

NOTICE OF MEETING

To be held on Monday 9th November 2015 7.30 pm Dogmersfield Primary School

AGENDA

	AGENDA	
1	Welcome & Apologies for absence	
	Please note that a member of the public or person attending the Council meeting may record	
	the meeting. Please make the Chairman and the Clerk aware of any intention to record the	
	meeting before it commences.	
2	Declaration of Interests – Current agenda	
3	Public Participation	
4	Approval of minutes of meeting held 12 th October 2015	Appendix 1
5	Matters arising from minutes of 12 th October 2015	
	To include consideration of outstanding action list	
6	Update on Employee Appraisal Process	
	To confirm completion of Annual Performance Review of employee.	
7	Finance & Regulatory Matters	RFO
	 To receive and approve financial statement of account from 1st – 31st October, confirm payments made in October and authorise any payments now due. 	Appendix 2
	To confirm Pension regulation timeline and actions	
	To agree updated Asset register in view of recent fencing repair	
	To review the first draft Budget for 2016/17	
8	Planning	
	 To report on current planning applications and confirmation of Parish Council responses 	
	 To discuss and confirm DPC response to 3 Dwellings on Church Lane planning application 15/02401/FUL by 12th November deadline 	
	 Solstice To confirm and authorise Parish Clerk to sign the Anti-Bribery Compliance Form as per requirement by Solstice re planning application for Solar Farm at Hungerford Farm approved by HDC To confirm and authorise Parish Clerk to sign the Community Contribution benefit agreement issued by Solstice, having checked and taken advice on the agreement and return it to Solstice. To discuss setting up a small working group to discuss, identify and cost a series of potential projects in accordance with the Agreement. 	
	 Neighbourhood Plan (NHP) To confirm the next steps To confirm attendance at NHP workshop on 1st December To discuss and confirm response to Odiham NHP pre-submission 	
9	Environment and Rights of Way	
	 To report on progress from recent visit of the Community Payback Team (CPT) and 	



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	outcomes of Volunteer day and confirm work to be carried out in December by CPT	
	To confirm CPT works to be discontinued until Spring 2016	
	To discuss and agree next steps for Pilcot Green North project	
	 To discuss result of tree survey on Pilcot Green to assess safety/health of trees and quote received 	
10	Highways	
	To report any updates on Highways matters	
11	Other matters to report	
	(i) Community Liaison Speedwatch To progress the setting up of a Speedwatch scheme by identifying and gaining approval from the Police for several Speedwatch locations in the Parish.	
	(ii) Training	
	(iii) Website - <u>Transparency Regulations</u> To ask the Clerk to evaluate the additional costs associated with compliance and submit an application for reimbursement.	
	(iv) Newsletter – None currently due	
12	Crime and Disorder Act, section 17	
13	Next meeting date – December 14 th	
14	Information sharing	

Notes and Appendices

Appendix 1 - Proposed resolution subject to discussion

It was resolved that the minutes of the meeting held 12th October 2015 (103/15 to 116/15) be accepted as a true record and they were signed by the Chairperson.

Proposed	Seconded	Against	Abstain	All in favour

Appendix 2 - Proposed resolution subject to discussion

(i) It was resolved that the statement of accounts be accepted as true and correct and payments therein listed be confirmed.

Proposed	Seconded	Against	Abstain	All in favour
1 100000	Coociiaca	/ igainot	7 10014111	,

- (ii) The payments listed below are due/or will fall due for payment or for consideration for payment as required:
- a) November 2015 Clerk Salary payment £397 due 20th of month
- b) Community Payback Team £75 for November visit
- c) Expenses re NHP drop in day GL £34.63
- d) Expenses re CPT works (sleepers for bridge) GB £70

Proposed Seconded Against Abstain All in favour	
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Minutes of the Meeting Held at Dogmersfield Primary School 12th October 2015

Councillors present: Members of Public present:

Cllr Geoff Beaven (GB) Bianca Robson Brian Leversha (BL) Mary Morrison
Cllr Alastair Clark (AJC) Steph Thomas Felix Lister Christine Lowe
Cllr Mike Ricketts (MR) Chris Waller Ken Crookes (KC) Chris Ward (CWa)

