mitigation- Pursuant to 15/01083/FUL Demolition of office building, car parking and hard standing and erection of new building to create 14 x 2 bed apartments with car parking and amenity areas.	Registered	No Response
16/02062/PREAPP	Thu 04 Aug 2016	Wed 07 Sep 2016	**Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD** Revised pergola structure.	Opinion Issued	No Response
16/02048/PREAPP	Thu 04 Aug 2016	Wed 07 Sep 2016	**Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD** Revised location of children's swimming pool.	Registered	No Response
16/01651/OUT	Fri 24 Jun 2016	Wed 03 Aug 2016	**Land North Of Netherhouse Copse Hitches Lane Fleet Hampshire** Outline application for up to 423 residential dwellings and a community facility. Associated vehicular, pedestrian and cycle access, drainage and landscape works, including provision of public open space and sports pitches. Provision of country park/SANG as an extension to Edenbrook Country Park.	Awaiting Decision	Objection