Cllr Graham Leach (GL) Brian White Christine Smith

Cllr Joanna Thomas (JT) CLERK Claire Inglis (CI)

103/15	Agenda	Welcome & Apologies		
	item			
	1	All Parish Councillors were in attendance.		
		The meeting was opened at 7.30pm by Chairman Geoff Beaven who welcomed everyone.		
		GB thanked the public for their good wishes received at the last meeting. GB was pleased		
		to report that he was well on the way towards a speedy recovery.		
		In addition apologies were received from Cllr Gorys, Cllr Glen, Jeremy Robson and Roddy		
		Lister		
104/15	Agenda	<u>Declaration of interests – current agenda</u>		
	item			
	2	MR declared an interest in the decision to support the Dogmersfield Events Christmas		
		Event as he sits on their committee under agenda item 7.		
105/15	Agenda	Public Participation		
	item			
	3	GB highlighted three important matters that will be under discussion at this meeting and		
		are as follows:		
		How DPC should follow up the recent NHP drop in event.		
		 Preparations for the volunteer day on this coming Saturday 17^{th.} 		
		How DPC should handle the planning application for 3 houses in Church Lane		
		that has just been submitted.		
		GB then went on to clarify certain points following from the attendance of Solstice at the		
		last meeting in September. There was a substantial discussion at this time on the		
		planning application for a solar farm at Hungerford Farm. This is planned to be located in		
		the parish of Winchfield on the boundary with the Dogmersfield Conservation Area and		
		of most concern was the plan to route all construction traffic through Dogmersfield.		
		GB was pleased to report that there has been some further developments but would like		
		to clear up a misunderstanding from the last meeting which has been repeated in		
		correspondence subsequently.		
		As part of their proposals Solstice are intending to set up an annual fund to benefit local		
		parishes and schools. The Parish Council made a bid to be included in this scheme and		
		had proposed that the scheme should fund improvements to the footpath that runs		
		along the site boundary; and similar to the improvements made to the path that runs		
		behind the school. Solstice requested a meeting to discuss our proposal but the PC felt		
		that detailed considerations should await the outcome of the planning application which		
		<u> </u>		



105/15

Agenda item 3

at that time had not been submitted. At no time was it indicated to us that wider issues could be covered in such a meeting including the opportunity to discuss transport arrangements. If this had been clear DPC would not have hesitated to agree to a meeting.

KC pointed out that the solar farm at Taplins was now under delivery and believed that and community benefit should be paid in cash with no limitations as to its benefits. GB further commented that DPC were concerned with showing prejudice to any planning application prior to approval in accepting or being seen to accept any such funding, Nevertheless Solstice have reconsidered their construction transport arrangements and will now route most of the traffic along Pale Lane direct from the A232 avoiding Dogmersfield. Care will be needed at the railway bridge and temporary traffic lights will be installed to allow the goods vehicles to use the centre of the road safely. However a small number of loads comprising 3 to 6 traffic movements over the 3 month period will still need to use Chatter Alley and it was proposed that 'No Parking' restrictions be applied when these were due. We asked for further conditions to apply such as the time of day when these restrictions would be applied and the need for advance notification. Our District councillor (KC) has also suggested a condition by which these movements could only be made outside school hours e.g. before 8.30am and after 5pm. KC believed that this restriction on time of movement was applied. GB understood that the decision was imminent on the application and also commented that certain officials at HDC were unhelpful.

MR voiced his concern to KC that the original transport plan stated that routing all traffic through Dogmersfield would have no implications for residents. One Hart officer claiming to have lived in the area for 39 years supported the plan and stated that because the proposed traffic movements were legally permissible they should go ahead. MR was asked to forward the email correspondence to KC who would look into this matter.

MR

GB invited the public to raise any further issues or questions:

CWa asked for confirmation from KC that a further one year delay to the production of a local plan is likely. KC agreed that the previous timeline had been aspirational and that a lot of work has now gone in to producing a scheduled plan that has substance with a critical path and detailed activities. AJC confirmed that the HDAPTC meeting to be held 13th October is likely to hear further on this from Darryl Phillips. GB asked KC if he was concerned about the threat from Government of removal of the planning function for local authorities who do not have their plans in place by 2017. KC responded that he was confident this deadline would be met.

KC confirmed that an updated housing options consultation document was due to be released and that all parishes should consider responding carefully.

CI

BL asked in view of the agenda item to support the Dogmersfield Events (DE) Christmas event if consideration could be given to support of the Horticultural summer event as per the request made this year which was declined.

GB highlighted that whilst the DE event was self-funded the support provided by DPC was to ensure that the DPC owned provided lights were checked for their electrical safety. In the past DPC had installed the Christmas tree and lights but this task is now carried out by the Events team. GB confirmed that he would take on board the point made by BL.



106/15	Agenda	To approve the minutes of the AGM held on 14 th September 2015	
106/15	item	10 approve the minutes of the AGM held on 14 September 2015	
	4	It was resolved that the minutes (86/15 to 102/15) be accepted as a true record and	
		they were signed by GB. (AJC proposed, JT seconded, GB abstained as he was not	
		present at the meeting and all others were in favour).	
107/15	Agenda 	Matters arising from the minutes of the meeting held on 14 th September 2015	
	item 5		
	3	The outstanding action list was considered at this time with many items due for	
		consideration as an agenda item below.	
		Other actions outstanding or completed are as follows:	CB
		GB will be progressing the unblocking of culvert outside Brooks. There is ourselfly a digger by the property to link it up to the main severe system CP.	GB
		currently a digger by the property to link it up to the main sewer system GB	
		 would contact owner of property to see if digger can be utilised. GL to draft letter to Highways department re chicane islands. 	GL
			G.
		 CI Transparency updates are ready to upload to the website and a meeting has been booked with AJC to confirm and complete 	CI/AJC
			CITATO
		 AJC emailed Basingstoke Canal and will follow up to ensure message re footpath closure is effectively actioned. 	AJC
		 Appraisal interview took place 12th October reported under agenda item 6. 	1.50
		Budget virement re subscriptions was completed.	
		Equestrian centre planning response was submitted.	
		NHP drop in event took place.	
		 Pension workshop reported on under agenda item 7. 	
		Tension workshop reported on under agenda tem 7.	
108/15	Agenda	Update on Employee Appraisal Process	
	Item		
	6	To confirm completion of Annual Performance Review of employee	
		GB confirmed that this process took place during July resulting in a final meeting held	
		today October 12 th between the Clerk and Councillors GB and AJC; having received	
		comment from other councillors on CI's performance during the last year.	
		The meeting resulted in an agreement of the objectives for performance in the coming	
4		year and the finalised document will be issued to all councillors for comment to enable	
		completion of the process at the November meeting.	GB
400/45	0		
109/15	Agenda Item	Finance and Regulatory Matters	
	7	To receive and approve the financial statement of account and payments in period from	
		1st to 30 th September 2015, confirm payments made in September and authorise any	
		payments now due	
		payments now due	
		CI reported the Bank balance at end of September stands at 9,019.82 and this has been	
		agreed by AJC and signed. During September the following payments made are	
		confirmed as follows:	
		Chq no: 936 £75 CPT visit August 15	
		Chq no: 937 £84 Hampshire County Council Hall Hire	
		Chq no: 938 £397 Clerk Salary	
		Chq no: 939 £240 Hampshire County Council – Canal Contribution	
		Chq no: 940 £822 Goslings verge maintenance.	
		At the six month point in the financial year the budget shows expenditure of 42% of the	
		The the six month point in the intuition year the budget shows experiortale of 42/001 the	



109/15

Agenda item 7

annual budget. The Lengthsman budget is nearly accounted for through verge clearance and CPT team works although the funding is not yet received. CI has issued an invoice which has been returned by HCC processing centre due to the requirement for a Purchase order reference. CI has requested Peter Eade to provide this or give details of who can provide this. Commitment to further expenditure should therefore be cautious until this can be confirmed. CI would alert the Council if it becomes evident that the funding will not be received.

CI

Committed expenditure extends currently to £300 CPT team visits (not yet invoiced Sept and Oct or due to take place Nov and Dec); £230 fence repair plus any expenditure to be committed this meeting.

It was resolved that the statement of accounts be accepted as a true record and payments listed therein be confirmed (GB proposed, MR seconded and all were in favour).

CI requested authorisation of the following payments:

- October 2015 Clerk Salary payment £397.00 due 20th of the month
- Community Payback Team £75 for October 2nd visit
- Information Commissioner re Data Protection renewal £35
- Clerk Expenses £37.33 NHP event costs
- Treasure Fencing £230 for fence repair

It was resolved to authorise the 5 payments to be settled as listed upon receipt of relevant paperwork (invoice or expense claim) (GB proposed, GL seconded and all were in favour).

To report on Pension regulation obligations

CI confirmed her attendance at the HALC run Pension Workshop on 21st September. This course was to inform Parish Councils of their responsibilities under the new workplace pension legislation.

To ensure that Dogmersfield Parish Council comply by law the parish council must implement an administration procedure and may need to implement a pension scheme, or at least have a process in place to implement a suitable one in a timely manner when required.

The thresholds currently mean that Dogmersfield Parish Council will not be required to automatically offer a Workplace pension as no employees earn above £10,000 per annum. Other thresholds exist such that if the employee asks to be placed in a pension scheme the parish council must provide one.

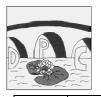
Above £5,824 per annum (£486 per month) DPC would have to set up and contribute to a pension scheme below this threshold DPC would have to set up a pension scheme but would not have to make contributions.

The timeline for DPC to prepare for any such requirements commences a year before the staging date of 1st July 2017. CI suggests providing all the detailed information to Councillors with the required timeline and to agree a strategy to ensure compliance. This would sit well in tandem with the budget process.

CI

To schedule review of the Risk register

The risk register document adopted at the AGM is a working document subject to review and covers all aspects of risk that the Parish Council may be subject to. GB reviewed the



109/15	Agenda item	document to create and the outcome was the following list of actions to be performed:			
	7	 Inspection of Council assets to ensure their safety or requirement for maintenance. Noticeboards confirmed in good condition and not requiring any attention this year. 	All		
		 Posts and rails to Pilcot Green to be noted that one was replaced in 2015. 	CI		
		 Insurance company to receive an updated asset register correctly reflecting the 	CI		
		posts and rails on Pilcot Hill.			
		 Laptop to be considered for replacement in 2016/17 budget review. 	CI		
		 Printer to assess the need for replacement of disposed asset (Clerk currently uses 	CI		
		own printer)			
		 Financial transactions to note that cheque stubs are now initialled as part of the 	CI		
		authorisation process to prevent fraud.			
		 Data Protection protocol to be provided with the AGM 2016 as the deadline. 	CI		
		 Council Employees to include recognition of new workplace pension legislation that 	CI		
		should be complied with by DPC.			
		 Council activities to have a centralised record of the activities carried out to date. 	ALL CI		
		 Council communication to provide a protocol with the AGM 2016 as the deadline. 	Ci		
		 Council contracts to review the paperwork as part of the annual cycle of review and 	CI		
		to be next considered at the AGM 2016.			
		 Council jurisdiction to review the risk assessment for the Christmas lights as per 	GB		
		previous years.			
		To agree support of Dogmersfield Events Christmas Event on Pilcot Green by providing			
		public liability insurance to cover the Christmas tree lights and the Parish Council to obtain an electrical safety certificate at an approximate cost of £40.			
		obtain an electrical safety certificate at an approximate cost of £40.			
		CI confirmed that the Events team are due to install the lights on 29 th November and that			
		they have confirmed they will continue to carry out regular checks of the lights during			
		the festive period. AJC confirmed he would organise the electrical safety inspection of			
		the lights.			
		It was resolved to support the Dogmersfield Events Christmas event on December 5 th			
4		by providing insurance cover on the DPC owned Christmas tree lights and to provide an			
\		electrical safety certificate at cost to DPC up to £40 (GB proposed, GL seconded, MR			
		abstained and all others were in favour).			
	4	To timetable the Budget Setting process for 2016/17 to include strategy for verge cutting			
		programme 2016/17			
		CI agreed to circulate the current year budget for reference and confirmed that GB and CI			
		would lead with an outline 2016/17 budget to bring to the November meeting with a	CI/GB		
		potential strategy meeting to discuss any issues in detail. Final agreement of the budget			
		would be obtained at the December meeting facilitating the agreement of the precept			
		level to be submitted in January. Any quotes being actively sought for village works			
		should be received by 31 st October to enable feed into the budget proposal.			
		Points to consider for the following budget year include:			
		Verge clearance programme 2016/17			
		Potential loss of Lengthsman funding			
		Tree management particularly Pilcot Green South			
		Road signage cleaning Other projects			
		Other projects			
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110/15 Agenda item

8

Planning

Report on current planning applications and confirmation of Parish Council responses

The following applications were discussed and decisions noted where applicable: C15/01083/FUL Rose Court new 14 apartment building – Confirm permission granted as indicated at the last meeting. GB confirmed that this site is in Dogmersfield.

15/01046/HOU Forge Cottage car port – Confirm permission refused as indicated at the last meeting. Conservation and Highways commented reflected concerns raised by DPC.

15/01077/FUL Hungerford Farm solar farm – Nothing to add to the earlier statement made under public participation. However, a thoughtful response has been submitted by an officer at HDC relating to those properties to the boundary of the site and these are available to view on the HDC website.

15/01873/PREAPP Fermoy 5 dwellings – Opinion issued by Hart. Their website indicates that they have identified a number of reasons why development would not be appropriate at this time.

!5/02111/AMCON Equestrian Centre removal and variation of approval conditions. — Objection submitted by DPC against removal of condition 13 that would have removed restriction of use to Hotel and opened up centre to full commercial use. Further DPC indicated that we would not want to stand in the way of new management arrangements providing condition 12 was redrafted and objected to application for revised condition 10 to the 4 dwelling hotel accommodation block to prevent these becoming free open market housing units. Hart Conservation officer has also objected to the application. Two residents also objected to this application.

15/021981 Blue Bell Lodge Lawful Development Certificate for siting of caravan. – This is in Crondall on our boundary. Earlier an enforcement notice to remove this residential caravan was appealed against and resident has now requested an LDC to allow them to stay on site based on more than 10 years occupancy. This application also includes plans for a new house that was refused permission a few months ago. DPC will not get involved.

15/02077/HOU Fieldview side extension - The proposed extension is in keeping with existing and DPC has submitted no objection.

15/00373/NMMA Four Seasons variation of conditions – These changes will allow the approved improvements to the building and other features to be carried out in phases. The DPC will not get involved.

15/02401/FUL Church Lane 3 dwellings – This is the most significant application for the parish for many years as the dwellings sit in the Conservation area and outside the settlement area. DPC should ensure that it captures resident's views and preferably should consider the application in an open session of the Council rather than ex committee. This can be achieved by the normal dear resident letters, or a special event/council meeting and/or delaying our response until after our meeting on the 9th November. Closing date is 5th November and Hart's agreement to a delayed submission will be needed. CI will request an extension to the consultation period (copy KC in response). KC confirmed that because the proposed development is outside the settlement boundary it will go to full Council meeting at HDC should the planning

CI



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110/15	Agenda item	committee conclude that permission should be granted. Neighbourhood Plan – To report on drop in event and confirm the next steps	
	8	The NHP 'drop-in launch event took place on Saturday 26 th September 2015 from 11am to 4.40pm. 27 residents attended and all appeared to gain benefit from the displays and discussions with Councillors. Most, 19 completed a questionnaire at the time with several, 6 agreeing to do so later. In addition some residents took questionnaires for neighbours or other household members to complete. One questionnaire has been received by post since. GB concluded that we did reach out to some residents who do not normally attend council events. The level of attendance was not ideal but if other larger parishes had attracted 15% of their residents they would probably be delighted. Nevertheless at this stage this is not good enough for the launch of a plan and it is proposed that DPC carry out door to door calls for all those that did not attend to prompt a questionnaire to be completed. It was agreed that GB would draft a covering letter which would be delivered with a questionnaire to those households that had not attended the event. AJC and CI would determine which households this included based on the list of attendees. This would also enable a drive to obtain further email addresses. The deliveries and collection of questionnaires will try to be achieved before the next meeting on November 9 th . A strategy meeting will then be held on November 20 th to determine the way forward and will include budget discussions also. GB pointes out to KC that until DPC can confirm that it can establish a viable organisation for developing the NHP it will not be applying for any grants at this time.	GB AJC/CI ALL
111/15	Agenda	Environment & Rights of Way	
	item 9	To report on progress from current month visit by Community Payback Team and confirm work to be carried out GB reported that he supervised the activities of the CPT on their last visit on October 2 nd . The woodpile on Chatter Alley has now been fully relocated to Pilcot Green North (PGN) and has been stacked in a 'wall like' pile to encourage wildlife to use it as a refuge. GB also reported that he supervised a bonfire to burn the pile of rotting Himalayan Balsam and removed some remaining Balsam. It is likely that another season of Balsam removal will be necessary as small patches throughout the village have gone to seed. It was agreed that GB would cover the November visit on Friday 6 th and MR to supervise on December 4 th . Activities for the next two visits would include cutting back of dogwood scrub whilst ensuring that the cutting back is not too severe. A sleeper bridge is now considered a health and safety requirement to bridge the wide ditch in the area and that consideration should be given to the purchase of railway sleepers to enable the CPT to install as part of their future works packages. These sleepers would need to be at least two metres long.	GB MR
		It was agreed to authorise up to £100 expenditure to purchase 4 railway sleepers to be installed to bridge the large ditch on PGN for health and safety reasons (GB proposed, GL seconded and all were in favour). It was agreed to arrange delivery of these prior to the November visit of the CPT. To confirm dates for Village Volunteer day and Dogmersfield Dad's activities It was decided to issue a reminder for the village volunteer day in the form of a pinkie. CI	CI/AJC
		would draft and issue to AJC for printing and deciding on a delivery schedule for those	ALL



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111/15	Agenda	councillors available (excluding GL).			
	item	Jobs to be carried out by the volunteers include removing leaves and debris from the			
	9	ditches. GB intends to set the 'Dads' team to work on a patch of invasive species on the			
		common land and potentially opening up the culverts.			
		To discuss tree survey on Pilcot Green to assess safety/health of trees			
		It was agreed that there are health and safety issues relating to some of the trees on			
		Pilcot Green South outside the pub. The trees therefore should be assessed by a tree			
		specialist to determine what action should be taken. CI would attempt to locate an			
		independent tree assessor but in the meantime would arrange for a tree surgeon			
		previously used for tree work in the village to give an initial opinion. CI would try to			
		arrange a meeting to coincide with the village volunteer day on Saturday 17 th October.	CI		
112/15	Agenda	<u>Highways</u>			
,	item	- Ingriways			
	10	To report any updates on Highways matters			
		AJC has produced a schedule which lists the outstanding highways issues recording the	AJC		
		status of each item. He will deliver this schedule at the Odiham traffic partnership	AJC		
		meeting due to be held on October 21 st .			
		meeting due to be field off October 21.			
		CD also confirmed his attendance at the Flood Forum mosting to be held an Manday 10 th			
		GB also confirmed his attendance at the Flood Forum meeting to be held on Monday 19 th			
		October and confirmed to KC that he intends to request that the issue of flooding in front			
		of the Queens Head in Dogmersfield is properly dealt with. Highways requested that DPC			
		carry out certain tasks to ensure that once their department works were carried out the			
		onward discharge of water flows correctly into the River Hart. DPC have completed this			
		work but still awaits Highways to sort this matter out. Even with a small amount of rain			
		the area continues to flood causing all manner of traffic problems. KC confirmed that this would be put on the agenda and asked GB to confirm by email the details he has just laid			
		would be put on the agenda and asked GB to confirm by email the details he has just laid			
		out.			
113/15	Agenda	Other matters to report			
	item				
	11	Community Liaison – Nothing further to discuss			
		Training – HIWWT are running free training sessions on invasive species on Tuesday 20 th	CI		
		Oct and March 15 th 2016. AJC confirmed he would like to attend the event on 20 th			
		October and other councillors were interested in the March event. CI would make the			
		relevant bookings.			
		Website – Work to produce pages for compliance with the Transparency requirements	CI/AJC		
		by CI has now been carried out. CI would like to agree these pages prior to uplift with AJC			
		and ensure that all pages work properly and a meeting is set for the beginning of			
		November to complete this task.			
		Newsletter – Not currently due			
		External Meetings – AJC reported that he and JT attended the HALC AGM on Saturday			
		10 th . He felt this was a good, friendly, informative meeting. Three speakers spoke on			
		different issues including NALC, Hampshire's bid for devolution and Local government			
		issues.			
		AJC reported that NALC fees are likely to go up to approximately £33 as they are			
	I	has reported that in the rees are likely to go up to approximately 133 as they are	ĺ		
		introducing a small council minimum fee. This information will be fed into the budget	AJC		



113/15	Agenda item	process.			AJC	
	11	AJC is attending the NALC AGN	AJC is attending the NALC AGM on 27 th /28 th October.			
		HDAPTC's next meeting is due to be held on Tuesday 13 th October. AJC is attending. No other councillors are available. GB has submitted a report to AJC on behalf of DPC.				
114/15	Agenda	Crime and Disorder Act, sect	ion 17			
,	item					
	12	No matters to discuss.				
115/15	Agenda	Dates of future meetings				
	item 13					
	13	<u>2015/16</u>				
		Meetings are scheduled as fo	llows:			
		November 9 th	December 14 th			
		January 11 th				
116/15	Agenda	Information Sharing				
	item 14	The meeting was also detailed	2000			
		The meeting was closed at 9.	льрт.			

Signed		Date
Chairman		

Dogmersfield Parish Council Finance Report as at 31st October 2015

Bank Reconciliation	
Opening Cashbook Balance at 1st April 2015	6,45
Add	
Total Cashbook Receipts YTD 2015/16	7,537.84
Less	
Total Cashbook Payments YTD 2015/16	(6,123.64)
/AT adjustment	
ADD VAT refunded YTD on prior year expenditure	523.64
LESS VAT paid YTD on expenditure	(327.37)
Credit Balance in Cashbook after VAT adjustment	8,06
Actual Bank Balance as per Bank Statement dated 31st October	2015 8,06
	Difference to Reconcile
	Unpresented Cheques
	None

CASHBOOK E	ENTRIFS IN	MONTH

				Receipts		Payments	
Cheque				Net		Net	
number	Date	Received From/ Payable to	Details	Amount	VAT	Amount	VAT
October 2015				-	-	-	-
941	05/10/2015	Claire Inglis	Expenses	-	-	18.14	2.33
941	05/10/2015	Claire Inglis	Expenses	-	-	32.85	-
942	05/10/2015	Hants & IOW CRC Ltd	CPT Team August 15 visit	-	-	75.00	-
943	05/10/2015	Information Commissioner	Data Protection 15/16	-	-	35.00	-
944	05/10/2015	HALC	Pension Workshop	-	-	35.00	7.00
945	20/10/2015	Claire Inglis	Oct 15 Salary	-	-	397.00	-
946	05/10/2015	Claire Inglis	Expenses	-	-	3.67	0.73
946	05/10/2015	Claire Inglis	Expenses	-	-	25.32	3.62
946	05/10/2015	Claire Inglis	Expenses	-	-	3.32	0.67
947	12/10/2015	Treasure Fencing	Repair fence	-	-	230.00	-
		Total Re	ceipts & Payments in Month	-	-	855.30	14.35
	Total Receipts & Payments YTD			7,537.84	523.64	6,123.64	327.37

Dogmersfield Parish Council Expenditure Analysis at 31st October 2015

Budget Area	Budget 2015/16	Expenditure Oct 2015	Expenditure YTD	Budget Virement in Year	Budget Balance as at at 31st October 2015	Percentage Budget Spent	Analysis of Unbudgeted Expenditure	Committed Expenditure
Internal operations								
Parish Clerk	4,765.00	397.00	2,779.00		1,986.00	58.32%		
Subscriptions	650.00	35.00	699.00	50.00	1.00	107.54%		
Meeting costs	400.00	0.00	129.60		270.40	32.40%		
Training	250.00	71.52	229.37		20.63	91.75%		
Admin consumables	465.00	21.46	57.20		407.80	12.30%		
IT Upgrade	500.00	0.00	0.00		500.00	0.00%		
Website	120.00	0.00	0.00		120.00	0.00%		
Parish insurance	300.00	0.00	265.00	(5.00)	30.00	88.33%		
Audit of accounts	200.00	0.00	155.00	(45.00)	0.00	77.50%		
Election contingency	600.00	0.00	0.00		600.00	0.00%		
Total Internal Operation Budget 2015/16	8,250.00	524.98	4,314.17	0.00	3,935.83	52.29%		
Service delivery								
Village maintenance	2,250.00	0.00	554.15		1,695.85	24.63%		370.00
Lengthsman Costs	1,000.00	75.00	1000.00		0.00	100.00%		
Neighbourhood Plan	0.00	25.32	25.32	500.00	474.68	0.00%		
Project work to benefit the community	500.00	230.00	230.00		270.00	46.00%		
Total Service Delivery Budget 2015/16	3,750.00	330.32	1809.47	500.00	2,440.53	48.25%		
Budget Contingency 2015/16								
Contingency	500.00		0.00	(500.00)	0.00	0.00%		
Total Budget Expenditure 2015/16	12,500.00	855.30	6,123.64	0.00	6,376.36	48.99%		

Please note that committed expenditure relates to items of expenditure resolved at council and/or contract placed

£300 CPT Sept & Oct not yet paid/ Nov taken place to be authorised / December (not yet taken place) £70 Sleepers

DOGMERSFIELD PARISH COUNCIL PLANNING APPLICATIONS RECEIVED AND STATUS REPORT

Application No	Date Valid	Date Due	Description	HDC Status	DPC Status
15/02401/FUL	Wed 07 Oct 2015	Thu 12 Nov 2015	Land At Church Lane Dogmersfield Hook Hampshire Erection of three dwellings	Registered	
15/00373/NMMA	Mon 21 Sep 2015	Not Available	Four Seasons Hotel Dogmersfield Park Chalky Lane Dogmersfield Hook Hampshire RG27 8TD Application to vary condition 1 - Introduction of phasing to the scheme, condition 2 - hard and soft landscaping, condition 3 - details of pergola/ loggia, windows, doors and panels, condition 4 -reference to restaurant extension, condition 6 - details of entrance gates and piers, condition 7 - phasing of tree protection and method statements and condition 10 - implementation of hard and soft landscaping of Ref. 15/00374/LBC Erection of children's swimming pool, gym and restaurant extensions, formation of terrace and erection of pergola, balcony canopy, remodelling of existing vehicular access from Chalky Lane with new entrance gates and piers, remodelling of pond to west of the hotel and improvements to drop-off area to front of hotel together with associated landscape improvements	Awaiting decision	No response
15/02077/HOU	Thu 17 Sep 2015	Thu 15 Oct 2015	Fieldview Chatter Alley Dogmersfield Hook RG27 8SS Erection of single storey side extension with new pitched roof with conversion of garage to habitable accommodation	Registered	No objections
15/02191/LDC	Fri 11 Sep 2015	Tue 13 Oct 2015	Blue Bell Lodge Rye Common Lane Crondall Farnham GU10 5DE Use of land for the siting of a mobile home for residential purposes.	Registered	No response
15/02111/AMCON	Thu 10 Sep 2015	Thu 08 Oct 2015	Dogmersfield Park Chalky Lane Dogmersfield Hook RG27 8TD Application to remove Condition 12 (restricted use of equestrian centre), Condition 13 (restricted occupancy of the stables) and to vary the wording of Condition 10 (restricted occupancy of accommodation) of planning permission 13/00539/MAJOR for 'Demolition of existing equestrian buildings and former dairy building, retention of existing manege and erection of replacement equestrian centre including stabling, manege, storage, ancillary office and equestrian centre and hotel staff accommodation and associated landscaping.'	Registered	Objection
15/01873/PREAPP	Tue 11 Aug 2015	Not Applicable	Fermoy Farnham Road Odiham Hook Hampshire RG29 1HS 5 dwellings with associated services and landscaping at land at Fermoy, Farnham Road	Opinion issued	No response
15/01777/FUL	Fri 24 Jul 2015	Thu 20 Aug 2015	Hungerford Farm Pale Lane Winchfield Hook Hampshire RG27 8SW Solar farm of approximately 5MW of generating capacity, comprising the installation of solar photovoltaic panels and associated infrastructure including electrical inverter and transformer cabins, switchgear and meter house, access tracks, fencing, CCTV, landscape planting, and grid connection.	Grant	Objection
15/01046/HOU	Wed 01 Jul	Sat 25 Jul	Forge Cottage Church Lane Dogmersfield Hook RG27 8SZ Erection of a	Refuse	Objection
	2015	2015	proposed carport with store room over		

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